



REGULAR RAVENNA CITY COUNCIL MEETING MINUTES
Monday, May 4th, 2020 at 7:00 P.M.

The Regular Council Meeting was live streamed via YouTube:

<https://www.youtube.com/watch?v=k6Bhd44b2e0&feature=youtu.be>

The Regular Council Meeting was called to order at 7:00 P.M. May 4th, 2020 by Council President, Andrew Kluge and was held via Zoom.

Moment of Meditation & Silence

President Kluge called a moment of meditation and silence.

Pledge to Flag

President Kluge then led those in attendance in the Pledge of Allegiance.

Roll Call

The following Council Members were present: Mr. Kluge, Ms. Michael, Mr. Moskun, Ms. West, Mr. Harper, Ms. Wood, Mr. Karis and Mr. Calfee.

Also in attendance were Mayor Frank Seman; Police Chief Wallis; Law Director, Frank Cimino and Council Clerk; Chelsea Gregor

Approval of the Minutes:

- Motion to approve the March 23rd Special Council meeting minutes and the April 6th Regular Council meeting minutes by Ms. West, 2nd by Ms. Michael- **All Ayes**

Communications- There was one communication that came in from Ciuni and Panichi to confirm financial audit services that will be provided to the City of Ravenna.

Mr. Calfee asked if it was the same company that was used in prior years and Mr. Huff said that it was and they will be used again next year. After that it will go out for bid. Mr. Huff said that the agreement with Ciuni and Panichi was a standard agreement. Mr. Calfee asked how the \$40,000 cost compared to last year and Mr. Huff said that he will forward that information once he receives it.

Delegations from the Public- None

Report of Officials- Council members received a report from Chief Wallis.

- Motion to approve the Report of Officials by Mr. Kairis, 2nd by Ms. West- **All Ayes**

Report of Committees: Committee meetings start @ 5:30 PM 5/11/2020

Utilities: Mr. Moskun stated that there is nothing for next week.

Information Systems (IS): Ms. Wood stated that she had nothing at this time.

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Planning: Mr. Kairis stated that there are two items on the agenda and there is nothing for a meeting for next week.

Committee of the Whole: Mr. Kluge stated that the next Committee of the Whole meeting is May 18th, 2020 at 7pm. He said to standby to see if the meeting would be held via Zoom again or in person.

Public Health & Safety: Ms. Michael stated there are several items on the agenda and possibly something for next week from the Fire Department.

Streets & Sidewalks: Mr. Harper stated there are five items on the agenda and that there is nothing for next week.

Personnel: Mr. Calfee stated there are no plans for a meeting next week.

Community & Economic Development: Ms. West stated that there is one item on the agenda and nothing for next week.

Cemetery: Mr. Harper said that the cemetery board is discussing when to bring part-time staff back with some budget concerns. They are looking to bring staff back on Monday to give them enough time to clean up the cemetery in time for Memorial Day when people will be visiting.

First Reading of Ordinances:

ORDINANCE NO. 2020-043 AN ORDINANCE APPROPRIATING THE SUM OF \$25,000.00 FROM THE GENERAL FUND FOR CORONA VIRUS RELATED EXPENSES, AND DECLARING AN EMERGENCY.

The ordinance was discussed at Committee and it will track virus related expenses for possible FEMA reimbursement.

There being no further comments or questions.

- Motion to waive three separate readings by Ms. Wood, 2nd by Ms. Michael- **All Ayes**
- Motion to adopt emergency clause by Ms. Wood, 2nd by Ms. West- **All Ayes**
- Motion to pass Resolution No. 2020-043 by Ms. Wood, 2nd Mr. Moskun- **All Ayes**

Ordinance 2020-043 was adopted.

ORDINANCE NO. 2020-044 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE RAVENNA SCHOOL SYSTEM FOR THE PURCHASE OF FUEL FROM THE REFUELING STATION AT 701 OAKWOOD STREET, RAVENNA, OHIO, EFFECTIVE APRIL 1, 2020 THROUGH MARCH 31, 2023; FURTHER AUTHORIZING THE RETROACTIVE DATE TO APRIL 1, 2020, AND DECLARING AN EMERGENCY.

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Mr. Harper stated that the agreement is as it reads, including a .20 cent surcharge on top of what the city is charged.

Mr. Calfee inquired as to how much the .20 cent surcharge created in revenue but Mr. Harper did not have those figures on hand.

There being no further comments or questions.

- Motion to waive three separate readings by Ms. Michael, 2nd by Ms. Wood- **All Ayes**
- Motion to adopt emergency clause by Mr. Harper, 2nd by Mr. Moskun- **All Ayes**
- Motion to pass Resolution No. 2020-044 by Ms. Michael, 2nd Mr. Kairis- **All Ayes**

Ordinance 2020-044 was adopted.

ORDINANCE NO. 2020-045 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH THE PORTAGE PARK DISTRICT FOR THE PURCHASE OF FUEL FROM THE REFUELING STATION AT 701 OAKWOOD STREET, RAVENNA, OHIO, EFFECTIVE APRIL 1, 2020 THROUGH MARCH 31, 2023; FURTHER AUTHORIZING THE RETROACTIVE DATE TO APRIL 1, 2020, AND DECLARING AN EMERGENCY.

There being no further comments or questions.

- Motion to waive three separate readings by Ms. Wood, 2nd by Mr. Moskun- **All Ayes**
- Motion to adopt emergency clause by Mr. Kairis, 2nd by Ms. Wood- **All Ayes**
- Motion to pass Resolution No. 2020-045 by Ms. Wood, 2nd Ms. Michael- **All Ayes**

Ordinance 2020-045 was adopted.

ORDINANCE NO. 2020-046 AN ORDINANCE AUTHORIZING THE MAYOR TO RENEW A THREE YEAR SUBSCRIPTION WITH DAVEY TREE EXPERT COMPANY FOR THE MOBILE APPLICATION OF THE TREE-KEEPER SOFTWARE; APPROPRIATING THE SUM OF \$6,250.00, AND DECLARING AN EMERGENCY.

Mr. Harper stated that the Tree-Keeper Software is needed to help the city keep its Tree City status.

Mr. Kairis asked if a new Arborist has been secured and Mr. Harper said that they have not met yet to discuss it.

There being no further comments or questions.

- Motion to waive three separate readings by Ms. Harper, 2nd by Ms. Michael- **All Ayes**
- Motion to adopt emergency clause by Ms. Michael, 2nd by Ms. Wood- **All Ayes**
- Motion to pass Resolution No. 2020-046 by Ms. Wood, 2nd Ms. Michael- **All Ayes**

Ordinance 2020-046 was adopted.

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ORDINANCE NO. 2020-047 AN ORDINANCE ACCEPTING A DONATION OF TWO STORAGE RACKS VALUED AT APPROXIMATELY \$400.00 FROM SEQUOIA WELLNESS IN ROOTSTOWN, OHIO FOR USE IN THE PARKS & RECREATION DEPARTMENT, AND DECLARING AN EMERGENCY.

There being no further comments or questions.

- Motion to waive three separate readings by Ms. Wood, 2nd by Ms. West- **All Ayes**
- Motion to adopt emergency clause by Mr. Harper, 2nd by Mr. Moskun- **All Ayes**
- Motion to pass Resolution No. 2020-047 by Ms. Michael, 2nd Ms. West- **All Ayes**

Ordinance 2020-047 was adopted.

ORDINANCE NO. 2020-048 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH HUMMEL CONSTRUCTION FOR THE TOWER LODGE IMPROVEMENTS PROJECT, AND DECLARING AN EMERGENCY.

Mr. Kairis stated that the project has been in the works for a while and the money had been appropriated last year but due to an oversight it didn't go through Council again as needed. The improvements are to make the lodge ADA compliant.

There being no further comments or questions.

- Motion to waive three separate readings by Mr. Moskun, 2nd by Mr. Kairis- **All Ayes**
- Motion to adopt emergency clause by Ms. West, 2nd by Mr. Harper- **All Ayes**
- Motion to pass Resolution No. 2020-048 by Ms. Wood, 2nd Mr. Kairis- **All Ayes**

Ordinance 2020-048 was adopted.

ORDINANCE NO. 2020-049 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN ENTERPRISE ZONE AGREEMENT FOR THE MENARDS PROPOSAL, AND DECLARING AN EMERGENCY.

Director of Economic Development, Dennis West addressed Council to explain the proposal. The proposal would include approximately 62 acres with a 51 million dollar investment and would create 90 new jobs. Menards would be creating a manufacturing and distribution warehouse and is seeking 100% tax exemption over a 15-year time frame. They have already met with the school board and the school board has approved the proposal.

Mr. Kairis asked why the project was a last minute agenda item but said he understood that sometimes there are reasons behind it. Mr. West said that there was an order of things that had to go through before it could be brought to Council. Mr. Kairis spoke about the benefit of the income taxes that the city would receive from the new jobs and that he was for the proposal. Mr. Calfee asked if the city has the school compensation agreement and Mr. West replied no, and that it is between Menards and the school district and that it has not been finalized. Mr. Calfee then referenced a section of the agreement concerning hiring and Mr. West said that will be taken out of the agreement and that there will be an equal opportunity for hiring.

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There being no further comments or questions.

- Motion to waive three separate readings by Ms. Wood, 2nd by Ms. West- **All Ayes**
- Motion to adopt emergency clause by Mr. Harper, 2nd by Mr. Kairis- **All Ayes**
- Motion to pass Resolution No. 2020-049 by Ms. Wood, 2nd Ms. West- **All Ayes**

Ordinance 2020-049 was adopted.

ORDINANCE NO. 2020-050 AN ORDINANCE TO AUTHORIZE THE PURCHASE OF A CISCO FIREPOWER SECURITY FIREWALL APPLIANCE INCLUDING FIREPOWER THREAT DEFENSE MALWARE AND URL FOR 3 YEARS, ALSO INCLUDING 3 YEAR SMARTNET SUPPORT AND WARRANTY AT A TOAL COST OF \$1,472.86 FROM THE CAPITAL IMPROVEMENT FUND (65-74) FOR THE POLICE DEPARTMENT MOTOR POOL, AND DECLARING AN EMERGENCY.

The current firewall is inadequate for what the Police Dept. now requires and it will go to the Parks and Recreation Dept. for use at Chestnut Hill. The new firewall is higher performing and will be able to handle the addition of new equipment.

Ms. Michael addressed a prior similar purchase for Chestnut Hill and Mr. Kluge stated that, that was for a security camera system and this will be for the firewall connected to that.

Mr. Moskun asked what is the need for the warranty and what would it cover. Chief Wallis said that he would contact Quality IP and get back with Mr. Moskun.

There being no further comments or questions.

- Motion to waive three separate readings by Ms. Wood, 2nd by Mr. Kairis- **All Ayes**
- Motion to adopt emergency clause by Mr. Moskun, 2nd by Ms. West- **All Ayes**
- Motion to pass Resolution No. 2020-050 by Mr. Harper, 2nd Ms. Wood- **All Ayes**

Ordinance 2020-050 was adopted.

ORDINANCE NO. 2020-051 AN ORDINANCE APPROVING THE TRANSFERS AND ADVANCES FOR THE MONTH OF MARCH, 2020 LISTED ON EXHIBIT "A" ATTACHED HERETO, AND DECLARING AN EMERGENCY.

There being no further comments or questions.

- Motion to waive three separate readings by Ms. Michael, 2nd by Ms. Wood- **All Ayes**
- Motion to adopt emergency clause by Ms. Michael, 2nd by Mr. Kairis- **All Ayes**
- Motion to pass Resolution No. 2020-051 by Ms. Michael, 2nd Mr. Kairis- **All Ayes**

Ordinance 2020-051 was adopted.

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Second Reading of Ordinances: None

Third Reading of Ordinances:

ORDINANCE NO. 2020-012: AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF THE CITY OF RAVENNA, PART 12 – PLANNING AND ZONING CODE – TITLE SIX – ZONING; CHAPTER 1278 – SUPPLEMENTARY REGULATIONS; SECTION 1278.23 – DONATION BOXES, BY ALLOWING THE DISPOSAL OF BOXES AFTER SIXTY (60) DAYS AFTER IMPOUNDMENT.

The ordinance requires a public hearing which is scheduled for June 15th prior to the Committee meeting. A special meeting will be held prior to the Committee of the Whole meeting to finalize the approval.

- Motion to approve to table Ord. No. 2020-012 by Mr. Harper, 2nd by Mr. Calfee- **All Ayes**

ORDINANCE NO. 2020-022: AN ORDINANCE TO LEVY A MUNICIPAL MOTOR VEHICLE LICENSE FEE PURSUANT TO SECTION 4504.173 OF THE OHIO REVISED CODE AS AUTHORIZED BY HOUSE BILL 62 AND TO AMEND ORDINANCE NO. 1997-114 OF THE CITY OF RAVENNA, OHIO.

The ordinance requires a public hearing which is scheduled for June 15th prior to the Committee meeting. A special meeting will be held prior to the Committee of the Whole to finalize the approval. The ordinance is time sensitive and needs to be passed by July 1st.

- Motion to table Ord. No. 2020-022 by Mr. Harper, 2nd by Ms. Wood- **All Ayes**

Old Business- None

New Business- None

Mayor's Remarks

It has been business as usual at City Hall, as it has been for the last month and a half. So far no one has had to make use of the city provided quarantine location although a couple people have chosen to self-quarantine due to secondarily exposure. The city is keeping track of their coronavirus related expenses so that it can get reimbursed and they have already registered with FEMA. There are monies available to help local businesses and the city is trying to come up with ways to help the city, and some of that is starting to happen. The Fire Dept. was sanitized again and the Police Dept. has worked out a way to sanitize their department since only employees have been allowed in. The city is monitoring RITA funds and it is 5% lower than the previous year. The plan is to open Lake Hodgson on June 1st. The Art Festival has been canceled along with many other events including the summer camp. Some events are still pending.

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There being no further business, the meeting adjourned at 8:07 P.M. The next Regular Council Meeting is scheduled for Monday, June 1st, 2020 at 7:00 P.M.

ATTEST:

Clerk of Council

Council President