



**Ravenna City Council
Information Systems Committee Meeting Minutes
August 16, 2021**

The public meeting was held in person and live streamed via YouTube at:
<https://www.youtube.com/watch?v=wGCB4UOyjCM&t=61s>

Council present: Acting Council President Amy Michael, Rob Kairis, Paul Moskun, Cheryl Wood, Tim Calfee, Christina West, and Matt Harper.

Also attending the meeting: Mayor Frank Seman; Finance Director, Brian Huff; Service Director, Kay Dubinsky; City Engineer, Bob Finney and Council Clerk, Chelsea Gregor

The Information Systems Committee Meeting was called to order at 8:25 P.M. by Committee member, Christina West.

The first discussion item was Virtual Private Network (VPN).

Ms. West stated that the parts for the downtown Wi-Fi are on back order.

Ms. West explained that approximately 38 employees use the VPN, along with 18 employees in the Police Dept. The VPN is used when employees use the City's database when they are not using a desktop computer, such as a laptop when working from home. She stated that they are looking into getting the multi-factor authentication put onto the VPN, as is currently on the City's desktops. The cost is \$4 per person, and they will get an up-to-date total of VPN users.

Mr. Huff stated that it is recommended for insurance purposes.

- The item was moved forward

The second discussion item was internet safety training/cyber security training.

Ms. West stated that Quality IP found a cheaper company to do cyber security training at \$250 per month. It would include social media training built into the cyber security training.

Council discussed employees watching the videos and making it a requirement.

Ms. West stated that the training can keep track of who does the video training.

- The item was for discussion only

The third discussion item was social media policy/training.

The item was discussed with the previous item.

- The item was for discussion only

Management Update

There being no further business for discussion, the meeting adjourned at 8:36 P.M.

ATTEST:

Clerk of Council

**Christina West, Chairperson
Information Systems Committee**