

**MINUTES OF RAVENNA CITY PLANNING COMMITTEE MEETING
December 10, 2018**

The Meeting of the Ravenna City Planning Committee was called to order by Chairperson Rob Kairis at 6:11 P.M. Present were: Matt Harper, Paul Moskun, Andrew Kluge, Scott Rainone, Amy Michael, Bruce Ribelin and Joe Bica. Also attending the meeting were Mayor Frank Seman; Finance Director, Kim Cecora; City Police Chief Jeff Wallis; Fire Chief, Geoff Cleveland; Parks & Recreation Director Judy Watkins and Larry Silenius of 123 North Walnut Street, Ravenna, OH.

Mr. Kairis said the first item on the agenda is to accept a plant donation.

Ms. Watkins stated that Lowe's in Streetsboro was cleaning out stuff and had about \$400.00 worth of plants that they were willing to donate to the Parks & Recreation Department. These will be used at the playground camps, spring break and summer camps.

There being no questions or comments, it was decided by those present to forward the issue to Committee of the Whole for further action.

Mr. Kairis stated the next item is a donation of grow lights.

Ms. Watkins said that the Trumbull County Correctional Facility has donated the grow lights. They are obviously used; there are seven pallets of them. Some were complete kits and some were not but everything they need to have a grow lab is in the kit. The thought is to starting the seeds at the playground camp for Spring Break. Then by the time the summer playground camp starts, there will be a full garden.

There being no questions or comments, it was decided by those present to forward the issue to Committee of the Whole for further action.

Mr. Kairis said the next item on the agenda is the contract with NDS for program services. This came up because it appeared on the last Council meeting but it had not gone through any kind of a process. The contract date is not correct because it says from July through the next July.

Ms. Watkins said it should read July 1 through June 30. The activities are already underway.

Mr. Kairis said that the contract will need to be sent back for corrections and he was curious as to how the fees were broken down. This is not in line with the fees charged with the previous contract.

Ms. Watkins said that it's totally different. They have to provide NDS with a listing of the fees and also they will go in and do an evaluation of the residents there every six months. The other contracts limits the number of participants. They will not know how many they will have with this program until they actually go in and do it. There are five different things. There is a weekly fitness class at each facility. Monthly there is a cognitive, skills, brain games, etc. each is done at each facility.

**Planning Committee meeting minutes
December 10, 2018
Page Two (2)**

Mr. Kairis said aside from the dates being correct he thinks this is something they need to approve.

Ms. Watkins said the dollar amount is not correct in the contract as well as the date. There is \$500.00 missing from the contract.

Mr. Kairis asked Ms. Watkins to get with Mr. Cimino to make sure the fees and dates are correct.

There being no questions or comments, it was decided by those present to move forward with the legislation that's already been written with a corrected contract.

Mr. Kairis said the next item on the agenda is a discussion of the railroad crossing at Crystal Lake.

Mr. Finney said Norfolk Southern asked them to sign a contract for the crossing to get to Crystal Lake, the old water plant. This requires the mayor's signature and he's requesting City Council to authorize the mayor to enter into the contract.

Mr. Finney said he asked Mr. Cimino to review it and he did have a couple of concerns that need to be ironed out. He doesn't know that the railroad will be amenable to Mr. Cimino's concerns or not. They typically don't and either we deal with them under their terms or not.

There being no questions or comments, it was decided by those present to forward the issue to Committee of the Whole for further action.

Mr. Kairis said the next item on the agenda is Downtown Murals. They are working with Mr. Cimino on this. There is a task force meeting this Wednesday at 4:00. They are just going to start by asking the simple question as to whether or not there should be regulations or legislation. Steubenville has a very big mural program. He doesn't know that there is any legislation regulating it. The issue is whether or not the content is objectionable. Maybe there is some other avenue to address that outside of legislation. He does think they need to get a handle on some sort of regulation. This will stay on the agenda until next meeting but there really isn't anything to report at this time.

Mr. Kluge said there are some murals in Warren and he can put them in touch with the person from Warren to discuss whatever it is they do.

Mr. Kairis said when he went searching for legislation, very few cities pop up. Any information they can get, especially if it's local, would be very helpful.

Mr. Kairis said the next item on the agenda is the Codified Ordinances update. This is the twice a year update, housekeeping issue.

Planning Committee meeting minutes
December 10, 2018
Page Three (3).

There being no questions or comments, it was decided by those present to forward the issue to Committee of the Whole for further action.

Management update: Mayor Seman said they had a conversation this week with Gwen Rosenberg who owns the popcorn shop in Kent. They have made an offer on the former Jack & Jill store. They are doing this on their own. They are looking for ways to help these people. Most of those ways to help are negated by the fact that she's an elected official in Kent and NDS does some work with Kent. They are very limited with what can be offered. They did talk about the CRA as a possibility. They are very nice people and very easy to work with and he hopes they are very successful.

Mr. Michael noted that the Icy Blast is opening Tuesday at noon until about 8:00. They didn't want a big opening at this time. It's really very nice inside and she's looking forward to it opening.

There being no further business to discuss, this meeting was adjourned at 6:29 PM.

ATTEST:

Clerk of Council

Robert Kairis, Chairman
Planning Committee