



**RAVENNA CITY COUNCIL  
COMMITTEE OF THE WHOLE MEETING MINUTES  
April 20<sup>th</sup>, 2020**

The public meeting was held via Zoom and live streamed via YouTube. A video recording of the meeting can be found at: [https://www.youtube.com/watch?v=hSxkAhVt\\_JE](https://www.youtube.com/watch?v=hSxkAhVt_JE)

The Committee of the Whole Meeting was called to order at 6:15 P.M. by Council President, Andrew Kluge.

Council present via Zoom were: Council President Andrew Kluge, Amy Michael, Rob Kairis, Paul Moskun, Cheryl Wood, Tim Calfee, Christina West and Matt Harper

Also attending the meeting via Zoom were: Mayor Frank Seman; Service Director, Kay Dubinsky; Finance Director, Brian Huff and Council Clerk, Chelsea Gregor

The first item on the agenda was to approve the Committee of the Whole meeting minutes from March 23<sup>rd</sup>, 2020.

- Motion to approve the March 23<sup>rd</sup> Committee of the Whole minutes by Ms. Wood, 2<sup>nd</sup> by Ms. Michael- **All Ayes**

The second item was for authority to establish a line item in the General Fund and appropriate \$25,000 for Corona Virus related expenses

- All Council present responded in favor to move the item forward for legislation.

The third item was to authorize the Mayor to enter into a contract with the Ravenna School District for the renewal of the fuel purchase contract. Legislation to contain retroactive clause to April 1, 2020 enabling the Ravenna School District to continue to buy fuel from the city in the month of April 2020

- All Council present responded in favor to move the item forward for legislation.

The fourth item was to authorize the Mayor to enter into a contract with the Portage Parks District for the renewal of the Fuel Purchase Contract. Legislation to contain retroactive clause to April 1, 2020 enabling the Parks District to continue to buy fuel from the city in the month of April 2020

- All Council present responded in favor to move the item forward for legislation.

The fifth item was to authorize the Mayor to renew TreeKeeper Software with Davey Resource Group for a 3-year period

- All Council present responded in favor to move the item forward for legislation.

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The sixth item was to amend Codified Ordinances 1278.23 by authorizing the disposal of donation boxes 60 days after impoundment

- All Council present responded in favor to move the item forward for legislation.

The seventh item was for the Mayor to accept the donation of two storage racks from Sequoia Wellness

- All Council present responded in favor to move the item forward for legislation.

The eighth item was to enter into a contract with ASCAP

- All Council present responded in favor to move the item forward for legislation.

The ninth item was retroactive approval of March 2020 accounting transactions (Advances and Transfers)

- There was no action required

Mr. Calfee had a question about the appropriation in item two and it was discussed that it said Appropriation instead of Ordinance. It was a clerical error and it should have said Ordinance. Ms. Wood stated that the Ravenna stadium would be lit up at 8:20pm for 20 minutes and 20 seconds for the Class of 2020. News Net 5 has been orchestrating with other schools and they are asking that people at home put on their front lights at the same time in support. Mr. Kluge stated that there was a request to light up the flag pole blue for health care workers, and the Mayor said that they are unable to due to wiring. The Mayor also said that there have been requests to lower the flag, and stated that there are specific rules and regulations as to why the flag can be lowered.

**There being no further business before Council, the meeting adjourned at 6:54pm**

**ATTEST:**

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**Clerk of Council**

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**Council President**