



**Ravenna City Council  
Regular Meeting Minutes  
Monday May 2, 2022, at 6:00 pm**

**The Regular Council Meeting was held in person in Council Chambers.**

**The Regular Council Meeting was called to order at 6:00 P.M. May 2, 2022, by Council President, Andrew Kluge**

**Moment of Meditation & Silence**

President Kluge called a moment of meditation and silence.

**Pledge to Flag**

President Kluge then led those in attendance in the Pledge of Allegiance.

**Roll Call**

The following Council Members were present: Council President Andrew Kluge, Amy Michael, Paul Moskun, Rob Kairis, Cheryl Wood, Christina West and Tim Calfee.

Also in attendance: Mayor Frank Seman; Law Director, Frank Cimino; Police Chief, Jeff Wallis; Finance Director, Brian Huff; Council Clerk; Chelsea Gregor, Samuel Brunner, Amy Adams, Arasin Hughes, John McFarland, Cliff Soudil, Larry Silenius, and Diane Smith

- Motion to excuse Mr. Harper by Ms. West, 2<sup>nd</sup> by Ms. Michael- **All Ayes**

**Approval of the Minutes:**

- Motion to approve the April 4, 2022, Regular Council meeting minutes and the April 11, 2022, Special Council meeting minutes by Ms. Michael, 2<sup>nd</sup> by Mr. Kairis- **All Ayes**

**Communications-** A notice from the United States Department of Agriculture.  
A liquor license permit renewal for Pizza Hut from the Ohio Division of Liquor Control.

**Delegations from the Public-** Arasin Hughes from Main Street Ravenna addressed Council to introduce herself as the new Executive Director. She gave background about herself, her aspirations working within the community and some of the goals that Main Street Ravenna has for the upcoming year.

**Report of Officials:**

Ms. West asked Acting Chief Chapple if the Fire Department has hired their new administrative assistant yet, and it was stated that they have been moving forward and are in the interview process.

- Motion to approve the Report of Officials by Ms. Michael, 2<sup>nd</sup> by Ms. Wood- **All Ayes**

**Report of Committees: Committee meetings start @ 6:00 PM 5/16/2022**

**Utilities:** Mr. Moskun stated that there is no meeting planned.

**Information Systems (IS):** Ms. West stated that a meeting will take place and she requested that her committee go first.

**Planning:** A meeting is to be determined.

**Committee of the Whole:** Mr. Kluge stated that the next Committee of the Whole meeting is Monday May 23, 2022, at 6:00 pm.

**Public Health & Safety:** Ms. Michael stated that a meeting is to be determined.

**Streets & Sidewalks:** A committee meeting is to be determined.

**Personnel:** Mr. Calfee stated that there are no plans for a committee meeting.

**Ravenna City Council Meeting Minutes**  
**May 2, 2022**  
**Page Two (2).**

**Community & Economic Development:** Ms. Wood stated that a meeting is to be determined.

**Cemetery:** Mr. Moskun stated that architect, Jason Kentner, gave a presentation for the cemetery board which included the same drawings that he suggested last fall. He said that the board was unanimous in not accepting part of Mr. Kentner's plans which would reduce available burial plots by a few hundred future grave sites. The cemetery board is considering planting a row of trees along the railroad to help create a buffer. They are also considering a proposal to the Parks and Recreation Department to trade land next to the cemetery.

**Parks & Recreation:** Mr. Calfee said that he had no updates for Council.

**First Reading of Ordinances:**

**ORDINANCE NO. 2022-047** AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH PERRIN ASPHALT FOR THE 2022 ASPHALT PAVING PROJECT, AND DECLARING AN EMERGENCY.

There being no further comments or questions.

- Motion to waive three separate readings by Mr. Calfee, 2<sup>nd</sup> by Ms. Michael- **All Ayes**
- Motion to adopt emergency clause by Mr. Calfee, 2<sup>nd</sup> by Mr. Moskun- **All Ayes**
- Motion to pass Ordinance No. 2022-047 by Ms. Michael, 2<sup>nd</sup> Mr. Kairis- **All Ayes**

Ordinance 2022-047 was adopted.

**ORDINANCE NO. 2022-048** AN ORDINANCE TO RE-APPROPRIATE A \$5,000.00 CONTRIBUTION TO A STORMWATER EDUCATION GRANT FOR RAVENNA HIGH SCHOOL FROM ACCOUNT 650.650.52303, AND DECLARING AN EMERGENCY.

Mr. Moskun stated that the grant is for educational purposes at the high school.

Mr. Finney stated that they are hoping to have everything ready for fall classes.

There being no further comments or questions.

- Motion to waive three separate readings by Ms. West, 2<sup>nd</sup> by Mr. Kairis- **All Ayes**
- Motion to adopt emergency clause by Ms. West, 2<sup>nd</sup> by Mr. Moskun- **All Ayes**
- Motion to pass Ordinance No. 2022-048 by Mr. Kairis, 2<sup>nd</sup> Ms. West- **All Ayes**

Ordinance 2022-048 was adopted.

**ORDINANCE NO. 2022-049** AN ORDINANCE TO APPROPRIATE \$205,930.00 FOR THE CITY'S PORTION OF THE PRATT STREET IMPROVEMENT PROJECT, AND DECLARING AN EMERGENCY.

Mr. Finney stated that he does not anticipate utilizing the entire appropriated amount and said that his estimate is between \$160,000-\$170,000.

There being no further comments or questions.

- Motion to waive three separate readings by Ms. Wood, 2<sup>nd</sup> by Ms. West- **All Ayes**
- Motion to adopt emergency clause by Mr. Kairis, 2<sup>nd</sup> by Mr. Moskun- **All Ayes**
- Motion to pass Ordinance No. 2022-049 by Ms. Wood, 2<sup>nd</sup> Ms. West- **All Ayes**

Ordinance 2022-049 was adopted.

**ORDINANCE NO. 2022-050** AN ORDINANCE APPROVING THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AS PARTS OF THE VARIOUS COMPONENT SECTIONS OF THE CODIFIED ORDINANCES; PROVIDING FOR THE ADOPTION OF NEW MATTER IN THE UPDATED AND REVISED CODIFIED ORDINANCES; PROVIDING FOR THE PUBLICATION OF SUCH NEW MATTER; REPEALING ORDINANCES AND RESOLUTIONS IN CONFLICT THEREWITH; AND DECLARING AN EMERGENCY.

Mr. Kairis stated that the item is an annual housekeeping ordinance to accept the codified ordinance updates.

There being no further comments or questions.

**Ravenna City Council Meeting Agenda**  
**May 2, 2022**  
**Page Three (3).**

- Motion to waive three separate readings by Mr. Calfee, 2<sup>nd</sup> by Mr. Moskun- **All Ayes**
- Motion to adopt emergency clause by Mr. Calfee, 2<sup>nd</sup> by Mr. Moskun- **All Ayes**
- Motion to pass Ordinance No. 2022-050 by Mr. Calfee, 2<sup>nd</sup> Ms. West- **All Ayes**

Ordinance 2022-050 was adopted.

**ORDINANCE NO. 2022-051** AN ORDINANCE ACCEPTING THE RECOMMENDATIONS AND MINUTES OF THE CITY OF RAVENNA TAX INCENTIVE REVIEW COUNCIL FOR THE 2021 ENTERPRISE ZONE COMPLIANCE REPORTS, ATTACHED HERETO AS EXHIBIT "A", AND DECLARING AN EMERGENCY.

Ms. Wood stated that the item is an annual compliance report for CRA's and Enterprise Zone Agreements within the city that is given to the State of Ohio.

There being no further comments or questions.

- Motion to waive three separate readings by Mr. Kairis, 2<sup>nd</sup> by Ms. Wood- **All Ayes**
- Motion to adopt emergency clause by Ms. Michael, 2<sup>nd</sup> by Ms. Wood- **All Ayes**
- Motion to pass Ordinance No. 2022-051 by Ms. Wood, 2<sup>nd</sup> Ms. Michael- **All Ayes**

Ordinance 2022-051 was adopted.

**ORDINANCE NO. 2022-052** AN ORDINANCE TO AMEND SECTION I OF ORDINANCE 2022-044 TO REFLECT THAT THE FUNDS FOR THE PURCHASE OF THE REAL ESTATE OWNED BY THE PORT AUTHORITY SHALL COME FROM THE CDBG RLF FUND, AND DECLARING AN EMERGENCY.

Ms. Wood stated that the item is to amend the funding source named in Ordinance 2022-044 from the Capital Improvement Fund to the CDBG RLF Fund, adding that the contract is currently being prepared for the property.

There being no further comments or questions.

- Motion to waive three separate readings by Ms. Wood, 2<sup>nd</sup> by Ms. Michael- **All Ayes**
- Motion to adopt emergency clause by Ms. West, 2<sup>nd</sup> by Mr. Kairis- **All Ayes**
- Motion to pass Ordinance No. 2022-052 by Ms. Wood, 2<sup>nd</sup> Ms. West- **All Ayes**

Ordinance 2022-052 was adopted.

**Second Reading of Ordinances:**

**ORDINANCE NO. 2022-045** AN ORDINANCE APPROVING THE CREATION OF A DESIGNATED OUTDOOR REFRESHMENT AREA (DORA) FOR THE CONSUMPTION OF ALCOHOL IN SPECIFIED PUBLIC AREAS OF DOWNTOWN RAVENNA, AND DECLARING AN EMERGENCY.

Ms. Wood stated that the ordinance has been discussed and there will be a public hearing on May 23<sup>rd</sup> at 5:30pm in Council Chambers.

Mr. Moskun asked about the possibility of putting notifications of public hearings in the water bills to help relay the information.

Mr. Calfee asked if there will be any changes to the DORA application.

Mr. Kluge stated that there could be changes depending on the public comment that is received at the public hearing.

Ordinance 2022-045 was moved on to third reading.

**Third Reading of Ordinances: None**

**Old Business- None**

**New Business-** Ms. Michael stated that it has been noticed that some residents are leaving their trash receptacles in front of their houses instead of behind them after trash pick-up. It was stated that Newton Falls has an ordinance that requires trash receptacles to be stored behind homes and hidden when not out for pick-up. Ms. Michael stated that she would like to amend the current ordinance to have better regulations. Mr. Kairis noted it is in codified ordinance Section 1060.10 and that the topic will be put on the agenda for discussion.

**Ravenna City Council Meeting Agenda**  
**May 2, 2022**  
**Page Four (4).**

Ms. Wood asked Mr. Finney if he could supply property issue reports to Council and he stated that he would be able to do so.

**President of Council Remarks-** Mr. Kluge updated Council and stated that the new recording and streaming equipment will be installed May 16, 17 and 18.

Mr. Kluge stated that nuisance complaints and trash cans will be added to Committee meetings. He asked Council to consider their goals for the year and to get them on the agendas so that they can be accomplished. Mr. Kluge stated that there are some recent accomplishments, including the building of a new road, a proposed DORA and technology improvements, adding that he is excited moving forward. He said that Council has been out supporting the community, and the Mayor added that the City needs to work for and represent the people.

**Council Member Remarks**

**Ms. Michael-** Ms. Michael thanked the Ravenna Police Department for their efforts in picking up 1,600 pounds of trash throughout the city on Earth Day. She said that they did a great job and stated that her motto of the day was “Every Litter Bit Counts”.

**Mr. Kairis-** Mr. Kairis thanked Main Street Ravenna for attending the meeting and stated that Art on Main will be on June 11<sup>th</sup> from 11am- 5pm.

**Mr. Moskun-** Mr. Moskun addressed that City Hall is still locked to the public. Mayor Seman acknowledged the concern but stated that no one has been turned away from entering and conducting business. Mayor Seman stated that he had concerns over a pandemic surge but said that the policy can be looked at again.

**Mr. Calfee-** Mr. Calfee addressed his observations that the Sherriff’s Department has been seen pulling over cars within the city limits and asked about the city’s thoughts on the subject. Mayor Seman stated that there is no easy answer, but it is being looked into.

**Ms. West-** Ms. West stated that she will need everyone on Council’s phone carrier to set up the Jabber App for the new Council extension numbers. She also said that she had a great time volunteering with the Police Department on Earth Day to clean up the community.

**Ms. Wood-** Ms. Wood stated she also volunteered on Earth Day and had a lot of fun.

**Mayor's Remarks-** Mayor Seman reminded everyone to vote on May 3<sup>rd</sup>.

Mayor Seman explained that there has been a high school class that has been taking turns touring the various departments around the city and learning how they function. He said that the class will be sharing a presentation of what they have learned, and he stated that the City will probably participate with the learning experience again next year.

Mayor Seman explained to Council that economic development organizations and people are expressing their enthusiasm that Ravenna will be the new home to LG Chem.

Mayor Seman stated that there will be a new women’s clothing shop opening in downtown Ravenna soon that will be located on S. Chestnut St.

There being no further business, the meeting adjourned at 7:00 P.M.

- Motion to adjourn by Ms. Michael, 2<sup>nd</sup> Mr. Kairis- **All Ayes**

The next Regular Council Meeting is scheduled for Monday, June 6, 2022, at 6:00 P.M.

**ATTEST:**

---

Clerk of Council

---

Council President