



**Ravenna City Council**  
**Information Systems Committee Meeting Minutes**  
**March 15, 2021**

**The public meeting was held via Zoom and live streamed via YouTube. A video recording of the meeting can be found at: <https://www.youtube.com/watch?v=3-fnHI5Ydik&t=11100s>**

Council present via Zoom: Council President Andrew Kluge, Amy Michael, Rob Kairis, Paul Moskun, Cheryl Wood, Tim Calfee, Christina West, and Matt Harper. Also attending the meeting via Zoom: Mayor Frank Seman; Police Chief, Jeff Wallis; Acting Fire Chief, Mark Chapple; Finance Director, Brian Huff; City Engineer, Bob Finney; Service Director, Kay Dubinsky, and Council Clerk, Chelsea Gregor

**The Information Systems Committee Meeting was called to order at 8:09 P.M. by Committee member, Christina West.**

**The first discussion item was cyber security.**

Ms. West stated that she is going to look for more cyber security options, adding that she did find one. She had a meeting with them and stated that it is cheaper than what Quality IP is offering.

- The item was for discussion only

**The second discussion item the City website.**

Ms. West and Mr. Kluge have been looking at the City's website and how it can be utilized more efficiently and making sure that information is up-to-date. Ms. West stated how important technology is to get information out to the public.

Mr. Kluge stated that there is an issue with the inbox through the website that allows the public to "contact us". He and Ms. West tested it out and have not received a reply after 2-3 weeks so they are looking into finding out where the request goes and fixing it so that multiple people can have access to requests.

- The item was for discussion only

**The third discussion item was downtown Wi-Fi.**

Mr. Kluge stated that there is downtown Wi-Fi that was installed by the previous IT Director and currently there is no access to fixing or adjusting the Wi-Fi except for being able to turn it on or off. He stated that the current subscription for the Wi-Fi is \$2,200 per year and added that new equipment is being considered, at a cost of under \$2,000, to enhance Wi-Fi transmission down Main St. There are currently Wi-Fi repeaters throughout the downtown area, not just at City Hall. Council members were in agreement with enhancing the downtown public Wi-Fi.

- The item was for discussion only

**There being no further business for discussion, the meeting adjourned at 8:20 P.M.**

**ATTEST:**

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**Clerk of Council**

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**Christina West, Chairperson**  
**Information Systems Committee**