



**Ravenna City Council  
Utilities Committee Meeting Minutes  
November 15, 2021**

**The public meeting was held in Council Chambers and live streamed via YouTube at:**  
<https://www.youtube.com/watch?v=2yxWHeh7xBA>

Council present: Council President Andrew Kluge, Amy Michael, Rob Kairis, Cheryl Wood, Tim Calfee, Christina West, and Matt Harper.

Also attending the meeting: Mayor Frank Seman; Finance Director, Brian Huff; Service Director, Kay Dubinsky; City Engineer, Bob Finney; Council Clerk, Chelsea Gregor; Tom Halay, Larry Silenius; Cliff Soudil; and Diane Smith

**Utility Committee Meeting was called to order at 6:26 P.M. by Chairperson, Paul Moskun.**

**The first item was a contract to install and operate meter reading equipment.**

The item was for the water meter replacement project which includes a 10-year license contract and a one time \$600 fee which will be split evenly between the Water and Sewer Funds. The new water meters will allow monthly meter reading to be completed more efficiently and in less time.

- The item was moved forward

**The second item was to amend Ordinance 2015-149 Recycling Collection Rates.**

The new recycling rates will go into effect January 1<sup>st</sup>, 2022 at a rate of \$8.50 per month for 3 or less unit properties. The rate for 4 or more properties will be \$30.00.

- The item was moved forward

**The third item was a resolution of intent for Hillcrest, Zeta and Spruce.**

The resolution of intent will be given to the OPWC stating that the City will pay back the loan. There will be a Special Council meeting immediately following the Committee of the Whole meeting.

- The item was moved forward

**The fourth item was a discussion about the projected CPI rate for 2022 water and sewer rates.**

The projected CPI rate increase is 8% but the Mayor stated that it is being discussed to change it to a 3% increase since the water and sewer funds are in decent shape. He stated that the cost of chemical bids have all increased and stated that the City needs to have self-supporting funds. The decision will need to be made by February 2022 and the balance increase will be based on the fund balances that the City has.

- The item was moved forward

**The fifth item was a discussion about the city-wide trash and recycling route map and collection schedule.**

The city currently has several different trash haulers with different pick-up days. It was discussed whether to consider reaching out to haulers to see if they would be able to pick up trash in a different Ward on separate days. Ms. Dubinsky stated that she could reach out via phone and email, to leave a paper trail, to see if the suggestion is possible.

- The item was moved forward

**Management Update:** Ms. Dubinsky will be holding a Water Treatment Plant and Wastewater Treatment Plant Tour to discuss some issues that need to be addressed.

**There being no further business for discussion, the meeting adjourned at 6:56 P.M.**

**ATTEST:**

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**Clerk of Council**

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**Paul Moskun, Chairperson  
Utility Committee**