



**Ravenna City Council  
Regular Meeting Minutes  
Monday June 7, 2021, at 7:00 pm**

**The Regular Council Meeting was held via Zoom and was live streamed via YouTube:**  
<https://www.youtube.com/watch?v=FNrVdX6iSnM>

**The Regular Council Meeting was called to order at 6:53 P.M. June 7, 2021, by Council President, Andrew Kluge immediately after the Public Hearing.**

**Moment of Meditation & Silence**

President Kluge called a moment of meditation and silence.

**Pledge to Flag**

President Kluge then led those in attendance in the Pledge of Allegiance.

**Roll Call**

The following Council Members were present: Council President Andrew Kluge, Amy Michael, Paul Moskun, Christina West, Matt Harper, Cheryl Wood, Rob Karis, and Tim Calfee.

Also in attendance were Mayor Frank Seman; Law Director, Frank Cimino; Acting Fire Chief, Mark Chapple; City Engineer, Bob Finney; Finance Director, Brian Huff and Council Clerk; Chelsea Gregor

**Approval of the Minutes:**

- Motion to approve the May 3, 2021, Public Hearing and May 3, 2021, Regular Council meeting minutes by Ms. Michael, 2<sup>nd</sup> by Ms. Wood- **All Ayes**

**Communications-** Council received a letter from the League of Women Voters stating that a designated member will be attending and observing City Council meetings for transparency.

**Delegations from the Public- None**

**Report of Officials:** Council received the Report of Officials.

- Motion to approve the Report of Officials by Ms. Michael, 2<sup>nd</sup> by Ms. West- **All Ayes**

**Report of Committees: Committee meetings start @ 5:30 PM 6/14/2021**

**Utilities:** Mr. Moskun stated that there is one item on the agenda for next week.

**Information Systems (IS):** Ms. West stated that a meeting is to be determined.

**Planning:** Mr. Kairis stated that there were two items on the agenda for that evening and he does not anticipate a meeting for next week.

**Committee of the Whole:** Mr. Kluge stated that the next Committee of the Whole meeting is Monday June 21, 2021, at 7:00 pm.

**Public Health & Safety:** Ms. Michael stated that there will be one item on the agenda.

**Streets & Sidewalks:** Mr. Harper stated that there are four items on the agenda and a meeting next week is to be determined.

**Personnel:** Mr. Calfee stated that there is no meeting planned for next week and he will be absent on June 14<sup>th</sup>.

**Community & Economic Development:** Ms. Wood stated that a committee meeting is to be determined.

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**Cemetery:** Mr. Moskun stated that the bridge was discussed and an estimate for \$89,000 was received, adding that material costs have gone up. Mr. Gabriel is in the process of contacting Hummel Construction to get a quote for reconstruction of the bridge.

Mr. Moskun stated that city employees came out to the cemetery to patch up issues throughout various streets and trimmed to get things looking nice for Memorial Day.

**Parks & Recreation:** Mr. Calfee stated that Movies on the Lawn is on Friday June 11<sup>th</sup>, which is the first of three movies. They will be shown on the second Friday of the month during June, July and August. It is part of Main Street Family Fridays.

The Tee Ball program is up and running with an all-time high of 91 participants on eight different teams.

The summer program is underway and has coordinated with Reed Memorial Library and A&W for some reading incentives.

The Parks & Rec. Dept. applied for a grant for bathrooms at Havre's Woods and they think they have a good chance of receiving it.

### **First Reading of Ordinances:**

**ORDINANCE NO. 2021-048** AN ORDINANCE AMENDING ORDINANCE NO. 2020-142 BY AMENDING EXHIBIT "A" SECTION I – POLICE DEPARTMENT, SUBSECTIONS (b) BY ADDING THREE (3) PART-TIME DISPATCHERS, AND DECLARING AN EMERGENCY.

Ms. Michael stated that the items were discussed, and Council received an email from Mr. Huff with the financial numbers stated why the part-time dispatched additions were the best course of action versus a full-time dispatcher. She stated that it will not impact the budget and it will offset a lot of overtime.

There being no further comments or questions.

- Motion to waive three separate readings by Mr. Calfee, 2<sup>nd</sup> by Mr. Kairis- **All Ayes**
- Motion to adopt emergency clause by Mr. Harper, 2<sup>nd</sup> by Ms. Michael- **All Ayes**
- Motion to pass Ordinance No. 2021-048 by Ms. Michael, 2<sup>nd</sup> Ms. West- **All Ayes**

Ordinance 2021-048 was adopted.

**ORDINANCE NO. 2021-049** AN ORDINANCE AMENDING ORDINANCE NO. 2020-142 BY AMENDING EXHIBIT "A" SECTION II – FIRE DEPARTMENT, SUBSECTIONS (b) BY ADDING ONE (1) FULL-TIME FIRE MARSHAL, AND DECLARING AN EMERGENCY.

Mr. Kluge stated that he spoke to the administration about finances and there are still some questions regarding the position, adding that they would like to keep having the conversation for next month. He is asking to keep the ordinance on for second reading.

Ms. Michael stated that there was some concern over the position if there is going to be a new Fire Chief, and stated that the numbers are still the numbers and the number of inspections will still need to be done.

Mr. Kluge stated that there are still some general questions to be discussed in a smaller group setting with the Chair of Public Health & Safety, Acting Chief Chapple and the Mayor.

Mr. Kairis asked what the potential savings or opportunities would be if the city hired a full-time Fire Marshal, adding the question of how it would make the fire department more efficient.

Mr. Kluge stated that having Acting Chief Chapple in on discussions will help answer questions on the new position, which he will then pass on to Council.

Acting Chief Chapple stated that there is not much cost savings due to overtime, but that the position is to provide fire safety in the buildings that the general public are coming into and making them a safe environment. He stated that fire inspections are a hard commitment to do when firefighters are being taken away on other call or other responsibilities in the fire house.

There being no further comments or questions.

The ordinance was left to go to second reading.

**ORDINANCE NO. 2021-050** AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH JD SERVICES FOR THE PAINTING OF PAVEMENT MARKINGS AND STRIPING, AND DECLARING AN EMERGENCY.

Mr. Harper stated that it is the annual pavement marking and striping program that the city does every year.

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There being no further comments or questions.

- Motion to waive three separate readings by Mr. Kairis, 2<sup>nd</sup> by Mr. Harper- **All Ayes**
- Motion to adopt emergency clause by Ms. Michael, 2<sup>nd</sup> by Mr. Moskun- **All Ayes**
- Motion to pass Ordinance No. 2021-050 by Mr. Harper, 2<sup>nd</sup> Mr. Kairis- **All Ayes**

Ordinance 2021-050 was adopted.

**ORDINANCE NO. 2021-051** AN ORDINANCE AUTHORIZING THE MAYOR TO APPLY FOR A SPECIAL RESURFACING PROGRAM GRANT THROUGH AMATS TO RESURFACE SOUTH PROSPECT STREET IN 2026, AND DECLARING AN EMERGENCY.

Mr. Harper stated that Mr. Finney did a fine job in explaining the specifications of the grants.

There being no further comments or questions.

- Motion to waive three separate readings by Mr. Calfee, 2<sup>nd</sup> by Mr. Moskun- **All Ayes**
- Motion to adopt emergency clause by Mr. Calfee, 2<sup>nd</sup> by Mr. Harper- **All Ayes**
- Motion to pass Ordinance No. 2021-051 by Mr. Harper, 2<sup>nd</sup> Ms. Michael- **All Ayes**

Ordinance 2021-051 was adopted.

**ORDINANCE NO. 2021-052** AN ORDINANCE AUTHORIZING THE MAYOR TO APPLY FOR A SPECIAL RESURFACING PROGRAM GRANT THROUGH AMATS TO RESURFACE NORTH CHESTNUT STREET IN 2024, AND DECLARING AN EMERGENCY.

Mr. Harper stated that Mr. Finney explained the guidelines and specifications of the grant.

There being no further comments or questions.

- Motion to waive three separate readings by Ms. Michael, 2<sup>nd</sup> by Mr. Harper- **All Ayes**
- Motion to adopt emergency clause by Ms. Michael, 2<sup>nd</sup> by Mr. Kairis- **All Ayes**
- Motion to pass Ordinance No. 2021-052 by Mr. Calfee, 2<sup>nd</sup> Mr. Moskun- **All Ayes**

Ordinance 2021-052 was adopted.

**ORDINANCE NO. 2021-053** AN ORDINANCE VACATING THE PAPER STREET KNOWN AS EDGEWOOD AVENUE BETWEEN MAPLE STREET AND LINDEN STREET, AS SET FORTH ON THE VACATION PLAT, ATTACHED HERETO AS EXHIBIT "A", AND DECLARING AN EMERGENCY.

Mr. Harper stated that the Building Department has looked at the request and decided that it would not be practical to reuse the parcel as a roadway and so it has been decided to vacate that section.

There being no further comments or questions.

- Motion to waive three separate readings by Mr. Harper, 2<sup>nd</sup> by Mr. Kairis- **Mr. Harper, Mr. Kairis, Ms. West, Mr. Moskun, Ms. Michael, Ms. Wood- All Ayes, Mr. Calfee- No**
- Motion to adopt emergency clause by Mr. Harper, 2<sup>nd</sup> by Mr. Moskun- **Mr. Harper, Mr. Moskun, Ms. West, Ms. Michael, Mr. Kairis, All Ayes, Mr. Calfee, Ms. Wood- No**
- Motion to pass Ordinance No. 2021-053 by Mr. Kairis, 2<sup>nd</sup> Mr. Harper- **All Ayes**

Ordinance 2021-053 was adopted.

**ORDINANCE NO. 2021-054** AN ORDINANCE AUTHORIZING REPAIRS NOT TO EXCEED \$50,000 TO THE EQUALIZATION BASIN LINER AT THE WASTEWATER TREATMENT PLANT, AND DECLARING AN EMERGENCY.

Mr. Moskun stated that the liner was damaged severely by a storm and the insurance company has already submitted \$27,000 towards the repairs. The remainder of the cost will be submitted when the liner has been finished. The liner is extremely important, and the wastewater operation cannot go on adequately without it being fixed, adding that the liners are an EPA requirement.

There being no further comments or questions.

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- Motion to waive three separate readings by Mr. Calfee, 2<sup>nd</sup> by Ms. West- **All Ayes**
- Motion to adopt emergency clause by Mr. Harper, 2<sup>nd</sup> by Mr. Kairis- **Mr. Harper, Mr. Kairis, Ms. Michael, Ms. West, Ms. Wood, Mr. Moskun- All Ayes, Mr. Calfee was unavailable to vote**
- Motion to pass Ordinance No. 2021-054 by Mr. Harper, 2<sup>nd</sup> Mr. Kairis- **Mr. Harper, Mr. Kairis, Ms. Michael, Ms. West, Ms. Wood, Mr. Moskun- All Ayes, Mr. Calfee was unavailable to vote**

Ordinance 2021-054 was adopted.

**ORDINANCE NO. 2021-055** AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A FOURTH AGREEMENT WITH CONSTELLATION ENERGY GAS CHOICE, INC. FOR THE CITY OF RAVENNA NATURAL GAS AGGREGATION PROGRAM FOR THE PERIOD OF OCTOBER 1, 2021 THROUGH SEPTEMBER 30, 2023, AND DECLARING AN EMERGENCY. Nothing has changed since Ms. Dubinsky explained the contract at the Committee meetings. Mayor Seman stated that the item is an addendum, and Ms. Wood stated that the cost is going up from \$2.97 per mcf to \$2.99 per mcf.

There being no further comments or questions.

- Motion to waive three separate readings by Ms. West, 2<sup>nd</sup> by Mr. Kairis- **All Ayes**
- Motion to adopt emergency clause by Mr. Harper, 2<sup>nd</sup> by Ms. Michael- **All Ayes**
- Motion to pass Ordinance No. 2021-055 by Mr. Kairis, 2<sup>nd</sup> Mr. Moskun- **All Ayes**
- Mr. Calfee was unavailable to vote for all 3 motions

Ordinance 2021-055 was adopted.

Mr. Kluge stated that the next item on the agenda which was removed was Ordinance 2021-056. Mayor Seman stated that hopefully the ordinance will be straightened out at a meeting tomorrow with the lawyers. He said that there are some parts of the ordinance that need to be fixed. Council and the Law Director decided to keep the ordinance on as it was when the agenda first was sent out.

**ORDINANCE NO. 2021-056** AN ORDINANCE TO AMEND ORDINANCE 2016-088 IMPLEMENTING SECTIONS 3735.65 THROUGH 3735.70 OF THE OHIO REVISED CODE, TO AMEND AND CLARIFY THE CITY OF RAVENNA'S PROVISION OF ABATEMENTS FOR THE CONSTRUCTION AND REMODELING OF RESIDENTIAL, COMMERCIAL OR INDUSTRIAL STRUCTURES, AND DECLARING AN EMERGENCY.

- The ordinance was read by number only

**Second Reading of Ordinances: None**

**Third Reading of Ordinances:**

**ORDINANCE NO. 2021-035** AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF THE CITY OF RAVENNA, PART 14 – BUILDING AND HOUSING CODE – TITLE EIGHT – HOUSING AND PROPERTY MAINTENANCE CODE; CHAPTER 1472 – ADMINISTRATION, ENFORCEMENT AND PENALTY, AS DESCRIBED IN EXHIBIT "A".

Mr. Kairis stated that a public hearing was held for the ordinance, and ordinance 2021-036, prior to the Council meeting. The ordinance is to update the code to allow the city to go to a court of competent jurisdiction if a rental inspection is refused, adding that it allows the opportunity to go to court to then get the inspection done.

There being no further comments or questions.

- Motion to pass Ordinance No. 2021-035 by Mr. Harper, 2<sup>nd</sup> Mr. Moskun- **All Ayes**
- Mr. Calfee was unavailable to vote

Ordinance 2021-035 was adopted.

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**ORDINANCE NO. 2021-036** AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF THE CITY OF RAVENNA, PART 14 – BUILDING AND HOUSING CODE – TITLE EIGHT – HOUSING AND PROPERTY MAINTENANCE CODE; CHAPTER 1476 – HOUSING LICENSE REQUIREMENTS, AS DESCRIBED IN EXHIBIT “A”.

Mr. Kairis stated that the ordinance is similar to the previous ordinance to allow the city to go to court to get an inspection.

There being no further comments or questions.

- Motion to pass Ordinance No. 2021-036 by Mr. Calfee, 2<sup>nd</sup> Mr. Kairis- **All Ayes**

Ordinance 2021-036 was adopted.

**Old Business- None**

**New Business- None**

**President of Council Remarks-** Mr. Kluge stated that he has spoken to a few Council members regarding the emergency clause that is in the Charter and requested to have it as a discussion on the Planning Committee agenda. Council would discuss if they would like to keep items on for three readings or to continue with the emergency clause.

### **Council Member Remarks**

**Mr. Calfee-** Mr. Calfee stated that Council will be talking about recycling and trash pick-up. When asked about what he would like to see, he stated that he would like to see the trash and recycling picked up on the same day, whether it is one company or two. He also stated that he would like to have an affordable recycling company that people can opt out of.

**Ms. West-** Ms. West has reached out to Quality IP and administration to see how things were going regarding IT services. She also did a drive along with the Police Dept. and spent some time in the dispatch center to understand how the IT works. She is trying to see how things work and what could be changed.

**Mr. Moskun-** Mr. Moskun stated people are not happy about the proposed recycling increase.

**Ms. Michael-** Ms. Michael thanked the Ravenna Police Department and the people who helped the investigation with the vandalism that occurred. She said that she never doubted that they would catch the person and she is sorry for the individuals that were affected by such a senseless crime.

Ms. Michael encouraged members to spend some time at the Fire Department to get a better understanding of what goes on there.

**Mr. Kairis-** Mr. Kairis stated that he received a comment from a person stating that they would like the city to continue with the recycling contract.

**Ms. Wood-** Ms. Wood stated that she has spoken to a lot of people who have stated that they would like the option to opt out of the recycling program.

**Mr. Harper-** Mr. Harper stated that he would like a conversation started about the School Resource Officer and would like to see something in place for the next school year. He stated that it is an important position to the school district, and they look forward to having the officer available and in the buildings as a presence.

### **Mayor's Remarks-**

Mayor Seman stated that the recycling contract decision will be up soon and if the city is going to do anything it should do it soon. He suggested a combined garbage and recycling hauler but stated that it was an unpopular suggestion years ago.

He stated that a decision will have to be made with Quality IP and that the general feedback is that they are okay with moving forward with them, adding that it could be difficult to bring a new company in without knowing what you are going to get.

Mayor Seman stated that the police department did a good job with the investigation of the tire slashing, and they are asking Northeast Ohio, by way of posting his picture, to help find the person who did it.

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He addressed the police officer who helped save the woman from the basement of the burning house and the good work of the fire department. They were limited on what they were able to do for the house but were able to get all the people out which is what the city wants to see.

Mayor Seman went to both Memorial Day services which were at the courthouse lawn and the cemetery. He had a proclamation prepared and said that it was a nice event, adding that he told the organizers that the city would help in the future.

He stated that employers are having trouble hiring good help, which is also causing problems for the city because the Service Dept. is down four workers.

Ms. Dubinsky is on vacation and the Mayor will be on vacation for two weeks starting Friday, adding that he will be available if anyone needs to discuss anything.

Mayor Seman stated that he agrees regarding the School Resource Officer and said that the case is not completely resolved, and that the paperwork is not complete.

The Mayor met with Matt Wonderly who has received some recognition and has been invited to come to an institute that deals with the study of the Constitution. There will be an elective class dealing with local governments where the first half will be in a classroom and the second half will be in the field, adding that Ravenna City Hall would be one of the sites.

Mr. Kluge stated that there was a request to go into executive session.

The Law Director stated that it is regarding Ravenna Township filing a lawsuit against the City of Ravenna for declaratory judgement in relation to the Maple Grove Cemetery union cemetery contract.

Mr. Kairis made a motion to go into executive session to confer with the Law Director about pending court action regarding Maple Grove Cemetery

- Motion to go into executive session at 7:49 pm to confer with the Law Director about pending court action regarding Maple Grove Cemetery by Mr. Kairis, 2<sup>nd</sup> by Mr. Moskun - **All Ayes**

Council went into Executive Session to discuss pending court action regarding Maple Grove Cemetery.

- Motion to come out of Executive Session at 8:16 pm by Mr. Kairis, 2<sup>nd</sup> by Ms. Wood- **All Ayes**

There being no further business, the meeting adjourned at 8:17 P.M.

- Motion to adjourn by Ms. Wood, 2<sup>nd</sup> Mr. Moskun- **All Ayes**

The next Regular Council Meeting is scheduled for Tuesday July 6, 2021, at 7:00 P.M.

**ATTEST:**

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Clerk of Council

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Council President