



**Ravenna City Council  
Regular Meeting Minutes  
Tuesday July 5, 2022, at 6:00 pm**

**The Regular Council Meeting was held in person in Council Chambers.**

**The Regular Council Meeting was called to order at 6:00 P.M. July 5, 2022, by Council President, Andrew Kluge**

**Moment of Meditation & Silence**

President Kluge called a moment of meditation and silence.

**Pledge to Flag**

President Kluge then led those in attendance in the Pledge of Allegiance.

**Roll Call**

The following Council Members were present: Council President Andrew Kluge, Amy Michael, Paul Moskun, Matt Harper, Rob Kairis, Cheryl Wood, Christina West, and Tim Calfee.

Also in attendance: Mayor Frank Seman; Law Director, Frank Cimino; Police Chief, Jeff Wallis; Finance Director, Brian Huff; Council Clerk; Chelsea Gregor, Rory Becker, Steven Farhat, Dirk Remley, Gail Jones-Nemeth, Moe Smith, Melissa Brewster, Tammy Farmer, Cliff Soudil, Larry Silenius, and Diane Smith

**Approval of the Minutes:**

- Motion to approve the June 6, 2022, Regular Council meeting minutes by Ms. Michael, 2<sup>nd</sup> by Mr. Moskun- **All Ayes**

**Communications- None**

**Delegations from the Public- None**

**Report of Officials:**

- Motion to approve the Report of Officials by Ms. Wood, 2<sup>nd</sup> by Ms. Michael- **All Ayes**

**Report of Committees: Committee meetings start @ 6:00 PM 7/11/2022**

**Utilities:** Mr. Moskun stated that there is no meeting planned.

**Information Systems (IS):** Ms. West stated that there will be no meeting.

**Planning:** Mr. Kairis stated that there was one item for consideration that evening and there will be a committee meeting.

**Committee of the Whole:** Mr. Kluge stated that the next Committee of the Whole meeting is Monday 18, 2022, at 6:00 pm.

**Public Health & Safety:** Ms. Michael stated that there is an item on the agenda and there will be a committee meeting.

**Streets & Sidewalks:** Mr. Harper stated that there is one item on the agenda and a meeting is to be determined.

**Personnel:** Mr. Calfee stated that there will be a committee meeting.

**Community & Economic Development:** Ms. Wood stated that there is an item on the agenda and there will be a meeting.

**Cemetery:** Mr. Harper stated that things are good, but the cemetery is in need of a part-time person to replace an employee who did not return for the summer. He said that ice tore off some gutters last winter and that they are working to fix them.

**Ravenna City Council Meeting Minutes**  
**July 5, 2022**  
**Page Two (2).**

**Parks & Recreation:** Mr. Calfee stated there was a summer celebration collaboration between the Parks and Recreation Department and Reed Memorial Library. There were lots of games and activities with approximately 300 people in attendance, adding that it was a great way to get summer started.

**First Reading of Ordinances:**

**ORDINANCE NO. 2022-066** AN ORDINANCE AUTHORIZING THE MAYOR TO ADVERTISE FOR BIDS, ACCORDING TO LAW, FOR THE 2022 PAVING PROGRAM, FOR THE PAINTING OF PAVEMENT MARKINGS AND STRIPING, PURSUANT TO SPECIFICATIONS NOW ON FILE IN THE MAYOR'S OFFICE, AND DECLARING AN EMERGENCY.

Mr. Harper stated that the item is to allow the Mayor to advertise for bids for the annual pavement marking and striping program.

There being no further comments or questions.

- Motion to waive three separate readings by Ms. Wood, 2<sup>nd</sup> by Mr. Harper- **All Ayes**
- Motion to adopt emergency clause by Mr. Harper, 2<sup>nd</sup> by Ms. Wood- **All Ayes**
- Motion to pass Ordinance No. 2022-066 by Mr. Harper, 2<sup>nd</sup> Ms. Wood- **All Ayes**

Ordinance 2022-066 was adopted.

**ORDINANCE NO. 2022-067** AN ORDINANCE AUTHORIZING THE MAYOR, UPON THE APPROVAL OF THE OHIO PUBLIC WORKS COMMISSION (OPWC) GRANT IN THE SUM OF \$250,000 AND LOAN OF \$50,000.00, TO ENTER INTO THE NECESSARY CONTRACTS, INCLUDING THE CONTRACT WITH SPANO BROTHERS CONSTRUCTION COMPANY, INC. FOR THE PAGE STREET AND SCRANTON STREET WATER AND SIDEWALK PROJECT, AND DECLARING AN EMERGENCY.

Mr. Moskun stated that the item is an emergency to pass, but there may be a problem getting materials for the project which could cause a delay.

There being no further comments or questions.

- Motion to waive three separate readings by Ms. West, 2<sup>nd</sup> by Mr. Moskun- **All Ayes**
- Motion to adopt emergency clause by Ms. Michael, 2<sup>nd</sup> by Ms. Wood- **All Ayes**
- Motion to pass Ordinance No. 2022-067 by Mr. Harper, 2<sup>nd</sup> Mr. Moskun- **All Ayes**

Ordinance 2022-067 was adopted.

**ORDINANCE NO. 2022-068** AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO THE REVOLVING LOAN FUND ADMINISTRATION AGREEMENT WITH NEIGHBORHOOD DEVELOPMENT SERVICES, INC. AND FURTHER ACCEPTING THE REVOLVING LOAN FUND PLANS AS OUTLINED IN ATTACHED EXHIBIT "A", AND DECLARING AN EMERGENCY.

Ms. Wood stated that the item is a 5-year renewal for NDS to administer RLF loans.

There being no further comments or questions.

- Motion to waive three separate readings by Ms. Michael, 2<sup>nd</sup> by Ms. Kairis- **All Ayes**
- Motion to adopt emergency clause by Ms. Wood, 2<sup>nd</sup> by Ms. West- **All Ayes**
- Motion to pass Ordinance No. 2022-068 by Mr. Harper, 2<sup>nd</sup> Ms. Michael- **All Ayes**

Ordinance 2022-068 was adopted.

**ORDINANCE NO. 2022-069** AN ORDINANCE, AS AUTHORIZED BY ARTICLE XVIII, SECTION 9 OF THE OHIO CONSTITUTION AND ARTICLE XVIII, SECTION 2 OF THE RAVENNA CITY CHARTER, PROVIDING FOR THE SUBMISSION TO THE ELECTORATE AT THE REGULAR ELECTION TO BE HELD NOVEMBER 8, 2022, A PROPOSAL TO AMEND THE CHARTER OF THE CITY OF RAVENNA BY AMENDING ARTICLE IV– MAYOR, SECTION 4 (b) – EXECUTIVE POWERS AND DUTIES, AND DECLARING AN EMERGENCY.

**Ravenna City Council Meeting Minutes**

**July 5, 2022**

**Page Three (3).**

Mr. Kluge stated that the Charter recommendations have been reviewed and questions have been answered.

Mr. Calfee asked if Charter recommendations are usually done with an emergency clause, and it was confirmed that they are. It was stated that the submission deadline with the Board of Elections is August 10<sup>th</sup>.

Mr. Kairis acknowledged the hard work that the Commission had gone through to get to their recommendations and stated that he will be voting to pass all of the recommendations.

Ms. Michael seconded the statement in agreement.

There being no further comments or questions.

- Motion to waive three separate readings by Ms. West, 2<sup>nd</sup> by Ms. Wood- **All Ayes**
- Motion to adopt emergency clause by Ms. Michael, 2<sup>nd</sup> by Mr. Kairis- **All Ayes**
- Motion to pass Ordinance No. 2022-069 by Mr. Harper, 2<sup>nd</sup> Ms. West- **All Ayes**

Ordinance 2022-069 was adopted.

**ORDINANCE NO. 2022-070** AN ORDINANCE, AS AUTHORIZED BY ARTICLE XVIII, SECTION 9 OF THE OHIO CONSTITUTION AND ARTICLE XVIII, SECTION 2 OF THE RAVENNA CITY CHARTER, PROVIDING FOR THE SUBMISSION TO THE ELECTORATE AT THE REGULAR ELECTION TO BE HELD NOVEMBER 8, 2022, A PROPOSAL TO AMEND THE CHARTER OF THE CITY OF RAVENNA BY AMENDING ARTICLE X– THE COUNCIL, SECTION 5- MEETINGS GENERALLY, AND DECLARING AN EMERGENCY.

There being no further comments or questions.

- Motion to waive three separate readings by Mr. Kairis, 2<sup>nd</sup> by Ms. West- **All Ayes**
- Motion to adopt emergency clause by Ms. Michael, 2<sup>nd</sup> by Mr. Harper- **All Ayes**
- Motion to pass Ordinance No. 2022-070 by Ms. Wood, 2<sup>nd</sup> Ms. West- **All Ayes**

Ordinance 2022-070 was adopted.

**ORDINANCE NO. 2022-071** AN ORDINANCE, AS AUTHORIZED BY ARTICLE XVIII, SECTION 9 OF THE OHIO CONSTITUTION AND ARTICLE XVIII, SECTION 2 OF THE RAVENNA CITY CHARTER, PROVIDING FOR THE SUBMISSION TO THE ELECTORATE AT THE REGULAR ELECTION TO BE HELD NOVEMBER 8, 2022, A PROPOSAL TO AMEND THE CHARTER OF THE CITY OF RAVENNA BY AMENDING ARTICLE X– THE COUNCIL, SECTION 11 – FIXING OF SALARIES AND BONDS, AND DECLARING AN EMERGENCY.

There being no further comments or questions.

- Motion to waive three separate readings by Ms. Michael, 2<sup>nd</sup> by Mr. Kairis- **All Ayes**
- Motion to adopt emergency clause by Ms. West, 2<sup>nd</sup> by Ms. Wood- **All Ayes**
- Motion to pass Ordinance No. 2022-071 by Mr. Kairis, 2<sup>nd</sup> Ms. West- **All Ayes**

Ordinance 2022-071 was adopted.

**ORDINANCE NO. 2022-072** AN ORDINANCE, AS AUTHORIZED BY ARTICLE XVIII, SECTION 9 OF THE OHIO CONSTITUTION AND ARTICLE XVIII, SECTION 2 OF THE RAVENNA CITY CHARTER, PROVIDING FOR THE SUBMISSION TO THE ELECTORATE AT THE REGULAR ELECTION TO BE HELD NOVEMBER 8, 2022, A PROPOSAL TO AMEND THE CHARTER OF THE CITY OF RAVENNA BY AMENDING ARTICLE XVIII– CHARTER REVIEW COMMISSION, SECTION 1– COMPOSITION AND TERM, AND DECLARING AN EMERGENCY.

There being no further comments or questions.

- Motion to waive three separate readings by Ms. Harper, 2<sup>nd</sup> by Mr. Moskun- **All Ayes**
- Motion to adopt emergency clause by Mr. Kairis, 2<sup>nd</sup> by Ms. West- **All Ayes**
- Motion to pass Ordinance No. 2022-072 by Ms. Wood, 2<sup>nd</sup> Ms. West- **All Ayes**

Ordinance 2022-072 was adopted.

**Ravenna City Council Meeting Minutes**

**July 5, 2022**

**Page Four (4).**

**ORDINANCE NO. 2022-073** AN ORDINANCE, AS AUTHORIZED BY ARTICLE XVIII, SECTION 9 OF THE OHIO CONSTITUTION AND ARTICLE XVIII, SECTION 2 OF THE RAVENNA CITY CHARTER, PROVIDING FOR THE SUBMISSION TO THE ELECTORATE AT THE REGULAR ELECTION TO BE HELD NOVEMBER 8, 2022, A PROPOSAL TO AMEND THE CHARTER OF THE CITY OF RAVENNA BY ADDING SECTION 3- CHAIRPERSON TO ARTICLE XVIII- CHARTER REVIEW COMMISSION, AND DECLARING AN EMERGENCY.

There being no further comments or questions.

- Motion to waive three separate readings by Ms. Michael, 2<sup>nd</sup> by Mr. Kairis- **All Ayes**
- Motion to adopt emergency clause by Ms. Wood, 2<sup>nd</sup> by Mr. Kairis- **All Ayes**
- Motion to pass Ordinance No. 2022-073 by Ms. Michael, 2<sup>nd</sup> Ms. West- **All Ayes**

Ordinance 2022-073 was adopted.

**ORDINANCE NO. 2022-074** AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF THE CITY OF RAVENNA, OHIO, PART FOUR – TRAFFIC CODE; TITLE SIX – OPERATION AND VEHICLES; CHAPTER 446 – SNOWMOBILES, OFF-HIGHWAY MOTORCYCLES AND ALL-PURPOSE VEHICLES, SECTION 446.03 CODE APPLICATION; PROHIBITED OPERATION, AND DECLARING AN EMERGENCY.

Ms. Michael stated that circumstances need to be addressed for the betterment of quality of life for those affected by ATV nuisance usage. She said that there have been exceptions made in the ordinance to include such situations as medical necessity and snowplowing, adding that the implementation of the ordinance is up to administration and the Police Department.

Melissa Brewster and Tammy Farmer of S. Diamond St. addressed their concerns to Council and stated that the recreational use of ATV's on a neighboring property has affected their breathing, the cleanliness of their vehicles and homes, and their overall quality of life. They stated that the noise is so overwhelming that they have to close their windows and turn the volume up on their televisions to hear them.

Mr. Calfee stated that another exception to ATV usage should be taking trash down the driveway.

Mr. Kairis was in agreement with Mr. Calfee but was concerned over the increasing number of possible exceptions and did think the passing of the ordinance shouldn't be rushed.

Ms. Michael emphasized that responsible ATV owners understand that they are not meant to be utilized within the city limits.

Ms. West stated that she doesn't disagree with the sentiment but would feel more comfortable knowing more information and how many reports the City has received regarding ATV usage.

Ms. Wood stated that property owners have the right to enjoy their properties peacefully and due to the nuisance of ATV usage that has become a problem to that right.

Council discussed the various exceptions of use and the property size prohibitions.

There being no further comments or questions.

- Motion to waive three separate readings by Ms. Wood, 2<sup>nd</sup> by Ms. Michael- Ms. Wood, Ms. Michael, Mr. Moskun, Mr. Harper -**All Ayes**, Mr. Calfee, Ms. West, Mr. Kairis- **No**

The motion did not pass to waive three separate readings.

Ordinance 2022-074 was moved on to second reading.

**ORDINANCE NO. 2022-075** AN ORDINANCE AUTHORIZING THE MAYOR TO SIGN A REAL ESTATE PURCHASE AGREEMENT WITH THE PORTAGE COUNTY PORT AUTHORITY BOARD OF DIRECTORS ON BEHALF OF THE PORTAGE COUNTY PORT AUTHORITY FOR THE REAL PROPERTY SITUATED IN THE CITY OF RAVENNA, COUNTY OF PORTAGE, STATE OF OHIO, WITH PERMANENT PARCEL NO. 31-349-03-00-131-002, AND DECLARING AN EMERGENCY.

The Clerk stated that added to Section I are the following words: "A copy of said contract is attached hereto and approved by this Council." She then read the ordinance title. The Law Directed stated to clarify that the added words were added at the end of Section I in the ordinance and a motion to amend the ordinance is not required because the edit occurred prior to the reading of the ordinance title.

Mr. Huff stated that the ordinance is the final paperwork to purchase the Port Authority property. There being no further comments or questions.

**Ravenna City Council Meeting Minutes**  
**July 5, 2022**  
**Page Five (5).**

- Motion to waive three separate readings by Ms. Wood, 2<sup>nd</sup> by Mr. Kairis- **All Ayes**, Mr. Moskun and Ms. Michael were unavailable to vote.
- Motion to adopt emergency clause by Ms. Wood, 2<sup>nd</sup> by Mr. Kairis- **All Ayes**, Mr. Moskun and Ms. Michael were unavailable to vote.
- Motion to pass Ordinance No. 2022-075 by Mr. Kairis, 2<sup>nd</sup> Ms. West- **All Ayes**, Mr. Moskun and Ms. Michael were unavailable to vote.

Ordinance 2022-075 was adopted.

**Second Reading of Ordinances:**

**ORDINANCE NO. 2022-061** AN ORDINANCE AUTHORIZING THE MAYOR TO ADVERTISE FOR REQUESTS FOR QUALIFICATIONS (RFQ) FOR A DESIGN REVIEW CONSULTANT, ACCORDING TO LAW.

Mr. Kairis stated that he would like to leave the item on for one more reading. He has contacted the City of Kent and stated that it is the same process that they had used and, that in the consultant responses, they also received cost estimates.

There being no further comments or questions.

Ordinance 2022-061 was passed on to third reading.

**Third Reading of Ordinances: None**

**Old Business- None**

**New Business- None**

**President of Council Remarks-** Mr. Kluge stated that the City just got the news that the DORA has been approved by the State and thanked Council and the community. The next step is working out the logistics to get it into place.

Mr. Kluge thanked the Charter Review Commission for their hard work.

He stated that it has been a great experience working with the softball program with the Parks and Recreation Department.

Mr. Calfee noted that all three ballfields have been redone and Havre's Woods Park.

Mr. Kluge stated that he would like to address zoning within the City, in addition to Hike & Bike and city signage.

**Council Member Remarks**

**Mr. Harper-** No Comment

**Ms. Michael-** Ms. Michael stated that after finding new information and speaking to other municipalities, she will be bringing back trash can placement to her committee for further discussion.

**Mr. Kairis-** No Comment

**Mr. Moskun-** Mr. Moskun stated that he attended Ravenna Rocks and observed a musician that had offensive language in his songs and stated that the concert series was meant to be family friendly.

**Mr. Calfee-** Mr. Calfee stated that the Street Department has been doing a great job with brush pick-up, adding that they even rake up the remnants of brush.

**Ms. West-** Ms. West stated that Ravenna Rocks had a great turn out with lots of vendors, adding that people worked hard and did a great job.

**Ms. Wood-** Ms. Wood stated that Battaglia Construction has done a great job at cleaning up the corner property on Main St. and Diamond St.

Moe Smith addressed Council to state that he also had an issue with the offensive lyrics from his cousin, musician Eli Nash, who was in the concert series. He stated that he works through church with positive music and said that there will be no more offensive music.

**Mayor's Remarks-** Mayor Seman thanked the Council Clerk for her work facilitating the 2022 Charter Review Commission.

He stated that Woodsy's will be finishing up their work setting up an updated livestreaming and recording system, adding that it is important for communication.

He will be working on the 2021 Mayor's Report soon.

**Ravenna City Council Meeting Minutes**

**July 5, 2022**

**Page Six (6).**

Mayor Seman met with Arasin and Chelsea from Main Street Ravenna, adding that there is a lot planned and they are working with the Ravenna Chamber of Commerce.

There will be a Tax Budget meeting on Thursday to discuss the City's finances.

Mayor Seman will be meeting to talk about the feasibility and cost of a fire district.

Ms. Michael informed Council that she noticed a nuisance offensive sign was finally taken down.

- Motion to adjourn at 7:18 pm by Ms. Michael, 2<sup>nd</sup> Mr. Moskun- **All Ayes**

The next Regular Council Meeting is scheduled for Monday, August 1, 2022, at 6:00 P.M.

**ATTEST:**

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Clerk of Council

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Council President