

MINUTES OF RAVENNA CITY COUNCIL MEETING
March 4, 2019

The Regular Meeting of Council of the City of Ravenna was called to order at 7:00 P.M., March 4, 2019 by Council President Pro Tem Pro Tem, Scott Rainone.

The following were present on the roll call: Andrew Kluge, Bruce Ribelin, Paul Moskun, Robert Kairis, Amy Michael and Matt Harper. Also in attendance were: Mayor Frank Seman; Finance Director, Kim Cecora; Law Director, Frank Cimino; Police Chief, Jeff Wallis; Fire Chief, Geoff Cleveland; Service Director, Kay Dubinsky; Larry Selinius of 123 North Walnut Street, Ravenna, Ohio; Steve Smith of 1506 North Blvd., Kent, Ohio; Greg Francis of 558 Coolman Avenue, Ravenna, Ohio and Deena Tannert of 784 East Main Street, Ravenna, Ohio.

A moment of meditation and silence was then observed. Mr. Kluge led those in attendance in the Pledge of Allegiance to the Flag of the United States of America.

A motion was made by Mr. Kairis, seconded by Ms. Michael to amend the agenda to include Ordinance No. 2019-039. **Voice Vote: All Ayes.**

MINUTES: A motion was made by Ms. Michael, seconded by Mr. Ribelin to approve the minute of the Regular City Council Meeting of February 4, 2019. **Voice Vote: All Ayes.**

COMMUNICATIONS: None

DELEGATIONS: Steve Smith, candidate for Portage County Municipal Judge introduced himself noting he's a lifelong resident of Portage County and has been a magistrate for the three judges in Portage County, Poland, Fankhauser and currently running for the Judge Oswick's seat. He was in private law practice for a little over 22 years. The last 15 of those years, he was an Acting Judge and then became the fulltime magistrate in November, 2014. At that point, he was no longer permitted to have a private practice. Upon taking the seat as a fulltime magistrate, he helped put together what is known as a Star Court, which is the mental health court. This is the first supreme court certified docket in Portage County. He believes, aside from Judge Oswick, he's the only person who has presided over that.

REPORTS OF OFFICIALS: There being no other comments, a motion was made by Mr. Kairis, seconded by Mr. Kluge to accept the reports of officials. **Voice Vote: All Ayes.**

REPORT OF COMMITTEES:

President Pro Tem Pro Tem Rainone reported that committee meetings will be held on Monday, March 11, 2019 starting at 5:30.

Utilities: Mr. Moskun said yes.

Information Systems: Ms. Michael stated this committee had no items on the agenda. A committee meeting will be held Monday, March 11, time to be announced.

Planning Committee: Mr. Kairis said this committee is sponsoring five items on the agenda. If needed, a meeting will be held Monday, March 11.

Committee of the Whole: President Pro Tem Pro Tem Rainone said the Committee of the Whole will be held Monday, March 18 at 7:00 P.M. A Special Council meeting will be held beforehand to pass the permanent budget.

Public Health & Public Safety: Mr. Kluge said this committee is sponsoring three items on the agenda. If needed, a meeting will be held Monday, March 11.

Streets & Sidewalks: Mr. Harper said this committee has a couple for consideration. A meeting will be held Monday, March 11, time to be announced.

Personnel: Mr. Rainone said Personnel Committee has two items for consideration. A meeting is needed and will be held Monday, March 11.

Community & Economic Development: Mr. Ribelin said this committee has one item on the agenda. A meeting will be held Monday, March 11 at 5:30 PM.

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Cemetery: Mr. Ribelin said they are still looking at landscape architects. He thinks both the possibilities would be good choices. The objective of the bequest from Mr. Shafer was that as much as possible, the new part of the cemetery should reflect the character of the front of the cemetery, including a lot of trees, shrubs and landscaping.

First Reading of Ordinances:

ORDINANCE NO. 2019-019: AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE RAVENNA TOWNSHIP TRUSTEES FOR PAYMENT OF AN ECONOMIC DEVELOPMENT CONSULTANT, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Ribelin said this was discussed previously. A Memorandum of Understanding was drawn up. There were some questions but it was moved forward with the understanding that parts of it could be tweaked in order to take care of those questions. Mr. Kairis had a few questions about it.

Mr. Kairis said when they discussed it last time, there was a missing piece. The MOU referred to a professional services contract which he has had the pleasure of reading. Ms. DiPaola provided it to him. There was a meeting with the mayor, Ms. DiPaola and Mr. Cimino. They went over everything. One of his main concerns was the missing information with the MOU referring to a contract they have not seen and there seemed to be a lot of moving parts that did not seem to be going in the same direction. He's confident there is a plan in place now and is prepared to approve the legislation.

Mr. Ribelin said he is glad they've gotten to this point and will be able to move forward with it. He is very glad they are going to be able to work with the Township on this. It's going to be for the Greater Ravenna Community, the City of Ravenna and Ravenna Township, with this economic development director; anything they can do to work together on things is a plus for the whole community. He certainly recommends approving this.

Mayor Seman noted along with the Memorandum of Understanding and the professional services contract, attached is an advertisement that will be sent into the Ohio Economic Development Association to advertise for that position. Once this is passed, they are going to start looking.

There being no further comments or questions, Mr. Ribelin moved to waive the requirement that legislation be read at three separate meetings. Mr. Harper seconded the motion. **Vote: All Ayes.** Ms. Michael moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Kairis. **Vote: All Ayes.** A motion was made by Mr. Harper, seconded by Ms. Michael that Ordinance No. 2019-019 be adopted. **Vote: All Ayes.** The President Pro Tem of Council declared Ordinance 2019-019 adopted.

ORDINANCE NO. 2019-020: AN ORDINANCE ACCEPTING A DONATION TO THE RAVENNA POLICE DEPARTMENT IN THE SUM OF \$1,000.00 FROM THE SWAGELOK COMPANY; RECORDING ESTIMATED REVENUES IN THE SUM OF \$1,000.00 AND APPROPRIATING THE SUM OF \$1,000.00, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Kluge said this is a donation to the Police Department. The following legislation is the same amount from the same company for the Fire Department. Swagelok makes this donation to the safety forces on an annual basis.

There being no further comments or questions, Mr. Ribelin moved to waive the requirement that legislation be read at three separate meetings. Mr. Moskun seconded the motion. **Vote: All Ayes.** Ms. Michael moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Kluge. **Vote: All Ayes.** A motion was made by Mr. Harper, seconded by Mr. Moskun that Ordinance No. 2019-020 be adopted. **Vote: All Ayes.** The President Pro Tem of Council declared Ordinance 2019-020 adopted.

ORDINANCE NO. 2019-021: AN ORDINANCE ACCEPTING A DONATION TO THE RAVENNA FIRE DEPARTMENT IN THE SUM OF \$1,000.00 FROM THE SWAGELOK COMPANY, RECORDING ESTIMATED REVENUES IN THE SUM OF \$1,000.00 AND APPROPRIATING THE SUM OF \$1,000.00, IN THE FIRE DEPARTMENT, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Kluge explained that Swagelok has generously donated \$1,000.00 to each, the Fire Department and the Police Department. This accepts, records and appropriates those funds.

There being no further comments or questions, Mr. Ribelin moved to waive the requirement that legislation be read at three separate meetings. Mr. Moskun seconded the motion. **Vote: All Ayes.** Mr. Kairis moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Kluge. **Vote: All Ayes.** A motion was made by Ms. Michael, seconded by Mr. Harper that Ordinance No. 2019-021 be adopted. **Vote: All Ayes.** The President Pro Tem of Council declared Ordinance 2019-021 adopted.

ORDINANCE NO. 2019-022: AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF THE CITY OF RAVENNA, BY REPEALING PART FOUR – TRAFFIC CODE; TITLE SIX – OPERATION & VEHICLES; CHAPTER 444 – BICYCLES & MOTORCYCLES GENERALLY; SECTION 444.085 – LICENSING OF BICYCLES, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Kluge explained this repeals the licensing of bicycles. It is out of date and no different than what Stow has done. He knows Mr. Selinius had something he wanted to say.

Mr. Selinius said the house next to his is a rental. The current resident had a bicycle stolen. The previous resident had a bicycle stolen. Bikes can cost hundreds of dollars, some over a thousand. It was suggested that a bike should be kept in a garage or in a house. He doesn't think they should blame the victims. Some people don't have a garage. Some people have to go up a lot of stairs to get into their house. He doesn't think they want children to try to carry bicycles up and down the stairs. The Police Department has about 30 recovered bicycles. To his knowledge, there has been no effort made to find the rightful owners. When the previous neighbors' bike was stolen, the Police Department had 45 bicycles. In a year's time that is like one in every eight or nine days. Mr. Kluge said the City could establish a voluntary registry. He thinks they should establish a voluntary registry. It should be permanent, one-time and put into a database. It's easy to do with Microsoft Excel. He hopes someone here will step up and make sure that this happens as a service to the residents.

Mr. Kluge said he spoke with Mr. Selinius previously and agrees with what he is saying and they should be keeping an eye on the bikes. If they are recorded, obviously, the Chief will follow through with any stolen items. He thinks as Council members, he thinks they should also be keeping an eye on what the ordinances say and if there are out of date ordinances, such as this, which he believes it is, they should be looking to repeal those ordinances. He spoke with Chief Wallis about this and mentioned the voluntary program. They are still talking about that but as he said before, should they be registering all of their property with the Police Department. Where does that end? In addition to that, the Chief mentioned possibly coming up with a program where the Police can talk about locking up your valuables, outside of just bicycles. In addition to that, there is a group called Bike Cleveland, which is under Bikeindex.org who are advocates for bicyclists in the area. They have a system right now. He sent the website designer the link so people can register their bikes and it can go into a national system. You can register your bike or if your bike has been stolen, you can register it as long as you have the serial number. There are also tips about locking it up, etc. This is just to repeal the licensing of bicycles by the City of Ravenna.

Ms. Michael noted that at the committee meeting, it was brought up that by requiring the licenses could prevent the City from getting grants.

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Mr. Kluge said there is a grant right now through Rails & Trails that he knows the Parks & Recreation Department is putting through just in case there is the off chance that it could have an effect on the grant. He doesn't think it will but he doesn't want to take that chance; if they are getting money to connect the hike & bike trail to the downtown area, which is going back to Economic Development, trying to get people into the downtown area. He would rather not take that chance. Again, this is an out of date ordinance. Chief Wallis has noted that they haven't given a ticket for somebody not having a license or giving out a license, period. It might also costing the City more to produce these licenses. As indicated in the ordinance, these are metal plates.

There being no further comments or questions, Mr. Ribelin moved to waive the requirement that legislation be read at three separate meetings. Mr. Kairis seconded the motion. **Vote: All Ayes.** Mr. Kairis moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Ms. Michael. **Vote: All Ayes.** A motion was made by Mr. Ribelin, seconded by Mr. Moskun that Ordinance No. 2019-022 be adopted. **Vote: All Ayes.** The President Pro Tem of Council declared Ordinance 2019-022 adopted.

RESOLUTION NO. 2019-023: A FINAL RESOLUTION IN THE MATTER OF COOPERATION WITH THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT) FOR A PROJECT CONSISTING OF PAVEMENT RESURFACING, INCLUDING MINOR BRIDGE WORK TO STRUCTURE POR-88-0164 AND REPLACEMENT OF STRUCTURE POR-88-0308, AUTHORIZE THE MAYOR TO ENTER INTO A CONTRACT WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE PROJECT; AND APPROPRIATING THE SUM OF \$169,820.00 FROM THE ROADWAY FUND (224) TO PAY THE CITY'S PORTION OF THE PROJECT, was read for the first time, by title only.

Mr. Harper explained the \$169,000.00 reflects 20% of the overall budget, which is the City's portion, which falls within the City limits.

There being no further comments or questions, a motion was made by Mr. Ribelin, seconded by Mr. Harper that Ordinance No. 2019-023 be adopted. **Vote: All Ayes.** The President Pro Tem of Council declared Ordinance 2019-023 adopted.

ORDINANCE NO. 2019-024: AN ORDINANCE AUTHORIZING THE MAYOR TO ADVERTISE FOR BIDS, ACCORDING TO LAW, FOR THE VINE AND GILL IMPROVEMENTS PROJECT, ACCORDING TO SPECIFICATIONS NOW ON FILE IN THE OFFICE OF THE MAYOR, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Harper stated this authorizes the mayor to bid out the project. Hopefully, the project will take place this summer and will be funded 100% by grants.

There being no further comments or questions, Ms. Michael moved to waive the requirement that legislation be read at three separate meetings. Mr. Moskun seconded the motion. **Vote: All Ayes.** Ms. Michael moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Kairis. **Vote: All Ayes.** A motion was made by Mr. Harper, seconded by Ms. Michael that Ordinance No. 2019-024 be adopted. **Vote: All Ayes.** The President Pro Tem of Council declared Ordinance 2019-024 adopted.

ORDINANCE NO. 2019-025: AN ORDINANCE AMENDING ORDINANCE NO. 2018-135 BY AMENDING EXHIBIT "A" SECTION IV – FINANCE DEPARTMENT, SUBSECTION 3 – FINANCIAL ACCOUNTING CLERK BY CHANGING THE SALARY RANGE TO DISCRETIONARY, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Rainone noted this change is being made to prepare for retirements of two people in the Finance Department. The thought was to bring in someone who could bring continuity to the department when the retirements take place next spring. After some discussion there was already a position in the payroll ordinance. This change simply makes the salary range open, depending on the experience level of the individual.

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There being no further comments or questions, Mr. Ribelin moved to waive the requirement that legislation be read at three separate meetings. Mr. Moskun seconded the motion. **Vote: All Ayes.** Mr. Harper moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Kairis. **Vote: All Ayes.** A motion was made by Ms. Michael, seconded by Mr. Kairis that Ordinance No. 2019-025 be adopted. **Vote: All Ayes.** The President Pro Tem of Council declared Ordinance 2019-025 adopted.

ORDINANCE NO. 2019-026: AN ORDINANCE AMENDING ORDINANCE NO. 2018-135 BY AMENDING EXHIBIT "A" SECTION III – SERVICE DEPARTMENT, BY CHANGING THE PART-TIME CLERICAL POSITION TO FULLTIME, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Rainone explained the workload necessitates the need to change the part-time position back to a fulltime position in the Service Department, to not only handle the workload but to maintain continuity.

There being no further comments or questions, Mr. Kluge moved to waive the requirement that legislation be read at three separate meetings. Mr. Moskun seconded the motion. **Vote: All Ayes.** Ms. Michael moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Kairis. **Vote: All Ayes.** A motion was made by Mr. Harper, seconded by Mr. Moskun that Ordinance No. 2019-026 be adopted. **Vote: All Ayes.** The President Pro Tem of Council declared Ordinance 2019-026 adopted.

ORDINANCE NO. 2019-027: AN ORDINANCE AMENDING THE CODIFIED ORDINANCES PART TWO – ADMINISTRATIVE CODE; TITLE FOUR – LEGISLATION; CHAPTER 220 – COUNCIL; SECTION 220.07 ABSENCE OF PRESIDENT OR PRESIDENT PRO TEM BY REMOVING THE CLERK OF COUNCIL AND REPLACING IT WITH THE SENIOR MEMBER PRESENT AS THE ALTERNATE PERSON TO OPEN MEETINGS IN THE ABSENCE OF THE PRESIDENT OR PRESIDENT PRO TEM, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Rainone said this is another example of an out of date ordinance. This just takes the responsibility off the Council Clerk to open the meeting if the president and president pro tem are not available.

There being no further comments or questions, Mr. Harper moved to waive the requirement that legislation be read at three separate meetings. Ms. Michael seconded the motion. **Vote: Ayes: Harper, Michael, Moskun, Kairis, Kluge. Abstain: Ribelin.** Mr. Kairis moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Ms. Michael. **Vote: Ayes: Kairis, Michael, Harper, Kluge, Moskun. Abstain: Ribelin.** A motion was made by Mr. Kluge, seconded by Mr. Harper that Ordinance No. 2019-027 be adopted. **Vote: Ayes: Kluge, Harper, Michael, Kairis, Moskun. Abstain: Ribelin.** The President Pro Tem of Council declared Ordinance 2019-027 adopted.

ORDINANCE NO. 2019-028: AN ORDINANCE AUTHORIZING THE LAW DIRECTOR TO ENTER INTO A CONTRACT WITH KEGLER, BROWN, HILL & RITTER FOR LEGAL SERVICES FOR AN ONGOING WORKERS' COMPENSATION CASE, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Rainone said the City is engaged in a Workers' Compensation case and needs to engage outside legal counsel.

There being no further comments or questions, Mr. Ribelin moved to waive the requirement that legislation be read at three separate meetings. Ms. Michael seconded the motion. **Vote: All Ayes.** Ms. Michael moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Moskun. **Vote: All Ayes.** A motion was made by Mr. Harper, seconded by Mr. Moskun that Ordinance No. 2019-028 be adopted. **Vote: All Ayes.** The President Pro Tem of Council declared Ordinance 2019-028 adopted.

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ORDINANCE NO. 2019-029: AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH HERITAGE OHIO, INC., FOR THE CITY'S PARTICIPATION IN THE OHIO MAIN STREET PROGRAM, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Kairis said up until this calendar year, Main Street Ravenna was an affiliate member of Heritage Ohio. An application was filed and Main Street Ravenna is now a full-fledged member. Part of that is a commitment from the City is to pay an annual fee of \$500.00, which isn't really a whole lot. He is on that board. Participation of Council is already covered which is a requirement of the document. The money has been allocated and they just need authorization for the mayor to sign the agreement.

There being no further comments or questions, Mr. Kluge moved to waive the requirement that legislation be read at three separate meetings. Mr. Ribelin seconded the motion. **Vote: Ayes: Kluge, Ribelin, Moskun, Michael, Harper. Abstain: Kairis.** Mr. Harper moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Ms. Michael. **Vote: Ayes: Harper, Michael, Moskun, Ribelin, Kluge. Abstain: Kairis.** A motion was made by Mr. Ribelin, seconded by Ms. Michael that Ordinance No. 2019-029 be adopted. **Vote: Ayes: Ribelin, Michael, Harper, Moskun, Kluge. Abstain: Kairis.** The President Pro Tem of Council declared Ordinance 2019-029 adopted.

ORDINANCE NO. 2019-030: AN ORDINANCE AUTHORIZING THE MAYOR TO EXECUTE A DONATION AND ACCEPTANCE AGREEMENT FOR A PARCEL OF LAND KNOWN AS 608 SPRUCE AVENUE, RAVENNA, OHIO FROM THE PORTAGE COUNTY LAND REUTILIZATION CORPORATION, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Kairis said this is property on Spruce Avenue that the land bank wishes to donate to the City.

There being no further comments or questions, Mr. Ribelin moved to waive the requirement that legislation be read at three separate meetings. Ms. Michael seconded the motion. **Vote: All Ayes.** Mr. Kluge moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Harper. **Vote: All Ayes.** A motion was made by Mr. Ribelin, seconded by Mr. Kairis that Ordinance No. 2019-030 be adopted. **Vote: All Ayes.** The President Pro Tem of Council declared Ordinance 2019-030 adopted.

ORDINANCE NO. 2019-031: AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THEODORE MANFRASS, AIA/ARCHITECTS & PLANNERS, INC. FOR THE DESIGN AND OVERSIGHT OF THE CONSTRUCTION OF THE TOWER LODGE PROJECT, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Kairis explained the restrooms at Tower Lodge are not ADA compliant. In order to continue programming and hopefully attract more programming to the facility, the plan is to update the restrooms as well as parts of the kitchen area to make them ADA compliant. This part is to approve the funding for the architect. The overall project is anticipated to be about \$50,000.00.

Mr. Moskun asked if the front doors are wide enough for a wheel chair to get through.

Ms. Michael responded in the affirmative.

Discussion regarding the possibility of a future building ensued.

Mr. Kairis explained that the money has already been allocated. They don't know that it's coming to come out to be \$50,000.00; that was a number thrown out by the architect. They will continue to put money away for a potential new building.

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There being no further comments or questions, Ms. Michael moved to waive the requirement that legislation be read at three separate meetings. Mr. Moskun seconded the motion. **Vote: All Ayes.** Ms. Michael moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Harper. **Vote: All Ayes.** A motion was made by Mr. Harper, seconded by Ms. Michael that Ordinance No. 2019-031 be adopted. **Vote: All Ayes.** The President Pro Tem of Council declared Ordinance 2019-031 adopted.

ORDINANCE NO. 2019-032: AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH THE CITY OF CUYAHOGA FALLS, OHIO FOR THE TRADE OF EQUIPMENT BETWEEN THE CITY OF CUYAHOGA FALLS AND THE CITY OF RAVENNA, OHIO, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Kairis said the RAC has 11 extra indoor cycles that they've tried to sell in the past. Cuyahoga Falls has equipment the RAC can use and would like to trade the cycles for that equipment. Similar trades have been made with Cuyahoga Falls in the past.

There being no further comments or questions, Mr. Ribelin moved to waive the requirement that legislation be read at three separate meetings. Mr. Moskun seconded the motion. **Vote: All Ayes.** Ms. Michael moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Harper. **Vote: All Ayes.** A motion was made by Mr. Ribelin, seconded by Mr. Kluge that Ordinance No. 2019-032 be adopted. **Vote: All Ayes.** The President Pro Tem of Council declared Ordinance 2019-032 adopted.

ORDINANCE NO. 2019-033: AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH QUALITY CONTROL INSPECTION, INC. (QCI), TO PROVIDE INSPECTION SERVICES FOR CONSTRUCTION PROJECTS FOR THE YEAR 2019, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Moskun said to his knowledge, the projects at the wastewater plant will be coming up. It's a company that has been used in the past and they are reputable.

There being no further comments or questions, Mr. Harper moved to waive the requirement that legislation be read at three separate meetings. Mr. Kairis seconded the motion. **Vote: All Ayes.** Mr. Ribelin moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Kluge. **Vote: All Ayes.** A motion was made by Ms. Michael, seconded by Mr. Harper that Ordinance No. 2019-033 be adopted. **Vote: All Ayes.** The President Pro Tem of Council declared Ordinance 2019-033 adopted.

ORDINANCE NO. 2019-034: AN ORDINANCE AUTHORIZING THE MAYOR TO ADVERTISE FOR BIDS, ACCORDING TO LAW, FOR THE HAZEN AVENUE WATER LINE PROJECT, ACCORDING TO SPECIFICATIONS NOW ON FILE IN THE OFFICE OF THE MAYOR, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mayor Seman explained that every year they try to do a waterline project. This is the initial request to advertise for bids on this particular endeavor. There are quite a few projects going on this summer. Funding has been approved through the Ohio Public Works Commission.

Mr. Cecora said that the City match is about \$220,00.00 on this project. He thinks the project total is about \$600,000.00. It has not been budgeted and once the bids come in, they will come back for a specific appropriation.

There being no further comments or questions, Ms. Michael moved to waive the requirement that legislation be read at three separate meetings. Mr. Kairis seconded the motion. **Vote: All Ayes.** Mr. Ribelin moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Kluge. **Vote: All Ayes.** A motion was made by Ms. Michael, seconded by Mr. Harper that Ordinance No. 2019-034 be adopted. **Vote: All Ayes.** The President Pro Tem of Council declared Ordinance 2019-034 adopted.

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ORDINANCE NO. 2019-035: AN ORDINANCE RATIFYING THE FINAL VERSION OF THE PORTAGE COUNTY SOLID WASTE PLAN, UPDATED IN 2019, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Moskun said this is for recycling for the whole county but Ravenna is directly involved. Mr. Steiner came in front of the Committee who said the cost was increased by 25 cents per month. That will be seen on everybody's water bill.

Ms. Dubinsky said this particular issue was an EPA mandated update that is required of the Solid Waste District. This is just the City ratifying that update. The increases will be coming up at a later date.

There being no further comments or questions, Mr. Ribelin moved to waive the requirement that legislation be read at three separate meetings. Mr. Kluge seconded the motion. **Vote: All Ayes.** Ms. Michael moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Moskun. **Vote: All Ayes.** A motion was made by Mr. Kluge, seconded by Mr. Moskun that Ordinance No. 2019-035 be adopted. **Vote: All Ayes.** The President Pro Tem of Council declared Ordinance 2019-035 adopted.

ORDINANCE NO. 2019-036: AN ORDINANCE AUTHORIZING THE MAYOR TO ADVERTISE FOR BIDS, ACCORDING TO LAW, FOR THE STEVENS, PERRY, HAVRE STORM PROJECT, ACCORDING TO SPECIFICATIONS NOW ON FILE IN THE OFFICE OF THE MAYOR, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Moskun said there is a storm water pipe on Perry which is currently a 12" pipe. It will be removed and replaced with a 24" pipe. The 12" is unable to handle the water flow on several occasions when there is a fair amount of rain.

There being no further comments or questions, Mr. Harper moved to waive the requirement that legislation be read at three separate meetings. Mr. Moskun seconded the motion. **Vote: All Ayes.** Mr. Ribelin moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Moskun. **Vote: All Ayes.** A motion was made by Mr. Harper, seconded by Mr. Moskun that Ordinance No. 2019-036 be adopted. **Vote: All Ayes.** The President Pro Tem of Council declared Ordinance 2019-036 adopted.

ORDINANCE NO. 2019-037: AN ORDINANCE WAIVING THE UTILITY DEBTS OUTSTANDING DETERMINED TO BE UNCOLLECTIBLE, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Cecora said he thinks Mr. Reynolds did a good job explaining this. He hopes everyone has had their questions answered to their satisfaction. He wants to reiterate that there is an avenue for assessments on some of these but often times when they get caught in between, it's the individual being assessed, that is the issue. When someone new acquires the property, the assessment can't be left on the property. It was not due to the lack of diligence on the end of the Utility Billing Department. They just became uncollectible over time.

There being no further comments or questions, Mr. Kluge moved to waive the requirement that legislation be read at three separate meetings. Mr. Harper seconded the motion. **Vote: All Ayes.** Mr. Ribelin moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Moskun. **Vote: All Ayes.** A motion was made by Mr. Ribelin, seconded by Mr. Moskun that Ordinance No. 2019-037 be adopted. **Vote: All Ayes.** The President Pro Tem of Council declared Ordinance 2019-037 adopted.

ORDINANCE NO. 2019-038: AN ORDINANCE APPROVING THE TRANSFERS AND ADVANCES FOR THE MONTH OF JANUARY, 2019 LISTED ON EXHIBIT "A" ATTACHED HERETO, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

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Mr. Cecora said there was one transaction to report, simply the return of an advance from the EMS grant fund back to the General Fund.

There being no further comments or questions, Mr. Ribelin moved to waive the requirement that legislation be read at three separate meetings. Mr. Kluge seconded the motion. **Vote: All Ayes.** Mr. Harper moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Kairis. **Vote: All Ayes.** A motion was made by Mr. Ribelin, seconded by Mr. Kluge that Ordinance No. 2019-038 be adopted. **Vote: All Ayes.** The President Pro Tem of Council declared Ordinance 2019-038 adopted.

ORDINANCE NO. 2019-039: AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH THE INTERNATIONAL ASSOCIATION OF FIREFIGHTERS LOCAL 1340, AFL-CIO, EXTENDING THE PROBATIONARY PERIOD FOR FIREFIGHTERS, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mayor Seman explained that this is something that needs to be done in order to stay within the Ohio Revised Code, which lays out the parameters for extending a probationary period. The City did not have this in the contract and it needs to be added to the contract.

Mr. Cimino said the rules and regulations talk about this in both the Police and Fire Department as far as potentially extending this. Currently there is a one year probationary period. But there are rules and regulations in both Fire and Police that talks about the potential of extending that time period from 90 days up to one-half of the initial probationary period. That would be six months. This authorizes the mayor to enter into agreements with the Fire Union or Police Union for whatever reason, it is felt that a probationary period should be extended an additional amount of time in order to allow the individual to show their merit.

Mr. Kairis said that he's not sure why extending the probationary period would be extended, but it does state that in spite of that, the employee does get the one year increase in pay.

Mayor Seman said that's according to the Ohio Revised Code.

There being no further comments or questions, Mr. Ribelin moved to waive the requirement that legislation be read at three separate meetings. Mr. Moskun seconded the motion. **Vote: All Ayes.** Mr. Kluge moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Harper. **Vote: All Ayes.** A motion was made by Ms. Michael, seconded by Mr. Kairis that Ordinance No. 2019-039 be adopted. **Vote: All Ayes.** The President Pro Tem of Council declared Ordinance 2019-039 adopted.

Second Reading of Ordinances: None

Third Reading of Ordinances:

ORDINANCE NO. 2019-006: AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A PURCHASE AGREEMENT WITH JOSEPH COOLEY FOR THE PURCHASE OF PROPERTY LOCATED AT 450 LAKE AVENUE, RAVENNA, OHIO; APPROPRIATING THE SUM OF \$5,000.00 FROM 219 REVOLVING LOAN FUND (UDAG) FOR THE PURCHASE OF THE PROPERTY, AND DECLARING AN EMERGENCY.

The legislation was not read for the third time. Mr. Cimino explained that he has been working on the contract with the attorney. He thinks the appropriate thing to do would be to send it back to committee until such time as the contract is prepared and ready for signature. The concern is that the owner's attorney wants the property to be sold as is and there was a reference to a possible issue on that land so it seems to him they should be able to look at it before moving forward with the contract.

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A motion was made by Mr. Ribelin, seconded by Mr. Moskun to return the issue to the Planning Committee. **Voice Vote: All Ayes.**

Fourth Reading of Ordinances:

ORDINANCE 2018-129: AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A DELINQUENT DEBT COLLECTION AGREEMENT WITH THE OHIO ATTORNEY GENERAL'S OFFICE FOR THE COLLECTION OF DELINQUENT AMBULANCE BILLS, EFFECTIVE JANUARY 1, 2019, AND DECLARING AN EMERGENCY.

The legislation was not read for the fourth time. Mr. Kluge explained that this is a program the State of Ohio has for ambulance billing. The question is how quickly will the money be recouped. If there is no issue with the way it's working now, he doesn't see why they want to do this.

Mr. Cecora said the problem is they are this far into it already and there are other local municipalities that have taken this leap of faith. Maybe it would be a good idea to use them as a reference after one year; hit the reset in January of 2020. They can then weigh the current program and see what results the other communities are able to share with them.

After some discussion, a motion was made by Mr. Kluge, seconded by Ms. Michael to return the issue to Committee for further discussion.

Old Business: None

New Business: Ms. Michael said she had a resident who was concerned about the next bid for Central Street for the sidewalk. The last bid the flagstone sidewalks were included in the bid. She'd like to know if that is included again because there are some residents who wanted to have those flagstones that are being removed.

Ms. Dubinsky said she will be having discussions with the appropriate people regarding that.

Mayor's Remarks: Mayor Seman said since no one ran for Mr. Cecora's position, it falls upon Council to nominate a successor, according to the Charter. That would be for a period of two years. The other issue they might want to look at is in the future, if they want to make this an appointed position rather than an elected position. The reason he is throwing this out is because they might want to start having discussion at committee meetings soon.

The Council Clerk said they could always put a charter amendment on the ballot for voter approval. There does not have to be a charter review commission asking for the change. The deadline is the first part of August, she will check the exact date.

Mayor Seman said they've had numerous calls from people who don't live in the community interested in the job.

Ms. Michael asked if Council appoints someone, do they have to be a resident?

The Council Clerk said the last time they appointed an interim who was not a resident, until Mr. Cecora decided to take the position and ultimately run for it.

Mr. Ribelin asked if the interim would have to have a degree, like it's stated in the charter.

Mr. Cimino responded in the affirmative.

Mr. Rainone asked if it would be up to this body or the next Council to appoint that person.

The clerk said they could advertise at the end of the year, like they did previously and then name the person when the new council comes on. If it were an elected position, that person wouldn't be coming on until Mr. Cecora left. If they are going to do a charter amendment, it will need to be done by August.

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Mayor Seman said he would recommend that if Council does it, or if it ends up with him to name the successor, they involve the HR person to find a person. He's only throwing this out for conversation. It's in Council's ballpark to deal with it at this point.

Mr. Moskun said he was thinking they need to do this before and give ample transition time.

Mr. Cecora said there is a finite period of time and would like to think they would or could be a transition.

It was decided by those present the issue would be put on the agenda for the next Personnel Committee meeting.

Mayor Seman said he will be going to the NEO Med for a meet and greet with the gentlemen in charge of the Missile Advocacy Alliance. This was set up by the Portage Development Board. The City has helped sponsor it. The City has helped sponsor it. The City paid half and NDS volunteered to pay half the fee of \$2,500.00. This person is an advocate for the Missile Defense being in Ohio. There are a lot of people very interested in getting it located here. The number of people was limited to 50. The following morning at 7:30, they can go to Robby Lee's in Newton Falls to hear him speak. His name is Ricky Ellison and the cost is \$10.00. He would like to get as involved as they can with Camp Garfield (formerly known as Camp Ravenna). There is a lot of going on out there without the missile site. There is a lot of growth that is going on and they are intent on being the best training facility for the National Guard in the country. They are working hard to get there. They won an award for the cleanup they've done. He thinks that helps the argument for locating the missile site there because there is less money to spend on cleaning up the hazardous waste.

Mr. Cecora said Budget Commission wrapped up on Friday and they hit the send button on the budget earlier today. They are planning on passing the budget on March 18. If there are any questions at all, he needs to hear from them so if there are any changes, they can do it prior to the 18th so it can be passed and taken to the County.

Mr. Ribelin asked if the hearing for the Den Lounge Liquor Control Board still on for March 14 at 9:30.

Mr. Cimino responded in the affirmative.

There being no further business, the meeting adjourned at 8:12 P.M. The next Regular Council Meeting is scheduled for Monday, April 1, 2019 at 7:00 P.M.

ATTEST:

Clerk of Council

Council President Pro Tem