



**Ravenna City Council
Regular Meeting Minutes
Monday June 6, 2022, at 6:00 pm**

The Regular Council Meeting was held in person in Council Chambers.

The Regular Council Meeting was called to order at 6:00 P.M. June 6, 2022, by Council President, Andrew Kluge

Moment of Meditation & Silence

President Kluge called a moment of meditation and silence.

Pledge to Flag

President Kluge then led those in attendance in the Pledge of Allegiance.

Roll Call

The following Council Members were present: Council President Andrew Kluge, Amy Michael, Paul Moskun, Matt Harper, Rob Kairis, Cheryl Wood, Christina West and Tim Calfee.

Also in attendance: Mayor Frank Seman; Law Director, Frank Cimino; Police Chief, Jeff Wallis; Interim Fire Chief, Mark Chapple; Finance Director, Brian Huff; Council Clerk; Chelsea Gregor, Officer Steve Lincoln, Tim Thomas, Rod Daniels, Patty Daniels, John McFarland, Cliff Soudil, Larry Silenius, and Diane Smith

Approval of the Minutes:

- Motion to approve the May 2, 2022 Regular Council meeting minutes, the May 23, 2022 Special Council meeting minutes and the May 24, 2022 Special meeting minutes by Mr. Harper, 2nd by Ms. West- **All Ayes**

Communications- Council received a postcard from Monarch City USA and an invitation to a retirement party for Sandy, Byerly, Greg Francis, Scott Krieger, Dave Rarrick, Jerry Schlegelmilch and Dave Wert.

Delegations from the Public-

School Resource Officer Lincoln introduced himself and the City's new therapy dog, Tucker, who is a 12-week-old Australian Labradoodle. Officer Lincoln stated that Tucker was able to be purchased through an anonymous donation and will be utilized for positive engagement with the schools, the community and traumatic events. Officer Lincoln stated that Tucker is part of the K-9 therapy program and that socialization starts at an early age, adding that they will be traveling to Columbus once a month for free training and certification for the therapy program. He explained that he has seen the visible calming effects that Tucker has provided and is excited to see all the good things that will come out of the K-9 therapy program.

Rod and Patty Daniels introduced themselves to Council and addressed their concern regarding truck traffic on Main St. Mr. Daniels stated that he has been a life-long resident of Ravenna and he has noticed an influx in semi-trucks driving past his house on E. Main St. He stated that the Route 14 bypass was designed to keep truck traffic out of the city and that his neighbors share his concern, along with their concern for the road.

Cliff Soudil stated that he noticed heavy truck traffic on Chestnut St. and addressed the extra wear on the city streets due to heavy trucks.

Ms. Michael stated that she is aware of trucks using short cuts within the city and stated that her mother used to call the City to address the issue and eventually signage was placed.

Report of Officials:

- Motion to approve the Report of Officials by Ms. Michael, 2nd by Mr. Kairis- **All Ayes**

Report of Committees: Committee meetings start @ 6:00 PM 6/13/2022

Utilities: Mr. Moskun stated that there is no meeting planned.

Information Systems (IS): Ms. West stated that there will be no meeting.

Ravenna City Council Meeting Minutes

June 6, 2022

Page Two (2).

Planning: Mr. Kairis stated that there were three items for consideration that evening and there will be a committee meeting.

Committee of the Whole: Mr. Kluge stated that the next Committee of the Whole meeting is Tuesday 21, 2022, at 6:00 pm.

Public Health & Safety: Ms. Michael stated that there are a few items on the agenda and there will be a committee meeting.

Streets & Sidewalks: Mr. Harper stated that there is nothing on the agenda but there will be a committee meeting.

Personnel: Mr. Calfee stated that there will be a committee meeting.

Community & Economic Development: Ms. Wood stated that there will be a meeting.

Cemetery: Mr. Moskun stated that the new zero turn mower is set to arrive the third week of June and that the cemetery finances are \$20,000 in the black.

Parks & Recreation: Mr. Calfee stated that the T-ball league has been completely filled with 8 teams and 84 players. He explained that the school district was unable to host their summer camp this year and that the City was trying to absorb the additional campers, but was unable to due to the lack of additional camp staff.

Mayor Seman stated that Judy was lucky with gaining a last-minute camp staffer and that she has been doing well, adding that the Havre's Woods Park ballfields look great.

First Reading of Ordinances:

ORDINANCE NO. 2022-055 AN ORDINANCE TO APPROPRIATE \$10,000.00 FOR THE POLICE DEPARTMENT'S K-9 EXPENSES FROM THE GENERAL FUND, AND DECLARING AN EMERGENCY.

Ms. Michael stated that the Police Department is asking for \$10,000, to help pay for an outstanding medical bill for Mako who passed away. She said that Chief Wallis and the Finance Director are going to discuss possible insurance to alleviate K-9 medical expenses.

There being no further comments or questions.

- Motion to waive three separate readings by Ms. Wood, 2nd by Ms. West- **All Ayes**
- Motion to adopt emergency clause by Ms. Wood, 2nd by Mr. Harper- **All Ayes**
- Motion to pass Ordinance No. 2022-055 by Mr. Harper, 2nd Ms. West- **All Ayes**

Ordinance 2022-055 was adopted.

ORDINANCE NO. 2022-056 AN ORDINANCE TO APPROPRIATE \$6,000.00 FOR THE FIRE DEPARTMENT VEHICLE MAINTENANCE LINE FROM THE GENERAL FUND, AND DECLARING AN EMERGENCY.

Ms. Michael stated that the money is being requested for the vehicle maintenance line to fix the suspension on the Fire Department ambulance.

There being no further comments or questions.

- Motion to waive three separate readings by Mr. Harper, 2nd by Ms. Wood- **All Ayes**
- Motion to adopt emergency clause by Ms. Michael, 2nd by Mr. Kairis- **All Ayes**
- Motion to pass Ordinance No. 2022-056 by Ms. Wood, 2nd Ms. West- **All Ayes**

Ordinance 2022-056 was adopted.

ORDINANCE NO. 2022-057 AN ORDINANCE TO APPROPRIATE \$4,200.00 FOR ADDITIONAL TRASH PICK-UP WITHIN THE DESIGNATED OUTDOOR REFRESHMENT AREA (DORA) FROM THE SM&R FUND, AND DECLARING AN EMERGENCY.

Mr. Moskun stated that the item is to have an additional trash pick-up within the proposed DORA until the end of the year and then it will be re-negotiated in 2023.

Ravenna City Council Meeting Minutes

June 6, 2022

Page Three (3).

Mr. Harper stated that he thought that an additional pickup is necessary with or without a DORA in place and that he believes it is a good idea.

Mr. Moskun stated that there have been complaints regarding overstuffed trash cans and he thinks an additional pick-up is extremely important.

Mr. Kairis stated that passing an ordinance regarding additional trash pick-up within a DORA that has not officially passed is presumptive, but it is a part of the sanitation plan for the DORA. There being no further comments or questions.

- Motion to waive three separate readings by Ms. Wood, 2nd by Ms. West- **All Ayes**
- Motion to adopt emergency clause by Ms. Wood, 2nd by Mr. Kairis- **All Ayes**
- Motion to pass Ordinance No. 2022-057 by Ms. Michael, 2nd Mr. Harper- **All Ayes**

Ordinance 2022-057 was adopted.

ORDINANCE NO. 2022-058 AN ORDINANCE TO APPROPRIATE \$68,467.00 FOR A MAINTENANCE TRUCK FOR THE WASTE WATER TREATMENT PLANT FROM THE SEWER FUND, AND DECLARING AN EMERGENCY.

Mr. Moskun stated that a new maintenance truck will be purchased with a stainless-steel utility box and a snowplow later in the month. The vehicle that is being replaced will be given to the Parks and Recreation Department with a snowplow attachment at no cost to them.

There being no further comments or questions.

- Motion to waive three separate readings by Mr. Kairis, 2nd by Mr. Moskun- **All Ayes**
- Motion to adopt emergency clause by Ms. Wood, 2nd by Ms. West- **All Ayes**
- Motion to pass Ordinance No. 2022-058 by Mr. Harper, 2nd Ms. Wood- **All Ayes**

Ordinance 2022-058 was adopted.

ORDINANCE NO. 2022-059 AN ORDINANCE ACCEPTING A DONATION OF BLEACHERS FOR USE AT HAVRES WOODS PARK, AND DECLARING AN EMERGENCY.

Mr. Kairis stated that the donation is from the Trumbull County Correction Facility for use at the Havre's Woods Ballfield #1. The estimate cost is \$450.00.

There being no further comments or questions.

- Motion to waive three separate readings by Mr. Calfee, 2nd by Ms. Wood- **All Ayes**
- Motion to adopt emergency clause by Mr. Calfee, 2nd by Ms. West- **All Ayes**
- Motion to pass Ordinance No. 2022-059 by Mr. Calfee, 2nd Ms. Wood- **All Ayes**

Ordinance 2022-059 was adopted.

ORDINANCE NO. 2022-060 AN ORDINANCE ACCEPTING A DONATION OF A BENCH MADE BY THE LIONS CLUB FOR USE AT CHESTNUT HILLS PARK, AND DECLARING AN EMERGENCY.

Mr. Kairis stated that the donation is from the Lions Club and the bench is dedicated to the Ravens Pack. The bench is placed at Chestnut Hills Park.

There being no further comments or questions.

- Motion to waive three separate readings by Mr. Calfee, 2nd by Ms. West- **All Ayes**
- Motion to adopt emergency clause by Mr. Calfee, 2nd by Ms. West- **All Ayes**
- Motion to pass Ordinance No. 2022-060 by Mr. Calfee, 2nd Mr. Harper- **All Ayes**

Ordinance 2022-060 was adopted.

ORDINANCE NO. 2022-061 AN ORDINANCE AUTHORIZING THE MAYOR TO ADVERTISE FOR REQUESTS FOR QUALIFICATIONS (RFQ) FOR A DESIGN REVIEW CONSULTANT, ACCORDING TO LAW.

Ravenna City Council Meeting Minutes
June 6, 2022
Page Four (4).

Mr. Kairis stated that Council has been talking for some time on the subject and that the qualifications are based off of Kent's recent recruitment. The item is to acquire a subject matter expert to review the City's guidelines and to help assist with the Design Review Commission. The ordinance will go for three readings.

Ordinance 2022-061 was moved on to second reading.

RESOLUTION NO. 2022-062 A RESOLUTION ESTABLISHING "JUNETEENTH" AS A RECOGNIZED AND OBSERVED HOLIDAY WITHIN THE CITY OF RAVENNA.

Mr. Calfee stated that the federally recognized holiday, Juneteenth, is coming up and the resolution is to recognize it.

There being no further comments or questions.

- Motion to pass Resolution No. 2022-062 by Ms. Wood, 2nd Ms. West- **All Ayes**

Resolution 2022-062 was adopted.

ORDINANCE NO. 2022-063 AN ORDINANCE AMENDING ORDINANCE NO. 2021-110 BY AMENDING EXHIBIT "A" SECTION XIV – HOLIDAYS, SUBSECTION (A) BY ADDING JUNETEENTH AND RECOGNIZING IT AS AN OBSERVED AND PAID HOLIDAY, AND DECLARING AN EMERGENCY.

Mr. Calfee stated that the ordinance is to make Juneteenth a paid holiday for employees.

There being no further comments or questions.

- Motion to waive three separate readings by Ms. Wood, 2nd by Mr. Kairis- **All Ayes**
- Motion to adopt emergency clause by Ms. Wood, 2nd by Mr. Moskun- **All Ayes**
- Motion to pass Ordinance No. 2022-063 by Mr. Calfee, 2nd Mr. Kairis- **All Ayes**

Ordinance 2022-063 was adopted.

ORDINANCE NO. 2022-064 AN ORDINANCE TO APPROPRIATE \$294,000.00 IN FUND 219, AND DECLARING AN EMERGENCY.

Mr. Huff stated that a portion of the funding for Rayann Parkway is not covered by grants, therefore funds within Fund 219 must be appropriated.

There being no further comments or questions.

- Motion to waive three separate readings by Ms. West, 2nd by Mr. Harper- **All Ayes**
- Motion to adopt emergency clause by Mr. Kairis, 2nd by Ms. Wood- **All Ayes**
- Motion to pass Ordinance No. 2022-064 by Mr. Harper, 2nd Ms. Wood- **All Ayes**

Ordinance 2022-064 was adopted.

ORDINANCE NO. 2022-065 AN ORDINANCE TO AUTHORIZE THE MAYOR TO SIGN A PURCHASE AGREEMENT BETWEEN THE CITY OF RAVENNA AND PFUND SUPERIOR SALES FOR THE PURCHASE OF A NEW AMBULANCE FOR THE FIRE DEPARTMENT, AND DECLARING AN EMERGENCY.

Interim Chief Chapple explained that the discussion of a new ambulance came to Council and that the ambulance was found at state minimum pricing. He stated that ambulance availability could change and that chassis are limited. The cost of the ambulance is approximately \$233,000 and the Mayor will need to sign the purchase agreement to move forward, adding that it is an emergency situation due to limited product availability and waiting periods. The price quote that was received stated that it is for 60 days, but Interim Chief Chapple reiterated that ambulance chassis are limited and that the dealer is holding one for him. Although the cost of the ambulance was appropriated in the budget, there was a question about procedure and the Law Director deemed it necessary to create an ordinance for the Mayor to sign the purchase agreement.

There being no further comments or questions.

- Motion to waive three separate readings by Ms. Wood, 2nd by Ms. Michael- **All Ayes**
- Motion to adopt emergency clause by Ms. Wood, 2nd by Ms. Michael- **All Ayes**
- Motion to pass Ordinance No. 2022-065 by Mr. Harper, 2nd Ms. Wood- **All Ayes**

Ravenna City Council Meeting Minutes
June 6, 2022
Page Five (5).

Ordinance 2022-065 was adopted.

Second Reading of Ordinances: None

Third Reading of Ordinances:

ORDINANCE NO. 2022-045 AN ORDINANCE APPROVING THE CREATION OF A DESIGNATED OUTDOOR REFRESHMENT AREA (DORA) FOR THE CONSUMPTION OF ALCOHOL IN SPECIFIED PUBLIC AREAS OF DOWNTOWN RAVENNA, AND DECLARING AN EMERGENCY.

Ms. Wood stated that the item has been discussed and Council has heard the pros and cons of initiating a DORA.

Mr. Moskun stated that he has heard opinions regarding the DORA and the majority are against it due to concern for increased homelessness and issues.

Mr. Kluge stated that Council has also been listening to local businesses and organizations, adding that Main Street Ravenna did a survey where most of the businesses were in favor of the DORA.

Council will review the DORA for updates and monitor feedback. It was stated that the DORA is to help encourage economic growth and events downtown, and that it is a tool to help Ravenna become a destination city.

There being no further comments or questions.

- Motion to adopt emergency clause by Ms. Wood, 2nd by Mr. Kairis- Ms. Wood, Mr. Kairis, Ms. West, Ms. Michael, Mr. Harper-**All Ayes**, Mr. Calfee, Mr. Moskun- **No**
- Motion to pass Ordinance No. 2022-045 by Ms. West, 2nd Ms. Wood- Ms. West, Ms. Wood, Mr. Kairis, Ms. Michael, Mr. Harper-**All Ayes**, Mr. Calfee, Mr. Moskun- **No**

Ordinance 2022-045 was adopted.

Old Business- None

New Business- None

President of Council Remarks- Mr. Kluge stated that he appreciates Judy and all her hard work with the Parks and Recreation Department, adding that there are lots of good things happening in the city.

Council Member Remarks

Mr. Harper- No Comment

Ms. Michael- Ms. Michael stated that 4-wheelers will be discussed at the next Committee meeting.

Mr. Kairis- Mr. Kairis stated that Art on Main is June 11th from 11am-5pm. There will be 3 wineries, musicians and 30 vendors.

Mr. Moskun- No Comment

Mr. Calfee- No Comment

Ms. West- No Comment

Ms. Wood- No Comment

Mayor's Remarks- Mayor Seman stated that he had spoken with some former residents who were visiting and they exclaimed how good the town looks.

He stated that he attended and read a proclamation for the 200th Anniversary celebration for the First Congregational Church in Ravenna.

The City will be hosting a closed mediation with Ravenna Township on Wednesday at 6pm to listen to their counter proposal. Mr. Huff stated that their Fiscal Officer will be meeting with him tomorrow.

Mayor Seman stated that he is set to speak at a summer camp at the Portage County Historical Society where the presentation is geared towards answering questions about being an elected official. He said that the Historical Society has received a \$600,000 grant to renovate a house on their property. The Historical Society has inquired about directional signage and Mayor Seman stated that the City is running behind on signage and that the City has received funds from the Governor for that usage. He said that there are a lot of loose ends that could be positive things.

Ravenna City Council Meeting Minutes

June 6, 2022

Page Six (6).

Mayor Seman addressed a letter he received from Ohio Jobs and Family Services that stated ‘there is only one public school district in Portage County, where the number of students considered economically disadvantaged is less than 20%’, adding that nearly 50,000 county residents receive food assistance every month. He said that there are great needs within Portage County and that they are our clientele and that the City is working hard to provide for them.

Mayor Seman stated that he will be going on vacation for two weeks beginning on Friday.

Mayor Seman stated that he was very impressed with the Charter Review Commission and said that they were very business like and agreed to disagree on some items. The Clerk will be providing the Commission with Certificates of Appreciation for their hard work. He also expressed his respect to the Clerk for her hard work with the Commission and stated that they had also stated their support for remuneration of the Charter Review Secretary position.

The Law Director requested an executive session to discuss existing pending litigation.

Mr. Harper made a motion to go into executive session to discuss pending litigation.

- Motion to go into Executive Session at 7:14 pm by Mr. Harper, 2nd by Mr. Moskun- **All Ayes**

Council went into Executive Session to discuss pending litigation.

- Motion to come out of Executive Session at 8:09 pm by Ms. West, 2nd by Ms. Wood- **All Ayes**

There being no further business, the meeting adjourned at 8:09 P.M.

- Motion to adjourn by Ms. Michael, 2nd Ms. Wood- **All Ayes**

The next Regular Council Meeting is scheduled for Tuesday, July 5, 2022, at 6:00 P.M.

ATTEST:

Clerk of Council

Council President