



**Ravenna City Council  
Special Meeting Minutes  
February 22, 2022, immediately following COTW Meeting**

**The public meeting was held in person and was unable to be recorded or live streamed due to technical difficulties.**

The Special Meeting of Ravenna City Council was called to order immediately after the Committee of the Whole meeting by Council President, Andrew Kluge.

Council present: Council President Andrew Kluge, Amy Michael, Matt Harper, Cheryl Wood, Christina West, Paul Moskun, Tim Calfee, and Rob Kairis.

Also attending the meeting: Mayor Frank Seman; Acting Fire Chief, Mark Chapple; Finance Director, Brian Huff; City Engineer, Bob Finney; Service Director, Kay Dubinsky, Council Clerk, Chelsea Gregor, Larry Silenius, Cliff Soudil, Mark Hairston, and Diane Smith

The Clerk read the Call to the Special Meeting stating the purpose of the meeting is to discuss and/or act upon Ordinance 2022-023 to update the Finance Department payroll ordinance and Ordinance 2022-024 to apply for an electric charging station grant.

**ORDINANCE NO. 2022-023 AN ORDINANCE AMENDING ORDINANCE NO. 2022-110 BY AMENDING EXHIBIT "A" SECTION IV – FINANCE DEPARTMENT, SUBSECTION (a) BY AMENDING THE PAY RANGE OF THE AMINISTRATIVE ASSISTANT TO DISCRETIONARY, AND TO UPDATE THE TITLES OF THE ADMINISTRATIVE ASSISTANT AND FINANCIAL ACCOUNTING CLERK II TO BOTH READ “FINANCE SPECIALIST”, AND DECLARING AN EMERGENCY.**

There being no further comments or questions.

- Motion to waive three separate readings by Mr. Harper, 2<sup>nd</sup> by Ms. Wood- **All Ayes**
- Motion to adopt emergency clause by Mr. Calfee, 2<sup>nd</sup> by Mr. Moskun- **All Ayes**
- Motion to pass Ordinance No. 2022-023 by Ms. Michael, 2<sup>nd</sup> Ms. Wood- **All Ayes**

Ordinance 2022-023 was adopted.

**ORDINANCE NO. 2022-024 AN ORDINANCE AUTHORIZING THE MAYOR TO APPLY FOR THE OHIO EPA VW MITIGATION GRANT FOR TWO (2) ELECTRIC CHARGING STATIONS AT THE MUNICIPAL PARKING LOT ON MERIDIAN STREET, AND DECLARING AN EMERGENCY.**

There being no further comments or questions.

- Motion to waive three separate readings by Mr. Calfee, 2<sup>nd</sup> by Mr. Kairis- **All Ayes**
- Motion to adopt emergency clause by Mr. Calfee, 2<sup>nd</sup> by Ms. West- **All Ayes**
- Motion to pass Ordinance No. 2022-024 by Mr. Harper, 2<sup>nd</sup> Ms. West- **All Ayes**

Ordinance 2022-024 was adopted.

- Motion to adjourn at 6:37 pm by Mr. Kairis, 2<sup>nd</sup> Ms. Michael- **All Ayes**

**ATTEST:**

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**Clerk of Council**

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**Council President**