



**Ravenna City Council
Planning Committee Meeting Minutes
November 15, 2021**

The public meeting was held in person and live streamed via YouTube at:

<https://www.youtube.com/watch?v=2yxWHeh7xBA>

Council present: Council President Andrew Kluge, Amy Michael, Rob Kairis, Cheryl Wood, Tim Calfee, Christina West, and Matt Harper.

Also attending the meeting: Mayor Frank Seman; Finance Director, Brian Huff; Service Director, Kay Dubinsky; City Engineer, Bob Finney; Council Clerk, Chelsea Gregor; Tom Halay, Larry Silenius; Cliff Soudil and Diane Smith

Planning Committee Meeting was called to order at 6:56 P.M. by Chairperson, Rob Kairis

The first item was to appropriate \$95,000 for the Meridian St. parking lot.

Along with the repaving of the parking lot there might be a donation of \$12,000 for landscaping trees which will be discussed with the City Arborist. The overhead parking lights will be the same as the movie theater lights to create symmetry. 50% of the project cost will come out of the CI Fund and 50% out of the General Fund. Mr. Calfee stated that the parking lot is in need of the renovations, and it is a reasonable cost.

- The item was moved forward

The second item was to discuss a Design Review Consultant.

The suggestion of a Design Review Consultant with an Economic Development background was discussed, and it was stated that the City of Kent appropriated \$30,000 for their consultant. Kent is willing to give the City a list of consultants they considered and the Design Review Commission stated that they would like to be involved. The item will be left in committee to discuss and prioritize the funding and consultant further.

- The item was left in committee

The third item was the annual Public Defender contract.

The Public Defender contract is the standard annual renewal that is required by law.

- The item was moved forward

The fourth item was discussion of Temporary Stores, Canvassers and Solicitors, and Peddlers.

Mr. Kairis discussed the differences and similarities between the three sections of the Codified Ordinances, and stated that one section had not been updated since 1972. There were suggestions

of different fee costs and time frames to utilize them, educating the public and businesses, and excluding nonprofit organizations from the fee. Mr. Kairis stated that he would like to look into the sections more and leave the item in committee.

- The item was for discussion only

The fifth item was a discussion about the Portage County Comprehensive Plan Survey.

Portage County Regional Planning Commission is involved in a Comprehensive Plan Survey to find out the wants and needs of Portage County. Ms. Woods has volunteered to help add input for the City. There is a link that is available on the Portage County Regional Planning website.

- The item was for discussion only

The sixth item was a discussion about a medical marijuana dispensary.

There has been interest noted at the old Italian American Club and the old Girls Outside the Box building for a marijuana dispensary within the permitted zoning areas. There have been 21 submissions to the state for Ravenna and there will be a drawing. At this point there is nothing certain.

- The item was for discussion only

Management Update

There are members needed for the Charter Review Commission by December 31, 2021. They must be at least 18 years and a resident of Ravenna City.

There being no further business for discussion, the meeting adjourned at 7:47 P.M.

ATTEST:

Clerk of Council

**Rob Kairis, Chairperson
Planning Committee**