



**Ravenna City Council
Planning Committee Meeting Minutes
October 13th, 2020**

The public meeting was held via Zoom and live streamed via YouTube. A video recording of the meeting can be found at: <https://www.youtube.com/watch?v=78o06gbQNhQ&t=4064s>

Council present via Zoom: Council President Andrew Kluge, Amy Michael, Rob Kairis, Paul Moskun, Cheryl Wood, Tim Calfee, Christina West, and Matt Harper.

Also attending the meeting via Zoom: Mayor Frank Seman; Police Chief, Jeff Wallis; Fire Chief, Geoffrey Cleveland; Finance Director, Brian Huff; City Engineer, Bob Finney; Service Director, Kay Dubinsky; and Council Clerk, Chelsea Gregor

Planning Committee Meeting was called to order at 7:30 P.M. by Chairperson, Rob Kairis

Mr. Kairis stated that the first items was to accept, record and appropriate an awarded grant.

Mr. Kairis stated that the item is the archery grant that the Parks and Rec. Dept. applied for and was awarded.

- The item was moved forward

The second item on the agenda was to re-appropriate the RAC carpet allocation to Tower Lodge flooring.

Mr. Kairis stated that the item is to move money around to make sure that the Tower Lodge floor project is completed.

Mr. Huff stated that it is moving money from one line to the other. He stated that it does not require any action by Council because the money has already been appropriated and it would just be a movement in the Finance Dept.

- The item was moved forward

The third item on the agenda was a resolution of support to spend the Jack Schafer endowment.

Mayor Seman stated that they had a virtual meeting the week prior with the group that was put together to find projects to spend the \$100,000.00 endowment that Mr. Schafer left to the City. The committee opened it up to the school's library and people were invited to send in proposals with direct guidelines with what was important to Mr. Schafer. The ideas were then forwarded on to the two people overseeing the estate, adding that they responded back and were very pleased with how the search was done and the things that are being proposed. They are going to send a check, but they would like a resolution of support to spend the money on the items that were proposed, along with the Township which needs to do the same. In addition, they would also like an MOU between the City and the Township on the management of the money and how it is going to be used. He stated that Peggy is still writing the MOU and that the resolution will be straightforward. They want to make sure that both entities, the City and the Township, are in agreement with the projects.

- The item was moved forward

The fourth item on the agenda was Meridian St. parking lot costs.

Ms. Michael stated that Mr. Finney had to leave the meeting and would bring up the item at next month's Committee meeting.

Management update

The Mayor received a message from Mark Frisone that day asking if the Mayor knew that the Salvation Army was looking at the engineer property to build a new church and building. He will be looking into things and stated that he thought Council should be made aware.

There being no further business for discussion, the meeting adjourned at 7:43 P.M.

ATTEST:

Clerk of Council

**Rob Kairis, Chairperson
Planning Committee**