



**Ravenna City Council**  
**Information Systems Committee Meeting Minutes**  
**March 14, 2022**

**The public meeting was held in person in Ravenna City Council Chambers.**

Council present: Council President Andrew Kluge, Amy Michael, Rob Kairis, Paul Moskun, Cheryl Wood, Tim Calfee, Christina West, and Matt Harper.

Also attending the meeting: Mayor Frank Seman; Finance Director, Brian Huff; Service Director, Kay Dubinsky; City Engineer, Bob Finney; Council Clerk, Chelsea Gregor, Amy Adams, Jim and DeAnne Wade, Cliff Soudil, Larry Silenius, John McFarland, and Diane Smith

**The Information Systems Committee Meeting was called to order at 6:00 P.M. by Committee member, Christina West.**

**The only discussion item was a technology update.**

Ms. West stated that she had some technology updates that she wanted to share with the rest of Council. She is reaching out to department heads to get feedback regarding Quality IP and to see if anything needs to be addressed.

The downtown Wi-Fi is almost installed, and it will get set up soon. Splash pages when connecting to the Wi-Fi will help connect businesses and visitors to downtown, but who will take care of that service is still being determined.

Cameras were built into the budget for Chestnut Hills and City Park. Ms. Michael stated that cameras downtown would be a good thing and has heard from judges that having that documentation would have helped in prior court cases.

Work has been done in Council Chambers for two years to streamline and troubleshoot meeting recordings and livestreaming, but there are still issues. Ms. West stated that she and Mr. Kluge toured the new Developmental Disabilities board room to view their recording set up and said that Gary Bishop suggested Woodsy's to help redesign Council Chambers recording needs.

Ms. Michael addressed the need for items to be posted on the website for Council and Ms. West stated that she will touch base with who would do that.

Ms. West stated that she would like a Cyber Security policy in place and Mr. Kairis inquired as to how that could be implemented. It was discussed how and if it could be implemented effectively.

Ms. West addressed removing Council member cell phone numbers from the website and utilizing City Hall extension numbers instead to eliminate spam phone calls and improper use of cell phone numbers. Council members stated they could still use their business cards to distribute their cell phone numbers as needed.

- The item was for discussion only

**Management Update**

**There being no further business for discussion, the meeting adjourned at 6:25 P.M.**

**ATTEST:**

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**Clerk of Council**

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**Christina West, Chairperson**  
**Information Systems Committee**