



**Ravenna City Council
Regular Meeting Minutes
Monday March 1st, 2021 at 7:00 pm**

The Regular Council Meeting was held via Zoom and was live streamed via YouTube:
<https://www.youtube.com/watch?v=pIqgsbrX9ms>

The Regular Council Meeting was called to order at 7:05 P.M. March 1st, 2021 by Council President, Andrew Kluge

Moment of Meditation & Silence

President Kluge called a moment of meditation and silence.

Pledge to Flag

President Kluge then led those in attendance in the Pledge of Allegiance.

Roll Call

The following Council Members were present: Council President Andrew Kluge, Amy Michael, Paul Moskun, Christina West, Matt Harper, Cheryl Wood, Rob Karis, and Tim Calfee.

Also in attendance were Mayor Frank Seman; Law Director, Frank Cimino; Police Chief, Jeff Wallis; Fire Chief Cleveland; Acting Fire Chief, Mark Chapple; City Engineer, Bob Finney; Service Director, Kay Dubinsky, Finance Director, Brian Huff; Record Courier Reporter, Diane Smith; Bonita Cleveland and Council Clerk; Chelsea Gregor

Presentation: Mayor Seman read and then presented a proclamation in honor of Fire Chief Geoffrey Cleveland's retirement and his 15 years of service with the City of Ravenna. Acting Chief Chapple presented him with his fire helmet and a Citizen watch which represents the time he served, and the watch brand represents the citizens he served. He thanked him for all his service to the department over the years. Chief Cleveland thanked him and the City of Ravenna.

Approval of the Minutes:

- Motion to approve the December 31st, 2020 Special Council meeting minutes and the February 1st, 2021 Regular Council meeting minutes by Ms. West, 2nd by Ms. Michael-
All Ayes

Communications- Council received a letter from the Ohio Ethics Committee reminding Ravenna City elected officials to file their 2020 financial disclosure statements by May 17, 2021. Those Council members up for re-election must submit them by April 5th.

Delegations from the Public- Ms. Dubinsky announced the winners from the Ravenna School Arbor Day 2020 poster contest. Due to the pandemic in person meetings were suspended and so the contest winner announcement was put on hold. It was decided to move forward and share the winners via live streaming. Each winner received a signed letter by Mayor Seman and a gift card from a Ravenna business.

There winners are as follows:

Grade 1: 1st place, Mikaela Allen; 2nd place, Derek Luna; 3rd place, Grayson Fennel
Grade 2: 1st place, Aliyana Green; 2nd place, Layla Boutros; 3rd place, Peyton Wilson
Grade 3: 1st place, Morgan Leggett; 2nd place, Garric Collum; 3rd place, Gwen Douglas
Grade 4: 1st place, Cheyenne Favor; 2nd place, Dominic Dozanti; 3rd place, Bryson Drake
Grade 5: 1st place, Jordyn Allen; 2nd place, Kohen McPeak; 3rd place, Mark Miller

Report of Officials: Council received the Report of Officials.

- Motion to approve the Report of Officials by Ms. Michael, 2nd by Mr. Kairis- **All Ayes**

Report of Committees: Committee meetings start @ 5:30 PM 3/15/2021

Utilities: Mr. Moskun stated that there is nothing for Committee.

Information Systems (IS): Ms. West stated that there will be something for Committee.

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Planning: Mr. Kairis stated that there were four items for that evening and there will be a committee meeting.

Committee of the Whole: Mr. Kluge stated that the next Committee of the Whole meeting is Monday March 22nd, 2021 at 7:00 pm.

Public Health & Safety: Ms. Michael stated that there were three items on the agenda, and she assumed that there will be a committee meeting.

Streets & Sidewalks: There was nothing on the agenda for that evening and nothing yet for committee.

Personnel: Mr. Calfee stated that there is nothing scheduled for Personnel.

Community & Economic Development: Ms. Wood stated that a committee meeting is to be determined.

Cemetery: Mr. Harper stated that the Cemetery Board is seeking updated quotes to repair the bridge. They also discussed purchasing an auger to help with the digging when putting in foundations for head stones.

Parks & Recreation: Mr. Calfee stated that there was no update.

First Reading of Ordinances:

ORDINANCE NO. 2021-018 AN ORDINANCE ACCEPTING A DONATION TO THE RAVENNA FIRE DEPARTMENT IN THE SUM OF \$1,000.00 FROM THE MACEDON CENTER FIRE DEPARTMENT, RECORDING ESTIMATED REVENUES IN THE SUM OF \$1,000.00 AND APPROPRIATING THE SUM OF \$1,000.00, IN THE FIRE DEPARTMENT, AND DECLARING AN EMERGENCY.

Ms. Michael stated that the donation is in reciprocation of a donation of 20 expired air packs that the Ravenna Fire Department gave to the Macedon Center Fire Department for training use.

There being no further comments or questions.

- Motion to waive three separate readings by Ms. Michael, 2nd by Mr. Moskun- **All Ayes**
- Motion to adopt emergency clause by Ms. West, 2nd by Mr. Harper- **All Ayes**
- Motion to pass Ordinance No. 2021-018 by Ms. Wood, 2nd Ms. Michael- **All Ayes**

Ordinance 2021-018 was adopted.

ORDINANCE NO. 2021-019 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH PERRIN ASPHALT FOR THE 2021 ASPHALT PAVING PROJECT, AND DECLARING AN EMERGENCY.

Mr. Harper stated that the ordinance is an annual project for City paving. Perrin was deemed the best, lowest bidder for the project.

There being no further comments or questions.

- Motion to waive three separate readings by Mr. Harper, 2nd by Ms. Michael- **All Ayes**
- Motion to adopt emergency clause by Ms. Michael, 2nd by Mr. Moskun- **All Ayes**
- Motion to pass Ordinance No. 2021-019 by Mr. Harper, 2nd Ms. West- **All Ayes**

Ordinance 2021-019 was adopted.

ORDINANCE NO. 2021-020 AN ORDINANCE AUTHORIZING THE MAYOR TO APPLY FOR A GRANT THROUGH THE FRUIT TREE PLANTING FOUNDATION FOR UP TO 15 FRUIT TREES AT CHESTNUT HILLS PARK, AND DECLARING AN EMERGENCY.

Mr. Kairis stated that the Parks and Recreation Department will be applying for a grant for up to 15 apple and/or pear trees at Chestnut Hills Park which will also be a part of an educational program.

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There being no further comments or questions.

- Motion to waive three separate readings by Mr. Calfee, 2nd by Ms. Wood- **All Ayes**
- Motion to adopt emergency clause by Mr. Calfee, 2nd by Mr. Kairis- **All Ayes**
- Motion to pass Ordinance No. 2021-020 by Mr. Calfee, 2nd Ms. West- **All Ayes**

Ordinance 2021-020 was adopted.

ORDINANCE NO. 2021-021 AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF THE CITY OF RAVENNA, PART 12 – PLANNING AND ZONING CODE – TITLE SIX – ZONING; CHAPTER 1266 – DISTRICTS GENERALLY AND ZONING MAP, SECTION 1266.03 – ZONING MAP BY REZONING PROPERTIES LOCATED SOUTH OF MAIN STREET ALONG SYCAMORE STREET AND WEST ALONG NORTH SPRUCE STREET, AS DESCRIBED IN EXHIBIT “A”.

Mr. Kairis stated that the zoning change is on the southwest side of Sycamore St. from Main St. The proposal is to change the church’s zoning from Central Business District to C1, and to change the property behind the church from I1 to C1 zoning.

Mr. Kluge stated the ordinance will need three readings and a public hearing.

ORDINANCE NO. 2021-022 AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF THE CITY OF RAVENNA, PART 14 – BUILDING AND HOUSING CODE – TITLE SIX – MISCELLANEOUS BUILDING REGULATIONS; CHAPTER 1436 – FENCES, WALLS AND HEDGES, AS DESCRIBED IN EXHIBIT “A”.

Mr. Kairis stated that Mr. Finney had put some proposals together in response to some recent issues related to fences, shrubbery and other issues.

The ordinance will require three readings and a public hearing.

ORDINANCE NO. 2021-023 AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT TITLE ON BEHALF OF THE CITY OF RAVENNA FOR THREE CHEVROLET EXPRESS VANS FROM THE STARK COUNTY BOARD OF DEVELOPMENTAL DISABILITIES AND FURTHER AUTHORIZING THE MAYOR TO TRANSFER THE TITLES OF THE THREE CHEVROLET EXPRESS VANS TO FAMILY AND COMMUNITY SERVICES LOCATED AT 705 OAKWOOD ST. SUITE 221, RAVENNA, OH , AND DECLARING AN EMERGENCY.

Mr. Kairis stated that there are three vans that the Stark County Board of Developmental Disabilities would like to transfer ownership to Family and Community Services. For legal reasons, the City of Ravenna will take title of the vehicles and then pass them on to Family and Community Services. There is no cost for the City of Ravenna.

There being no further comments or questions.

- Motion to waive three separate readings by Mr. Calfee, 2nd by Mr. Moskun- **All Ayes**
- Motion to adopt emergency clause by Mr. Calfee, 2nd by Ms. West- **All Ayes**
- Motion to pass Ordinance No. 2021-023 by Ms. Michael, 2nd Mr. Moskun- **All Ayes**

Ordinance 2021-023 was adopted.

ORDINANCE NO. 2021-024 AN ORDINANCE AUTHORIZING THE MAYOR TO AMEND THE ENTERPRISE ZONE AGREEMENT WITH PARIS HEALTHCARE LINEN SERVICE AND TO TRANSFER THE AGREEMENT TO NOVO HEALTH SERVICES, LLC , AND DECLARING AN EMERGENCY.

Ms. Wood stated that there was a merger with Paris Linen and Novo Health Services and the ordinance is to reflect the change.

There being no further comments or questions.

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- Motion to waive three separate readings by Ms. Wood, 2nd by Ms. Michael- **All Ayes**
- Motion to adopt emergency clause by Mr. Kairis, 2nd by Mr. Moskun- **All Ayes**
- Motion to pass Ordinance No. 2021-024 by Ms. Michael, 2nd Mr. Moskun- **All Ayes**

Ordinance 2021-024 was adopted.

ORDINANCE NO. 2021-025 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH BRICKER & ECKLER FOR CRA CONSULTATION SERVICES, AND DECLARING AN EMERGENCY.

Ms. Wood stated that the ordinance is for consultation services with a group that is very familiar with the importance of the CRA program.

There being no further comments or questions.

- Motion to waive three separate readings by Ms. Kairis, 2nd by Mr. Moskun- **All Ayes**
- Motion to adopt emergency clause by Mr. Michael, 2nd by Mr. Harper- **All Ayes**
- Motion to pass Ordinance No. 2021-025 by Mr. Calfee, 2nd Mr. Harper- **All Ayes**

Ordinance 2021-025 was adopted.

Second Reading of Ordinances: None

Third Reading of Ordinances: None

Old Business- None

New Business-

Mr. Kluge stated that the first item under new business is zoning, which would be to consider and/or act upon creating a special Council sub-committee under the Planning Committee. Members of the sub-committee will be the Mayor, Mr. Finney, Ms. Wood, Mr. Kairis and Mr. West.

- Motion to accept the creation of the Zoning Sub-Committee under the Planning Committee by Ms. Michael, 2nd Ms. West- **All Ayes**

Mr. Kluge stated that there will be a more informal discussion regarding safety issues around the City. All of Council is welcomed to be a part of the discussion, which will include traffic calming and resident concerns.

Ms. Dubinsky stated that Conrad Disposal has been contacted regarding a possible Spring Clean-up this year. The cost would be \$240/ton and tentative dates would be May 8th, May 15th and May 22nd, which are all Saturdays. There was 223 tons picked up at the last clean-up and the estimate for this year at a projected 250 tons is \$60,000.

Ms. Dubinsky stated that the recycling program with the County will tentatively be increasing from \$2.25 to \$5.50 effective July 1st, 2021. The Director of the Portage County Solid Waste District will be attending the March Committee meeting to address Council and explain why the cost will be going up. Ms. Dubinsky also stated that the cost of the brown leaf bags will be increasing by 8% next year.

President of Council Remarks- Mr. Kluge stated that there are still some issues with Cisco to smooth out and he thanked the Clerk and Quality IP for their help. He also stated that the City will continue to live streaming public meetings after meetings are held in person again.

Council Member Remarks-

Mr. Calfee- Mr. Calfee stated that he is looking forward to discussing the recycling program.

Ms. West- Ms. West stated that March is Developmental Disability Awareness Month.

Mr. Moskun- No Comment

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Ms. Michael- No Comment

Mr. Kairis- No Comment

Ms. Wood- No Comment

Mr. Harper- No Comment

Mayor's Remarks-

The Mayor stated that the financial disclosure deadline is April 5th for any Council members up for election in 2021.

He thanked Ric Hughes, who recently resigned, for his service on the Parks & Recreation Board. He stated that he may have someone to replace him that expressed prior interest.

The Mayor wanted to add that the City recycling fee cost also includes tree limb and leave pick-up.

Mayor Seman wanted to acknowledge and thank Ron Wilson, who has resigned from the Board of Zoning Appeals and the Civil Service Board, for all his service to the City. He encouraged anyone interested in joining a board to reach out and that he maintains a list for availability.

There being no further business, the meeting adjourned at 7:59 P.M.

- Motion to adjourn by Ms. Wood, 2nd Mr. Kairis- **All Ayes**

The next Regular Council Meeting is scheduled for Monday April 5, 2021 at 7:00 P.M.

ATTEST:

Clerk of Council

Council President