



**Ravenna City Council
Planning Committee Meeting Minutes
May 17, 2021**

The public meeting was held via Zoom and live streamed via YouTube. A video recording of the meeting can be found at: <https://www.youtube.com/watch?v=yOauzpMGOPg&t=5929s>

Council present via Zoom: Council President Andrew Kluge, Amy Michael, Rob Kairis, Paul Moskun, Cheryl Wood, Tim Calfee, Christina West, and Matt Harper.

Also attending the meeting via Zoom: Mayor Frank Seman; Police Chief, Jeff Wallis; Finance Director, Brian Huff; City Engineer, Bob Finney; Service Director, Kay Dubinsky, and Council Clerk, Chelsea Gregor

Planning Committee Meeting was called to order at 7:09 P.M. by Chairperson, Rob Kairis

The first item was Design Review Board changes.

Mr. Kairis stated that he received a response regarding the changes from a concerned citizen.

He stated that the changes are not substantial and that there has been some difficulty convening the commission because of the number of required members, adding that part of that is reducing the number of members so that they do not run into issues trying to have a quorum. There are some changes in deadlines and how long it takes before a meeting to submit an application.

Mr. Kairis stated that in the translation of getting the changes some people have reached out who want more substantive changes to the way the commission does its business, adding that he would like to have these discussions when Council meets in person again. He would like the public to have an opportunity to address Council in person regarding the changes.

Mr. Kairis stated that the catalyst towards the changes were that the necessary amount of members were unable to attend meetings.

Mayor Seman stated that there are various feelings towards what the board should be doing which range from giving recommendations to being more strict and preserving the historical legacy of the city.

Mr. Finney stated that the changes have been worked on since prior to Covid and are known by the Design Review Committee and the reason that things are being changed. He said that the changes are administrative and not the actual duties of the Design Review Board.

- The item will be kept in committee

There being no further business for discussion, the meeting adjourned at 7:21 P.M.

ATTEST:

Clerk of Council

**Rob Kairis, Chairperson
Planning Committee**