



**Ravenna City Council
Planning Committee Meeting Minutes
September 14th, 2020**

The public meeting was held via Zoom and live streamed via YouTube. A video recording of the meeting can be found at: <https://www.youtube.com/watch?v=FOyQvHF1qW8>

Council present via Zoom: Council President Andrew Kluge, Amy Michael, Rob Kairis, Paul Moskun, Cheryl Wood, Tim Calfee, Christina West, and Matt Harper.

Also attending the meeting via Zoom: Mayor Frank Seman; Police Chief, Jeff Wallis; Acting Fire Chief, Mark Chapple; Finance Director, Brian Huff; City Engineer, Bob Finney; Service Director, Kay Dubinsky; and Council Clerk, Chelsea Gregor

Planning Committee Meeting was called to order at 6:58 P.M. by Chairperson, Rob Kairis

Mr. Kairis stated that the first two items on the agenda were for the approval to apply for a \$500 and \$1,000 grant through Target for the Parks and Rec. soccer program.

He stated that there was a grant form for the \$500 grant but not for the \$1,000 grant and they are both matching grants.

- The item was moved forward

The third item on the agenda was a donation of 300 seed packets from Home Depot.

Mr. Kairis stated that the Parks and Rec. Dept. has gotten seeds donated before and the donation value is \$534. He said that they have been used with various programs in the past, such as the butterfly garden.

- The item was moved forward

Mr. Kairis wanted to add a cemetery update.

Mr. Kluge stated that he received a complaint letter about Maple Grove Cemetery which he said he would send around to Council along with pictures since it was lengthy. He said that the takeaway, which was from Amy McIntire, was that things in the cemetery were not well taken care of and that a better job could be done. There were also specific questions within the complaint regarding staffing and cemetery maintenance.

Mr. Kluge also addressed the small meeting that was held regarding the cemetery union that did not prove to be fruitful. He asked if Council could look at their schedules so that he could set up a date so that all the Township Trustees can meet with all of Council at City Hall.

Mr. Kairis addressed the union cemetery agreement and the allowance of property tax to help run a union cemetery between a city and a township. He said it is a good idea to meet with the Township and discuss what their concerns are.

The Mayor gave a brief history of the cemetery which stated that the Township took the City to court for the City to take over the cemetery and then years later the Township approached the City to form a cemetery union together.

Mr. Kairis had put together information regarding the cemetery that Mr. Kluge will send out to Council members.

There being no further business for discussion, the meeting adjourned at 7:13 P.M.

ATTEST:

Clerk of Council

**Rob Kairis, Chairperson
Planning Committee**