



**Ravenna City Council
Personnel Committee Meeting Minutes
December 14th, 2020**

The public meeting was held via Zoom and live streamed via YouTube. A video recording of the meeting can be found at: <https://www.youtube.com/watch?v=bTEkbWVYKN0&t=790s>

Council present via Zoom: Council President Andrew Kluge, Amy Michael, Rob Kairis, Paul Moskun, Cheryl Wood, Tim Calfee, Christina West, and Matt Harper.

Also attending the meeting via Zoom: Mayor Frank Seman; Police Chief, Jeff Wallis; Finance Director, Brian Huff; City Engineer, Bob Finney; Service Director, Kay Dubinsky; and Council Clerk, Chelsea Gregor

The Personnel Committee Meeting was called to order at 6:01 P.M. by Chairperson, Tim Calfee

The only discussion item was the annual payroll ordinance revision.

Mayor Seman stated that there were a couple of adjustments including raises and a \$50 uniform allowance increase for both the Police and Fire Chiefs.

Mr. Huff stated that the revision includes any changes that were made throughout the year, such as the wage change for the Administrative Assistant.

Ms. Dubinsky asked if the permanent part-time administration clerical position should still be in the payroll ordinance and if that position was considered the two floating assistants that are used per diem. The Mayor stated that he would have to look into that.

Mr. Calfee stated that everything that had been changed was discussed and that the item is an annual ordinance revision.

- The item was moved forward

There being no further business for discussion, the meeting adjourned at 6:07 P.M.

ATTEST:

Clerk of Council

**Tim Calfee, Chairperson
Personnel Committee**