

MINUTES OF RAVENNA CITY COUNCIL MEETING
November 5, 2018

The Regular Meeting of Council of the City of Ravenna was called to order at 7:00 P.M., November 5, 2018 by Council President Joseph Bica.

The following were present on the roll call: Bruce Ribelin, Paul Moskun, Robert Kairis, Amy Michael and Matt Harper. A motion was made by Mr. Ribelin, seconded by Ms. Michael to excuse Mr. Kluge and Mr. Rainone. **Voice Vote: All Ayes.** Also in attendance were: Mayor Frank Seman; Finance Director, Kim Cecora; Law Director, Frank Cimino; Police Chief, Jeff Wallis; Fire Chief, Geoff Cleveland.

MINUTES: A motion was made by Ms. Michael, seconded by Mr. Moskun to approve the minutes of the Regular Council Meeting of October 1, 2018. **Voice Vote: All Ayes.**

COMMUNICATIONS: President Bica stated that the Liquor Control Board Hearing regarding the Den Lounge has been continued from the November 8, 2018 date. Mr. Cimino stated that there was an effort by the Den to try to complete some work. Mr. Simon requested some more time to repair the violations. All agreed to reschedule the hearing date to sometime after the new year.

DELEGATIONS: None

REPORTS OF OFFICIALS: Mr. Bica asked that the Clerk request from all departments heads the historical reports of officials for the year so that they can be posted on the web per department.

A motion was made by Mr. Ribelin, seconded by Mr. Kairis to accept the reports of officials. **Voice Vote: All Ayes.**

REPORT OF COMMITTEES:

President Bica reported that committee meetings will be held on Tuesday, November 13, 2018.

Utilities: Mr. Moskun stated that there will be something coming up for the November 13, 2018 meeting. Mr. Bica stated that there were a couple items on the agenda.

Information Systems: Ms. Michael stated that there is an item on the agenda. Stated that they have met with four marketing IT groups. They will need a meeting next week to discuss what these groups had to offer.

Planning Committee: Mr. Kairis stated that there are a number of items on the agenda. There will be a meeting on November 13, 2018.

Committee of the Whole: President Bica said the Committee of the Whole will be held Monday, November 19, 2018, at 7:00 P.M.

Public Health & Public Safety: President Bica stated that there were a couple of items on the agenda. There will be a meeting on November 13, 2018.

Streets & Sidewalks: Mr. Harper stated there were no items on the agenda. There will be a meeting on November 13, 2018.

Personnel: President Bica stated there are no items on the agenda. If a meeting is needed, it will be held November 13, 2018.

Community & Economic Development: Mr. Ribelin said there is nothing on the agenda this evening. If there is a need for a meeting, the clerk will let the committee know.

Cemetery: Mr. Ribelin said they had a meeting on October 31, 2018. They discussed building a mausoleum. The other item discussed was the money bequeath from Jack Schaeffer, which is to be used to develop the backside of the cemetery so that it is consistent with the front side that was done in the 19th century. They are looking at hiring a landscape architect to prepare a good plan.

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FIRST READING OF ORDINANCES:

ORDINANCE 2018-111: AN ORDINANCE APPROPRIATING AN AMOUNT NOT TO EXCEED \$1,200.00 FROM THE CAPITAL IMPROVEMENT FUND 65-74 FOR THE PURCHASE OF A COMPUTER WORKSTATION FOR THE BUILDING/ENGINEERING SECRETARY, PER THE RECOMMENDATION OF QUALITY IP AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Ms. Michael stated that this was discussed in committee. This is a new computer for the building department and rearranging the current computers in the department.

There being no further comments or questions, Ms. Michael moved to waive the requirement that legislation be read at three separate meetings. Mr. Ribelin seconded the motion. **Vote: All Ayes.** Mr. Ribelin moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Ms. Michael. **Vote: All Ayes.** A motion was made by Mr. Harper, seconded by Mr. Kairis that Ordinance No. 2018-111 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2018-111 adopted.

ORDINANCE 2018-112: AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH AGRI-SLUDGE, INC. FOR REMOVAL OF SLUDGE FROM THE WASTEWATER TREATMENT PLANT, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Moskun stated that this is an on-going contract with Agri-Sludge to remove the sludge. There is no price increase in the contract.

There being no further comments or questions, Mr. Ribelin moved to waive the requirement that legislation be read at three separate meetings. Mr. Harper seconded the motion. **Vote: All Ayes.** Mr. Kairis moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Harper. **Vote: All Ayes.** A motion was made by Mr. Harper, seconded by Mr. Ribelin that Ordinance No. 2018-112 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2018-112 adopted.

ORDINANCE 2018-113: AN ORDINANCE AUTHORIZING THE MAYOR TO APPLY FOR A GRANT THROUGH THE OHIO BUREAU OF WORKERS' COMPENSATION FOR A WASHER EXTRACTOR AND CLEANING SOLUTION SYSTEM AND A VEHICLE EXHAUST REMOVAL SYSTEM FOR THE FIRE DEPARTMENT, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

President Bica stated that this grant has a match. Chief Cleveland stated that the match will be approximately \$24,000.00.

There being no further comments or questions, Mr. Ribelin moved to waive the requirement that legislation be read at three separate meetings. Mr. Harper seconded the motion. **Vote: All Ayes.** Mr. Kairis moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Ribelin. **Vote: All Ayes.** A motion was made by Mr. Harper, seconded by Ms. Michael that Ordinance No. 2018-113 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2018-113 adopted.

ORDINANCE 2018-114: AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH R2K CONTRACTING INC. TO MAKE REPAIRS TO THE FIRE STATION FIRE ESCAPE, AND APPROPRIATING AN AMOUNT FROM THE CAPITAL IMPROVEMENTS FUND (65-74) NOT TO EXCEED \$20,000.00, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

President Bica stated that this was discussed at the committee meeting.

There being no further comments or questions, Mr. Ribelin moved to waive the requirement that legislation be read at three separate meetings. Mr. Harper seconded the motion. **Vote: All Ayes.** Mr. Harper moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Ms. Michael. **Vote: All Ayes.** A motion was made by Ms. Michael, seconded by Mr. Kairis that Ordinance No. 2018-114 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2018-114 adopted.

ORDINANCE 2018-115: AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH GATCHELL GRANT RESOURCES, LLC, FOR THE WRITING OF THE OHIO BWC AND AFG GRANTS, APPROPRIATING THE SUM NOT TO EXCEED \$2,000.00 FROM THE CAPITAL IMPROVEMENTS FUND (65-74), AND DECLARING AN EMERGENCY, was read for the first time, by title only.

President Bica stated that this is outsourcing the writing of the grants for the fire department.

There being no further comments or questions, Mr. Ribelin moved to waive the requirement that legislation be read at three separate meetings. Ms. Michael seconded the motion. **Vote: All Ayes.** Mr. Harper moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Ms. Michael. **Vote: All Ayes.** A motion was made by Mr. Ribelin, seconded by Mr. Harper that Ordinance No. 2018-115 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2018-115 adopted.

ORDINANCE 2018-116: AN ORDINANCE APPROPRIATING THE SUM OF NOT TO EXCEED \$18,000.00 FROM THE PARKS CAPITAL IMPROVEMENT FUND (550) FOR THE PURCHASE OF A 2018 KUBOTA RTV1100 TRACTOR FOR USE IN THE PARKS DEPARTMENT, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Kairis stated that this was an addition introduced at the Committee of the Whole meeting. This will replace a tractor to be used by Parks & Recreation.

Mr. Cecora stated that this is a multi-purpose vehicle. It is an ATV with a plow.

There being no further comments or questions, Mr. Harper moved to waive the requirement that legislation be read at three separate meetings. Mr. Moskun seconded the motion. **Vote: All Ayes.** Ms. Michael moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Kairis. **Vote: All Ayes.** A motion was made by Mr. Ribelin, seconded by Mr. Harper that Ordinance No. 2018-116 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2018-116 adopted.

ORDINANCE 2018-117: AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE AUDITOR OF THE STATE OF OHIO TO PREPARE THE GAAP AUDIT FOR THE YEAR ENDING DECEMBER 31, 2020, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Cecora stated this was discussed in finance committee. This is a one year extension of the current third party financial statement contract that the City has with local government services. The price is fixed and will extend for an extra year. Stated he is presenting the ordinance for approval.

There being no further comments or questions, Ms. Michael moved to waive the requirement that legislation be read at three separate meetings. Mr. Moskun seconded the motion. **Vote: All Ayes.** Mr. Kairis moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Ms. Michael. **Vote: All Ayes.** A motion was made by Mr. Ribelin, seconded by Mr. Harper that Ordinance No. 2018-117 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2018-117 adopted.

ORDINANCE 2018-118: AN ORDINANCE APPROVING THE TRANSFERS AND ADVANCES FOR THE MONTH OF SEPTEMBER, 2018 LISTED ON EXHIBIT “A” ATTACHED HERETO, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Cecora stated that one advance was made. It was to a grant fund to cover encumbrances.

There being no further comments or questions, Mr. Harper moved to waive the requirement that legislation be read at three separate meetings. Mr. Kairis seconded the motion. **Vote: All Ayes.** Mr. Ribelin moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Ms. Michael. **Vote: All Ayes.** A motion was made by Mr. Harper, seconded by Mr. Kairis that Ordinance No. 2018-118 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2018-118 adopted.

ORDINANCE 2018-119: AN ORDINANCE ACCEPTING DONATIONS IN THE AMOUNT OF \$14,000.00 FOR THE FUNDING OF A CITY-TOWNSHIP SHARED ECONOMIC DEVELOPMENT DIRECTOR, RECORDING ESTIMATED REVENUES, AND ESTABLISHING THE NECESSARY REVENUE AND APPROPRIATION ACCOUNTS, PER EXHIBIT “A”, FOR THIS SHARED FUNCTION IN ANTICIPATION OF AN AGREEMENT BEING EXECUTED, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Cecora stated there are three pieces to this legislation: 1.) to accept the donations, 2.) to get the accounting measures set up on the books, and 3.) record these estimated revenues that the City is accepting.

Mr. Cecora stated that there is not an agreement with the Township yet.

There being no further comments or questions, Mr. Ribelin moved to waive the requirement that legislation be read at three separate meetings. Mr. Harper seconded the motion. **Vote: All Ayes.** Mr. Harper moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Mr. Moskun. **Vote: All Ayes.** A motion was made by Mr. Ribelin, seconded by Ms. Michael that Ordinance No. 2018-119 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2018-119 adopted.

ORDINANCE 2018-120: AN ORDINANCE AUTHORIZING THE MAYOR OR HIS DESIGNEE TO EXECUTE AN AGREEMENT WITH RENEW ACTIVE (FORMALLY KNOWN AS OPTUM FITNESS ADVANTAGE FOR THE ADMINISTRATION OF THE AARP MEDICARE SUPPLEMENT PROGRAM AT THE RAVENNA ATHLETIC CENTER, AND DECLARING AN EMERGENCY, was read for the first time, by title only.

Mr. Kairis stated this is the replacement program.

There being no further comments or questions, Mr. Kairis moved to waive the requirement that legislation be read at three separate meetings. Mr. Harper seconded the motion. **Vote: All Ayes.** Mr. Harper moved to approve this Ordinance as an emergency measure for the reason set forth in the Ordinance. The motion was seconded by Ms. Michael. **Vote: All Ayes.** A motion was made by Mr. Kairis, seconded by Mr. Ribelin that Ordinance No. 2018-120 be adopted. **Vote: All Ayes.** The President of Council declared Ordinance 2018-120 adopted.

SECOND READING OF ORDINANCES: None.

THIRD READING OF ORDINANCES: None.

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Old Business: None.

New Business: None.

Mayor's Remarks: Mayor Seman stated that he learned that Mrs. Hayes, who owns a business on Main Street will be moving, but she is staying in town.

Mayor Seman reported that a person is interested in purchasing the old Oak Rubber building on Sycamore Street. Also, there is another person interested in the Oak Rubber building on S. Chestnut Street for storage. Both of these are in the preliminary stages.

Mayor Seman stated that "Midnight Madness" is coming. Groups with the Chamber and Balloon A Fair are putting everything together for one night.

President Bica stated that the Law Director has requested an Executive Session to talk about property issues.

Mr. Ribelin moved to recess into Executive Session, seconded by Ms. Michael. **Vote: All Ayes.**

Mr. Ribelin moved to adjourn the Executive Session, seconded by Ms. Michael. **Vote: All Ayes.**

There being no further business, the meeting adjourned at 7:45 P.M. The next Regular Council Meeting is scheduled for Monday, December 3, 2018 at 7:00 P.M.

ATTEST:

Clerk of Council

Council President