

**INFORMATION SYSTEMS COMMITTEE MEETING MINUTES**  
**December 16 2019**

The Information Systems Committee meeting was called to order by Committee member, Rob Kairis at 5:40 P.M. Present were: Present were: Andrew Kluge, Paul Moskun, Bruce Ribelin and Joe Bica. Also attending the meeting were Mayor Frank Seman; Finance Director, Kimble Cecora; Service Director, Kay Dubinsky; Police Chief, Jeff Wallis; Fire Chief, Geoffrey Cleveland; Council members-elect, Tim Calfee and Christina West; Finance Director-elect, Brian Huff; Larry Silenius of 123 North Walnut Street, Ravenna, Ohio; Deena Tannert of 784 East Main Street, Ravenna, Ohio; Clifford Soudil of 464 Woodlawn Avenue, Ravenna, Ohio and Matt Molnar and Michael Tarkoz representing ComDoc.

Mr. Molnar said he is a resident of Rootstown and with ComDoc for 16 years. It has been in business since 1955 and is a Xerox company. One of the things they were able to provide are telephone solutions. They are a large part of Cisco. They learned the City is looking at updating the system. They are just asking for the opportunity to provide the City with a different set of eyes, get another assessment and a different solution to see what might be best for the City. They would love to be able to get it done as quickly as they need it done.

Mr. Kairis asked if they have that tonight.

Mr. Molnar said the assessment will require several pieces to it, as far as gathering information.

Mr. Kairis said he would guess that would be up to the mayor.

The clerk noted that she was of the understanding Council would be getting some kind of a presentation.

Mr. Kairis said the other quote they have is somebody who is internal already know our needs. The question is, will the administration be willing to let ComDoc representatives ask whatever questions need asked and visit; there are multiple locations and a number of complexities that go into preparing a quote. He would suggest they move forward with the internet part of the project and see if they can entertain another quote about the phone system.

Mr. Cecora asked if they haven't already committed with Quality IP with the go ahead. He worked on the Cisco financing with them. He doesn't want to put Mr. Molnar on the spot but they are in the process of doing this.

Mr. Kairis said they did not approve the phone system yet.

Mr. Cecora said he was under the impression it was a go ahead and to start the financing. He has the financing application in the que based on the previous conversations.

Mr. Kluge said he thought they were moving the Cisco Quality IP portion of the project forward.

Mr. Kairis said he raised concerns about the quote; not so much the financing of it but the quote itself. He would personally like to see another quote. He doesn't know that there is a rush to replace the system, asking how quickly they can turn around a quote for the City.

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Mr. Molnar said they can do it pretty quickly but with the holidays, it might take a little bit longer. They can get it back to them in a few weeks.

Mr. Moskun said he was of the understanding there was going to be a presentation made.

Mr. Kluge said he feels like they've wasted a lot of time talking about all of the numbers, the contract, etc.

Mr. Moskun said that the understanding he had but there was a lot of time spent on it.

Mr. Cecora said that is what a portion of the special meeting is about; the Quality IP contract with Cisco financing documents that they preapproved. What are they trying to do? Get a better Cisco price than they already have? There are a lot of questions.

Mr. Molnar said they would like to look at the system and quote competitive pricing.

After a further discussion, it was decided by those present to allow ComDoc to move forward with a quote.

There being no further discussion, the meeting adjourned at 5:52 P.M.

**ATTEST:**

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Clerk of Council

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Amy Michael, Chairperson  
Information Systems Committee