



**Ravenna City Council
Personnel Committee Meeting Minutes
December 13, 2021**

The public meeting was held in person and live streamed via YouTube at:

<https://www.youtube.com/watch?v=jwTUyR9inU8>

Council present: Council President Andrew Kluge, Amy Michael, Rob Kairis, Tim Calfee, Paul Moskun, Christina West, and Matt Harper.

Also in attendance: Mayor Frank Seman; Finance Director, Brian Huff; City Engineer, Bob Finney; Service Director, Kay Dubinsky, Council Clerk, Chelsea Gregor, Larry Silenius, Cliff Soudil and Diane Smith

The Personnel Committee Meeting was called to order at 7:15 P.M. by Chairperson, Tim Calfee

The only discussion item was the contract renewal for Dennis West.

Mayor Seman stated that the contract renewal for Mr. West is the same as it has been the previous 2 years. He said that Mr. West is currently coming in one day a week and will be trying to increase that. Mr. West would like to get an intern to assist him which will come out of his allocated budget.

In addition, Mr. West has put together a MOU for the continued demolition of the Chestnut St. building. The building is being taken apart and the brick and wood are being repurposed by the demolishing company. Mayor Seman added that the same is being done to a building on Lake St. Mayor Seman reiterated that he is recommending moving forward with Mr. West's third year of his contract and added that next year there will be a harder decision to make when it ends.

In response to Mr. Kairis' question regarding the internship, Mayor Seman stated that it will come out of Mr. West's discretionary fund and Mr. Huff stated that the intern will not be considered a Ravenna City employee.

- All Council present responded in favor to move the item forward for legislation.

There being no further business for discussion, the meeting adjourned at 7:21 P.M.

ATTEST:

Clerk of Council

**Tim Calfee, Chairperson
Personnel Committee**