



**Ravenna City Council**  
**Community & Economic Development Committee Meeting Minutes**  
**December 14th, 2020**

**The public meeting was held via Zoom and live streamed via YouTube. A video recording of the meeting can be found at: <https://www.youtube.com/watch?v=bTEkbWVYKN0&t=790s>**

Council present via Zoom: Council President Andrew Kluge, Amy Michael, Rob Kairis, Paul Moskun, Cheryl Wood, Tim Calfee, Christina West, and Matt Harper.

Also attending the meeting via Zoom: Mayor Frank Seman; Police Chief, Jeff Wallis; Finance Director, Brian Huff; City Engineer, Bob Finney; Service Director, Kay Dubinsky; and Council Clerk, Chelsea Gregor

**The Community & Economic Development Committee Meeting was called to order at 5:44 P.M. by Chairperson, Christina West.**

**The first item was approval of Tax Incentive Review Council minutes.**

The minutes had been sent out in March but due to the start of the pandemic and the Finance Director and Council Clerk retiring, it had not gotten sent to Council.

Mr. Huff stated that the information in the minutes relate to the 2019 year and said that he does not see any reason not to accept them.

- The item was moved forward

**The second item was the sale and purchase agreement for 470 Lake Ave.**

Mr. Finney stated that the item is a conditional real estate sale and purchase agreement with the Portage County Land Bank to purchase what is known as 470 Lake Ave. He said that there was a little house that caught fire when the City was in the process of seeking a demolition order and instead cleaned it up after it burned down. He has asked the Land Bank to move forward on foreclosure stating that the City was interested and the agreement states that the City will pay the fees transferring the property to the City of Ravenna. The price is \$100 but the closing costs will be about \$600, adding that there is \$3,800 left over that was appropriated for the clean up of the property which can be used for the transfer of the property.

- The item was moved forward

**The third item was a contract renewal for Economic Development Director Dennis West.**

Mayor Seman stated that Mr. West is an independent contractor, and his contract begins at the beginning of the year. There is a 30-day notice that can be invoked by either party to terminate the contract. Ravenna Township shares the expense of paying Mr. West and he has worked hard to represent both entities. It will be the second year and the monetary amount remains the same, but there is an additional set of goals that have been established for the year to work towards.

- The item was moved forward

**There being no further business for discussion, the meeting adjourned at 6:00 P.M.**

**ATTEST:**

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Clerk of Council

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Christina West, Chairperson  
Community & Economic Development