

MINUTES OF RAVENNA CITY COUNCIL MEETING
September 3, 2019

The Regular Meeting of Council of the City of Ravenna was called to order at 7:00 P.M., September 3, 2019, by Council President, Joseph Bica.

The following were present on the roll call: Andrew Kluge, Bruce Ribelin, Scott Rainone, Paul Moskun, Robert Kairis, Amy Michael and Matt Harper.

Also attending the meeting were: Mayor Frank Seman; Finance Director, Kim Cecora; Law Director, Frank Cimino; Service Director, Kay Dubinsky; City Engineer, Bob Finney; Police Chief, Jeff Wallis; Larry Selinius of 123 North Walnut Street, Ravenna, Ohio; Clifford Soudil of 464 Woodland Street, Ravenna, Ohio; Christina West of 732 Eastland Avenue, Ravenna, Ohio; Greg Francis of 558 Coolman Avenue, Ravenna, Ohio and Robin Norton of 467 Pratt Street, Ravenna, Ohio.

A moment of meditation and silence was then observed. President Bica then led those in attendance in the Pledge of Allegiance to the Flag of the United States of America.

MINUTES: A motion was made by Mr. Ribelin, seconded by Mr. Kairis to approve the minute of the Regular City Council Meeting of August 5, 2019. **Voice Vote: All Ayes.**

COMMUNICATIONS: The Clerk said there was one item received, that being a notice to legislative authority from the Ohio Division of Liquor Control. This was for a new carryout license at a proposed drive-thru at the corner of Chestnut Street and Highland Avenue. After some discussion due to the fact the proposed site had not been to Planning Commission yet, it was decided that the appropriate paperwork would be submitted with no objections to the license.

DELEGATIONS: None

REPORTS OF OFFICIALS: There being no other comments, a motion was made by Mr. Ribelin, seconded by Ms. Michael to accept the reports of officials. **Voice Vote: All Ayes.**

REPORT OF COMMITTEES: President Bica said Committee meetings will be held Monday, September 16, 2019 starting at 5:30 PM.

Utilities: Mr. Moskun said this committee had no meeting scheduled at this time.

Information Systems: Ms. Michael said there were no items on the agenda and if needed, a meeting will be held Monday, September 16, time to be announced.

Planning Committee: Mr. Kairis said this committee had a few items on the agenda. A meeting will be held September 16, time to be announced.

Committee of the Whole: President Bica said Committee of the Whole meeting will be held Monday, September 16, 2019 at 7:00 P.M.

Public Health & Public Safety: Mr. Kluge said this committee had two items on the agenda. A meeting will be held Monday, September 16, 2019, time to be announced.

Streets & Sidewalks: Mr. Harper said there were three items on the agenda. If needed, a meeting will be held September 16.

Personnel: Mr. Rainone said this committee has one item on the agenda. No meeting is required at this time.

Community & Economic Development: Mr. Ribelin said there are no items on the agenda being sponsored by this Committee. If something comes up, a meeting will be held.

Cemetery: Mr. Ribelin said the board met last week and will probably go with a second architect. They are in the process of trying to determine what each one of them will be doing. He thinks both have merits. It has been a difficult task and they are trying to make everybody a little bit happy.

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First Reading of Ordinances:

ORDINANCE NO. 2019-088: AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A MEMORANDUM OF UNDERSTANDING WITH AFSCME LOCAL 3812, ALLOWING FOR AN OVERTIME INCENTIVE IN THE STREET DEPARTMENT, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Rainone said this is an agreement between the city and AFSCME for Street Department employees who show up for 100% of overtime during the busy months. If they work 100% of the overtime, they earn a day off during the off or slower months.

There being no further comments or questions, Mr. Rainone moved to waive the requirement that legislation be read at three separate meetings. Mr. Kluge seconded the motion. **Vote: All Ayes.** Mr. Ribelin moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Rainone. **Vote: All Ayes.** A motion was made by Mr. Harper, seconded by Mr. Kluge that Ordinance No. 2019-088 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2019-088 adopted.

ORDINANCE NO. 2019-089: AN ORDINANCE APPROPRIATING THE SUM OF \$4,600.00 FROM THE CAPITAL IMPROVEMENT FUND (65-74) FOR THE CLEANING, SURFACE REPAIR AND PAINTING OF THE EAST SIDE OF THE POLICE DEPARTMENT BUILDING, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Kluge said this is as it reads. In addition to cleaning, there will be signs installed and they wanted to get it done before the Balloon A Fair.

There being no further comments or questions, Mr. Ribelin moved to waive the requirement that legislation be read at three separate meetings. Mr. Kluge seconded the motion. **Vote: All Ayes.** Ms. Michael moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Kairis. **Vote: All Ayes.** A motion was made by Mr. Harper, seconded by Ms. Michael that Ordinance No. 2019-089 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2019-089 adopted.

ORDINANCE NO. 2019-090: AN ORDINANCE AMENDING ORDINANCE NO. 2018-135 BY AMENDING EXHIBIT "A" SECTION I – POLICE DEPARTMENT, SUBSECTIONS (b) BY ADDING TWO (2) FULLTIME DISPATCHERS, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Kluge explained this adds two fulltime dispatch positions bringing more stability to the department, rather than asking fulltime dispatchers to cover for the part-time dispatchers. This will help the staffing levels and overtime.

There being no further comments or questions, Ms. Michael moved to waive the requirement that legislation be read at three separate meetings. Mr. Ribelin seconded the motion. **Vote: All Ayes.** Mr. Harper moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Moskun. **Vote: All Ayes.** A motion was made by Mr. Kluge, seconded by Mr. Kairis that Ordinance No. 2019-090 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2019-090 adopted.

ORDINANCE NO. 2019-091: AN ORDINANCE AUTHORIZING THE MAYOR TO APPLY FOR AND ACCEPT THE OHIO EMS GRANT AWARD IN THE SUM OF \$3,334.00 FROM THE OHIO DEPARTMENT OF PUBLIC SAFETY; RECORDING ESTIMATED REVENUES AND APPROPRIATING FUNDS IN ACCORDANCE WITH EXHIBIT "A", AND DECLARING AN EMERGENCY, was read for the first time, by title only.

First Reading of Ordinances (continued):

Mr. Kluge said this is a yearly application that is submitted by Chief Cleveland. This is to accept and appropriate the \$3,334.00.

There being no further comments or questions, Mr. Ribelin moved to waive the requirement that legislation be read at three separate meetings. Ms. Michael seconded the motion. **Vote: All Ayes.** Mr. Kluge moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Harper. **Vote: All Ayes.** A motion was made by Mr. Ribelin, seconded by Mr. Kluge that Ordinance No. 2019-091 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2019-091 adopted.

ORDINANCE NO. 2019-092: AN ORDINANCE AUTHORIZING THE MAYOR TO APPLY FOR THE FEDERAL FUNDS PROGRAMMED BY THE AKRON METROPOLITAN AREA TRANSPORTATION STUDY (AMATS) TO RESURFACE SOUTH CHESTNUT STREET FROM MAIN STREET TO LAKE AVENUE, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Harper said this is an application for a total project cost of \$240,000.00. The City's portion would be 20% of roughly \$48,000.00.

Mr. Finney said this grant would be for the year 2024.

There being no further comments or questions, Mr. Rainone moved to waive the requirement that legislation be read at three separate meetings. Mr. Moskun seconded the motion. **Vote: All Ayes.** Ms. Michael moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Harper. **Vote: All Ayes.** A motion was made by Mr. Ribelin, seconded by Mr. Kluge that Ordinance No. 2019-092 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2019-092 adopted.

ORDINANCE NO. 2019-093: AN ORDINANCE AUTHORIZING THE MAYOR TO APPLY FOR THE FEDERAL FUNDS PROGRAMMED BY THE AKRON METROPOLITAN AREA TRANSPORTATION STUDY (AMATS) TO RESURFACE RIDDLE AVENUE FROM MERIDIAN STREET TO LIBERTY STREET, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Harper said this is an application for a total project cost of \$250,000.00. The City's portion would be 20% or \$50,000.00.

Mr. Finney noted that this project would have a better chance of receiving the funds than the Chestnut street project based on the scoring system.

There being no further comments or questions, Mr. Ribelin moved to waive the requirement that legislation be read at three separate meetings. Mr. Rainone seconded the motion. **Vote: All Ayes.** Mr. Kluge moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Ribelin. **Vote: All Ayes.** A motion was made by Mr. Harper, seconded by Mr. Moskun that Ordinance No. 2019-093 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2019-093 adopted.

ORDINANCE NO. 2019-094: AN ORDINANCE APPROPRIATING THE SUM OF \$6,500.00 FROM THE ROADWAY FUND FOR THE PURCHASE OF ROAD WORK SIGNS AND CONES, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Harper said this is to replace 35 pieces of street signs and cones that are used in the Street Department. This updates the current supply.

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First Reading of Ordinances (continued):

There being no further comments or questions, Ms. Michael moved to waive the requirement that legislation be read at three separate meetings. Mr. Harper seconded the motion. **Vote: All Ayes.** Mr. Ribelin moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Kluge. **Vote: All Ayes.** A motion was made by Mr. Harper, seconded by Mr. Kluge that Ordinance No. 2019-094 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2019-094 adopted.

ORDINANCE NO. 2019-095: AN ORDINANCE APPROPRIATING THE SUM OF \$4,800.00 FROM THE PARKS CAPITAL IMPROVEMENT FUND TO REPLACE THE HEATING AND COOLING UNIT AT THE PARKS GARAGE, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Kairis explained that the HVAC system in the Parks Garage is 20 years old and needs to be replaced.

There being no further comments or questions, Mr. Rainone moved to waive the requirement that legislation be read at three separate meetings. Mr. Ribelin seconded the motion. **Vote: All Ayes.** Mr. Kairis moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Kluge. **Vote: All Ayes.** A motion was made by Mr. Ribelin, seconded by Mr. Kluge that Ordinance No. 2019-095 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2019-095 adopted.

ORDINANCE NO. 2019-096: AN ORDINANCE APPROPRIATING THE SUM OF \$2,977.00 FROM THE PARKS CAPITAL IMPROVEMENT FUND TO REPLACE THE SLIDING BOARD AT CHESTNUT HILLS PARK, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Kairis said the sliding board at Chestnut Hills Park is currently in need of replacement due to a hole in the sliding board, making it a safety hazard.

There being no further comments or questions, Mr. Ribelin moved to waive the requirement that legislation be read at three separate meetings. Ms. Michael seconded the motion. **Vote: All Ayes.** Mr. Kairis moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Rainone. **Vote: All Ayes.** A motion was made by Ms. Michael seconded by Mr. Kairis that Ordinance No. 2019-096 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2019-096 adopted.

ORDINANCE NO. 2019-097: AN ORDINANCE RECORDING ESTIMATED REVENUES IN THE SUM OF \$15,000.00 IN THE PARKS CAPITAL IMPROVEMENT FUND; APPROPRIATING THE SUM OF \$30,000.00 FROM THE PARKS CAPITAL IMPROVEMENT FUND TO REPLACE THE BOARDWALK AT CHESTNUT HILLS PARK, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Kairis said the boardwalk at Chestnut Hills Park was damaged recently. The appropriation is on the high side but it is to repair the entire boardwalk. They are expecting approximately half of the cost to be reimbursed by the company that caused the damage.

Mr. Finney said he found out last week the material wouldn't be available until December. They are looking at other materials but they haven't found any suitable. There are not a lot of options.

There being no further comments or questions, Mr. Harper moved to waive the requirement that legislation be read at three separate meetings. Ms. Michael seconded the motion. **Vote: All Ayes.** Mr. Ribelin moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Rainone. **Vote: All Ayes.** A motion was made by Ms. Michael, seconded by Mr. Kairis that Ordinance No. 2019-097 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2019-097 adopted.

First Reading of Ordinances (continued):

ORDINANCE NO. 2019-098: AN ORDINANCE APPROPRIATING THE SUM OF \$25,000.00 IN THE WATER FUND TO REPAIR THE WEST BRICK WALL IN THE RAW WATER BUILDING AT THE WATER TREATMENT PLANT, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Moskun said there is also damage in the north and south walls. The west wall is the most prominent. The mortar has deteriorated quite a bit. The wall isn't completely straight, like it should be. The steel in part of it is deteriorating drastically. Another reason this needs to be done is there are heaters mounted on the walls. The wall has quite a lean to it because of the deterioration of the west wall over the north wall itself. That is some place you can actually see through it. If you are staying close to the wall, you can see the lean on it. It's actually quite important. The building is 100+ years old. The west wall plus parts of the north and south wall as well.

There being no further comments or questions, Mr. Ribelin moved to waive the requirement that legislation be read at three separate meetings. Mr. Kluge seconded the motion. **Vote: All Ayes.** Mr. Harper moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Kluge. **Vote: All Ayes.** A motion was made by Ms. Michael, seconded by Mr. Kairis that Ordinance No. 2019-098 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2019-098 adopted.

ORDINANCE NO. 2019-099: AN ORDINANCE AMENDING ORDINANCE NO. 2019-072 BY ADDING AN ADDITIONAL \$100,000.00 TO THE ORIGINAL LOAN AMOUNT OF \$50,000.00, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Finney said they were offered an additional \$100,000.00 loan at zero percent over 20 years through OPWC. This is accepting that additional money for a total of \$150,000.00 loan at zero percent over 20 years in lieu of \$100,000.00 of the City's own money.

There being no further comments or questions, Mr. Kairis moved to waive the requirement that legislation be read at three separate meetings. Mr. Kluge seconded the motion. **Vote: All Ayes.** Mr. Ribelin moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Kluge. **Vote: All Ayes.** A motion was made by Mr. Harper, seconded by Mr. Ribelin that Ordinance No. 2019-099 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2019-099 adopted.

ORDINANCE NO. 2019-100: AN ORDINANCE AUTHORIZING THE CERTIFICATION OF DELINQUENT MOWING, WATER AND SEWER, AND TRASH COLLECTION BILLS TO THE COUNTY AUDITOR IN ORDER TO ALLOW FOR THE PLACEMENT OF THE CERTIFIED AMOUNT ON THE REAL PROPERTY TAX LIST AND DUPLICATE AGAINST THE PROPERTY SERVED BY THE MOWING, WATER AND SEWER CONNECTION AND/OR TRASH COLLECTION SERVICES, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Moskun said when it's referring to the mowing, a lot of times the Street Department has to go out and mow on different properties where the owner of the property has been neglectful and it's gotten quite tall. On a different part, Water & Sewer when a bill hasn't been paid for an extensive amount of time, sometimes the person or persons it's been billed to, just take off and hit the road. When they can, these bills will all go separately to the real estate taxes of the property owner.

There being no further comments or questions, Mr. Ribelin moved to waive the requirement that legislation be read at three separate meetings. Mr. Kluge seconded the motion. **Vote: All Ayes.** Ms. Michael moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Kairis. **Vote: All Ayes.** A motion was made by Mr. Harper, seconded by Mr. Moskun that Ordinance No. 2019-100 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2019-100 adopted.

First Reading of Ordinances (continued):

RESOLUTION NO. 2019-101: A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE PORTAGE COUNTY BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR, was read for the first time, by title only.

Mr. Cecora explained this is an annual ordinance accepting the set amounts by Portage County and applying the property tax millage.

There being no further comments or questions, Mr. Ribelin moved to waive the requirement that legislation be read at three separate meetings. Mr. Moskun seconded the motion. **Vote: All Ayes.** Ms. Michael moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Kluge. **Vote: All Ayes.** A motion was made by Mr. Harper, seconded by Mr. Moskun that Ordinance No. 2019-101 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2019-101 adopted.

ORDINANCE NO. 2019-102: AN ORDINANCE APPROVING THE TRANSFERS AND ADVANCES FOR THE MONTH OF JULY, 2019 LISTED ON EXHIBIT "A" ATTACHED HERETO, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Cecora said one advance was made to front some money to a grant fund.

There being no further comments or questions, Mr. Ribelin moved to waive the requirement that legislation be read at three separate meetings. Ms. Michael seconded the motion. **Vote: All Ayes.** Mr. Harper moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Kairis. **Vote: All Ayes.** A motion was made by Mr. Kairis, seconded by Ms. Michael that Ordinance No. 2019-102 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2019-102 adopted.

Second Reading of Ordinances:

ORDINANCE NO. 2019-083: AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A LEASE/PURCHASE AGREEMENT WITH ISLAND TECH SERVICES FOR THE LEASE/PURCHASE OF SECURITY CAMERAS FOR POLICE VEHICLES AND EQUIPMENT INTEGRATING THE CAR SECURITY CAMERAS WITH EXISTING BODY CAMERA EQUIPMENT; APPROPRIATING THE SUM OF \$23,637.00 FROM THE CAPITAL IMPROVEMENT FUND (65-74) FOR THE LEASE PURCHASE OF THE EQUIPMENT, AND DECLARING AN EMERGENCY, was read for the second time, by title only.

Mr. Cecora said this was left on first reading because they were holding up for the lease documents. They are now attached and now needs to be approved. There are no changes to the original discussion.

There being no further comments or questions, Ms. Michael moved to waive the requirement that legislation be read at three separate meetings. Mr. Kairis seconded the motion. **Vote: All Ayes.** Ms. Michael moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Kluge. **Vote: All Ayes.** A motion was made by Mr. Harper, seconded by Mr. Ribelin that Ordinance No. 2019-083 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2019-083 adopted.

Third Reading of Ordinances: None

Old Business: None

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New Business: Mr. Kairis said on October 10, Main Street Ravenna is sponsoring an event called Savory & Sweet in the County Seat. It's basically a tasting of local restaurants. There are 15 lined up so far. If anyone is interested in attending the event, please let him know. This will be held from 5:00 until 8:00 at the Immaculate Conception Hall. Tickets are \$50.00.

Mayor's Remarks: Mayor Seman said he would like to thank everyone who participated or attended the Cruise-In. He'd like to thank the Police Department and the Fire Department. It went very well. The cars just kept coming in and when they finally stopped, cars started going in the other direction, leaving. The signs on both ends of town turned out to be a bit misleading from the standpoint that the road was going to be closed at 2:00. It didn't start until 5:00. There were so many people already there parked in various parking lots. It seemed like at 2:00 someone flipped a switch and they all parked their cars on Main Street. They managed to adapt to it. They have to give Mongoose Motorsports all the credit for the interest in this event and running it.

Mayor Seman said right now they are working with Spring Seal on an Enterprise Zone Agreement. They are working on a 20,000 square foot expansion. This business is located behind the Sheetz. There are two very good businesses in there. The owners are very good members of our community.

Mayor Seman said he had a visit with the person in charge of the census for Portage County this week. She also brought the person doing Summit County. Kathleen Clyde has agreed to head a committee to ensure every person gets counted. He will be volunteering to work on that committee with her. As they all know, the funds are allocated according to how the census comes out. It's important to get everybody counted. The actual counting won't happen until next year but they are working on organizing. There are a number of ways to get counted. There are three ways to do it without someone knocking on your door. They are currently looking for fulltime and part-time census takers.

Mayor Seman said they had a second meeting with the group regarding the Jack Shafer endowment funds designated to the City and Township to be used for signage, education and research regarding the history of Ravenna and Ravenna Township. They are beginning to get down to getting some recommendations. Trying to find a way to disburse these funds equitably is difficult but they will get it done.

President Bica said that his family is very involved with classic cars and the show here is one of the largest in Ohio. The largest show in Ohio has 6,500 cars, which is in Columbus. This is a huge show compared to other shows around the State of Ohio.

A motion was made by Mr. Ribelin at 7:40 P.M. to go into **Executive Session** to discuss ongoing litigation. The motion was seconded by Ms. Michael. At 7:55 P.M., a motion was made by Mr. Ribelin to adjourn the **Executive Session**. The motion was seconded by Ms. Michael.

There being no further business, the meeting adjourned at 7:55 P.M. The next Regular Council Meeting is scheduled for Tuesday, October 7, 2019 at 7:00 P.M.

ATTEST:

Clerk of Council

Council President