



**Ravenna City Council  
Public Health and Safety Committee Meeting Minutes  
September 14th, 2020**

**The public meeting was held via Zoom and live streamed via YouTube. A video recording of the meeting can be found at: <https://www.youtube.com/watch?v=FOyQvHF1qW8>**

Council present via Zoom: Council President Andrew Kluge, Amy Michael, Rob Kairis, Paul Moskun, Cheryl Wood, Tim Calfee, Christina West, and Matt Harper.

Also attending the meeting via Zoom: Mayor Frank Seman; Police Chief, Jeff Wallis; Acting Fire Chief, Mark Chapple; Finance Director, Brian Huff; City Engineer, Bob Finney; Service Director, Kay Dubinsky; and Council Clerk, Chelsea Gregor

**The Public Health and Safety Committee Meeting was called to order at 6:20 P.M. by Chairperson, Amy Michael.**

**The first discussion item was to change CI SUV lease to purchase.**

Ms. Michael stated that she spoke to Chief Wallis and to Mr. Huff about purchasing the vehicles instead of leasing them.

Mr. Huff stated that he thought it would be a better idea to purchase instead of leasing, adding that he would prefer to save that for larger projects such as the water meter project. He said that there is currently \$28,050 in the budget for the SUV's. Looking at the unencumbered balance in the 553 Fund, which is the Capital Fund, he stated that there is over 1.2 million in there and does not see the need to lease when the cost is just under \$100,000. He added that by leasing there would be administrative and interest costs along with keeping track of those costs for audits and budgeting.

Ms. Michael agreed with Mr. Huff and stated that it was an easier process and the City would be saving money on interest fees.

Chief Wallis stated that the vehicles will be replacing the Police Dept.'s 2013 Chargers, which they have had for 7 years and have over 100,000 miles each. He said that they take care of their equipment and when they do replace it is because it is needed not just to get something new. The new 2021 SUV's that will be purchased will be at state pricing.

Ms. Michael stated that the amount that would need to be appropriated is approximately \$75,000.

Mr. Harper asked if Safety Levy money could be used for the purchase and Mr. Huff said that they could or they could use the 553 Fund, but it was stated that they would prefer to save the Safety Levy funds to ensure salaries were covered.

- The item was moved forward

**The second item was the approval to apply for a grant from Firehouse Subs.**

Acting Chief Chapple stated that if a Fire Station is within 25 miles of a Firehouse Sub, it qualifies the Fire Dept. to apply for their grant. The grant is a maximum of \$25,000 which he would like to write for the new extrication equipment that they will need for their new fire engine which is roughly \$20,000-\$25,000. There is no match and it is a 100% funding.

- The item was moved forward

**The third item was to appropriate \$20,000 for the Fire Station roof replacement.**

Ms. Michael stated that the item does not need to be bid out. Acting Chief Chapple has spoken to several companies about the roof repair, Council has discussed the item and it is a time sensitive repair due to winter approaching.

Chief Chapple stated that the company that gave him the quote also does all the metal fabricating at their facility. There were a few repair options available to temporarily fix the roof that were discussed but it would eventually need a new roof. Chief Chapple stated that he was able to save approximately \$5,000 of the appropriated money from new fire hoses which can be used for the new roof.

Mr. Finney stated that he was for the new roof and that it is needed.

- The item was moved forward

**There being no further business for discussion, the meeting adjourned at 6:35 P.M.**

**ATTEST:**

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**Clerk of Council**

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**Amy Michael, Chairperson  
Public Health and Safety Committee**