



**Ravenna City Council
Information Systems Committee Meeting Minutes
June 14, 2021**

The public meeting was held via Zoom and live streamed via YouTube. A video recording of the meeting can be found at: <https://www.youtube.com/watch?v=fnbaCKYLEbk&t=2453s>

Council present via Zoom: Council President Andrew Kluge, Amy Michael, Rob Kairis, Paul Moskun, Cheryl Wood, Tim Calfee, Christina West, and Matt Harper.

Also attending the meeting via Zoom: Mayor Frank Seman; Police Chief, Jeff Wallis; Finance Director, Brian Huff; City Engineer, Bob Finney; Service Director, Kay Dubinsky; IT Consultant, Gary Bishop; Economic Development Director, Dennis West and Council Clerk, Chelsea Gregor

The Information Systems Committee Meeting was called to order at 5:30 P.M. by Committee member, Christina West.

The first discussion item was a Quality IP proposal.

Mr. Bishop stated that the comparison of Quality IP versus the state agreement, which was done by Quality IP, was very well done. It showed what was available through the state term schedules and pre-arranged pricing that were on the state term schedules available to purchase. It compared Quality IP and what is offered, against what was available. Mr. Bishop said that it appeared to be a fair market rate and stated that IT services range anywhere from \$125 to \$250 per hour depending on the level of technician that you are getting and the services that they provide.

Council was uncertain about the contract rate increase but stated that there have also been improvements that Quality IP has done since they started working with the city. They asked Mr. Bishop his professional opinion on the cost of the service hours in the proposal. Mr. Bishop stated that there is a body of knowledge that comes from Quality IP working with the City for two years that the City has paid them to acquire, adding that it would not be available if a new company were to come in.

Mr. Kluge stated that after speaking with the Law Director the City does not need to go out for bid for a service contract with IT services, adding that the administration would like to move forward with a contract with Quality IP.

Mr. Kairis stated his concern that the City never engaged any other options other than Quality IP after the person set to be the IT Director abruptly left. He said that he thinks the City should try to engage other companies that proved the same service, adding that the City can invite them to look at the operations to get a cost of what they would charge for services.

A key component to having an IT company is that they must be LEED Certified.

Mr. Moskun concurred that it is a good idea to look at other companies since Council is a representative of the residents of the city.

Mr. Kluge asked the committee if they would like to move the item forward. Mr. Kairis said that he is not in favor of moving it forward and is in favor of providing a competitive process that Quality IP and other companies can compete for the city's services. He did add that he is for moving forward if that is what the majority wants. Ms. West and Mr. Moskun were for moving the item forward.

- The item was moved forwarded.

There being no further business for discussion, the meeting adjourned at 6:12 P.M.

ATTEST:

Clerk of Council

**Christina West, Chairperson
Information Systems Committee**