



**Ravenna City Council
Planning Committee Meeting Minutes
August 10th, 2020**

The public meeting was held via Zoom and live streamed via YouTube. A video recording of the meeting can be found at: <https://www.youtube.com/watch?v=2Q8jGZfJLFY>

Council present via Zoom: Council President Andrew Kluge, Amy Michael, Rob Kairis, Paul Moskun, Cheryl Wood, Tim Calfee, Christina West, and Matt Harper.

Also attending the meeting via Zoom: Mayor Frank Seman; Police Chief, Jeff Wallis; Acting Fire Chief, Mark Chapple; Finance Director, Brian Huff; City Engineer, Bob Finney; Service Director, Kay Dubinsky; and Council Clerk, Chelsea Gregor

Planning Committee Meeting was called to order at 6:15 P.M. by Chairperson, Rob Kairis

Mr. Kairis stated that the first item on the agenda was Chapter 1070 Point of Sale Inspections.

Mr. Finney stated that the very first sentence states “the owner of any real property or a person entering into a contract for the purchase of such real property shall request” adding that, as all of us know “shall” means “must”. He wants to remove the word “shall” and write the word “may”, so that it would read “they may request that the City inspect the structure or land”.

Mr. Finney stated that in Chapter 10, the Utility Section, it says “Building Official”. He would like to replace “Building Official” with “City Engineer”. He would also like to repeal the penalty, which is completely written as guilty of a misdemeanor. He stated he would like to repeal that and there will be no penalty since it will be voluntary at this point in which they may request it. Mr. Finney stated that he was part of the ordinance when it was written and it would be extremely difficult for the Building Dept., the Street Dept., and the Engineering Dept. to perform inspections every time a home is sold.

Mr. Kairis addressed that “Building Official” is stated in a lot of other places in the zoning code. Mr. Finney stated that it is, but not in the Utility Section in which the Building Dept. does not get involved with.

- The item was moved forward

The second item on the agenda was Chapter 1448 Metal Siding.

Mr. Finney stated that this section was passed in 1975 and the building codes have changed tremendously over the years. To clean it up he wants to specifically reference and remove under Section B, “All aluminum or metal siding shall be grounded” and would like it to state that it be “Bonded per current National Electric Code”.

Under Section C, it states that “A permit issued by the Electrical Inspector”, adding that the Building Dept. issues the permit. Mr. Finney would also like to repeal the penalty.

- The item was moved forward

The Mayor stated that there was a meeting the week prior with various people in town where plans are currently being looked at and then consolidated. He stated that Council will get involved with this more as things progress. The Mayor stated that the plans are some that the City has paid for, one of which is on the agenda that evening and was done by a gentleman who evaluated some buildings around town for the City.

Mr. Kluge had two items to address. Ravenna Township is having their meeting on August 11th and so he should hear back from them regarding a joint meeting date for the cemetery discussion. The other item is regards to Council meetings. He read a section of the Charter which stated that “the Clerk of Council shall keep a record of its proceedings in a journal of which the yes and no vote of each Council person voting on an ordinance of the resolution shall be recorded”. Mr. Kluge stated that he discussed having an “All in Favor” vote rather than having a roll call for each vote. He said that Council members could ask for a roll call at anytime and wanted to offer the idea to Council especially since the meetings are being held virtually. Mr. Kluge and Mr. Kairis discussed what the Charter said regarding the recorded votes. Mr. Calfee stated that there were 39 roll call votes in the previous meeting, of which 2/3 of them were the “waive the 90 days” and “waive the readings”, and everyone of those were completely unanimous votes. He said that to save time and to be more efficient that he believed it was possible to go to just a voice vote of, “All in Favor”, and then record a voice vote to approve the ordinance. Council agreed to have Mr. Kluge check with the Law Director if it is a possibility.

There being no further business for discussion, the meeting adjourned at 6:31 P.M.

ATTEST:

Clerk of Council

**Rob Kairis, Chairperson
Planning Committee**