



**Ravenna City Council
Planning Committee Meeting Minutes
June 14, 2021**

The public meeting was held via Zoom and live streamed via YouTube. A video recording of the meeting can be found at: <https://www.youtube.com/watch?v=fnbaCKYLEbk&t=2453s>

Council present via Zoom: Council President Andrew Kluge, Amy Michael, Rob Kairis, Paul Moskun, Cheryl Wood, Christina West, and Matt Harper.

Also attending the meeting via Zoom: Mayor Frank Seman; Police Chief, Jeff Wallis; Finance Director, Brian Huff; City Engineer, Bob Finney; Service Director, Kay Dubinsky; Economic Development Director, Dennis West and Council Clerk, Chelsea Gregor

Planning Committee Meeting was called to order at 6:29 P.M. by Chairperson, Rob Kairis

The item was a discussion on ordinance roll call and emergency clause.

Mr. Kairis stated that the item has to do with procedures during regular meetings to approve ordinances. He said that the Clerk sent out the Charter which states the requirements for three readings and how emergency clauses are handled. Mr. Kairis stated that there is not much that Council can do to alter how the two issues are addressed but could change how many ordinances have emergency clauses, adding that requests for ordinances from the Clerk should not request an emergency unless it is an emergency.

Mr. Kluge stated that the prior Council meeting was a prime example when voting against the emergency clause was made but then the item was voted on to pass. He stated that the downside to moving ordinances on with three readings is that items can pile up.

Ms. Michael questioned who decides if an item is an emergency, the Department Head or Council, and who would monitor those requests. She expressed her concern that important items could be delayed due to multiple readings.

Mr. Kairis explained the differences between waiving the three readings and passing as an emergency, which makes the ordinance effective immediately versus waiting 30 days.

Mr. Finney stated that it is fair for Council to ask Department Heads if an item is an emergency and that the tracking sheet does ask 'why' if the tracking sheet author writes 'yes' to the item needing an emergency.

Mr. Kairis stated that the City should look at and re-evaluate what should and shouldn't be an emergency ordinance and what should go three readings.

Mr. Kluge stated that he would speak to the Law Director on the specifics of separate readings and at what meetings they can be held.

Mr. Finney stated that if things change then the administration needs to be able to plan further out to anticipate having an item read three times.

Ms. Wood stated that she agreed with Mr. Kairis that not every ordinance should be deemed an emergency and should follow the three-reading rule.

Mr. Moskun agreed that by doing so it would help things to get to Council earlier and not last minute.

- The item was for discussion

There being no further business for discussion, the meeting adjourned at 6:45 P.M.

ATTEST:

Clerk of Council

**Rob Kairis, Chairperson
Planning Committee**