



**Ravenna City Council
Regular Meeting Minutes
Monday August 1, 2022, at 6:00 pm**

The Regular Council Meeting was held in person in Council Chambers.

The Regular Council Meeting was called to order at 6:00 P.M. August 1, 2022, by Council President, Andrew Kluge

Moment of Meditation & Silence

President Kluge called a moment of meditation and silence.

Pledge to Flag

President Kluge then led those in attendance in the Pledge of Allegiance.

Roll Call

The following Council Members were present: Council President Andrew Kluge, Amy Michael, Paul Moskun, Matt Harper, Rob Kairis, Cheryl Wood, Christina West, and Tim Calfee.

- Motion to excuse Christina West and Tim Calfee by Ms. Michael, 2nd by Mr. Moskun- **All Ayes**

Also in attendance: Mayor Frank Seman; Law Director, Frank Cimino; Police Chief, Jeff Wallis; Finance Director, Brian Huff; Council Clerk; Chelsea Gregor, Cliff Soudil, Larry Silenius, Bill Benoit, Shawn Gordon, Diane Kane, John McFarland, Tara Nichols and Diane Smith

Approval of the Minutes:

- Motion to approve the July 6, 2022, Regular Council and the July 18, 2022 Special Council meeting minutes by Mr. Kairis, 2nd by Ms. Wood- **All Ayes**

Communications- There was a communication from Moe Smith as a follow up to his presentation.

Mr. Kluge stated that Council just received an invitation for the Mental Health and Addiction Advocacy Coalition.

Delegations from the Public- Mr. Kluge introduced Bill Benoit, the Chief Operating Officer at Ravenna UH Hospital. Mr. Benoit stated that he has been going to different Townships and Councils to ask everyone to consider helping UH to raise funds for an ambulance for the hospital. The hospital currently outsources ambulance services, as many do he stated, and they would like to raise the funds to purchase their own to alleviate the reliance on out sourced ambulance availability. Mr. Benoit stated that the cost would be approximately \$350,000 and that they would purchase what is considered an ambulette, which is for base care transportation. He stated that the ambulette would be used for patient discharge to a different facilities or hospitals that require medical assistance during the ride, adding that it would be used mostly for local transportation.

Council thanked Mr. Benoit for his presentation for their future consideration.

Report of Officials:

- Motion to approve the Report of Officials by Ms. Wood, 2nd by Ms. Michael- **All Ayes**

Report of Committees: Committee meetings start @ 6:00 PM 8/8/2022

Utilities: Mr. Moskun stated that there is nothing at this time.

Information Systems (IS): A meeting is to be determined.

Planning: Mr. Kairis stated that there were three items for consideration that evening, and he doesn't foresee a meeting.

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Committee of the Whole: Mr. Kluge stated that the next Committee of the Whole meeting is Monday August 22, 2022, at 6:00 pm.

Public Health & Safety: Ms. Michael stated that there will be a committee meeting.

Streets & Sidewalks: Mr. Harper stated that there is nothing for that evening and there will be a meeting.

Personnel: Mr. Calfee relayed that there will be a committee meeting.

Community & Economic Development: Ms. Wood stated that a meeting is to be determined.

Cemetery: Mr. Moskun stated that they received their zero-turn mower, and it is in use. Mr. Harper stated that the revenue status is where it is supposed to be at this time of the year.

Parks & Recreation: Mr. Kluge stated that Fall Ball for softball begins next Sunday, and they have enough kids for that program.

First Reading of Ordinances:

ORDINANCE NO. 2022-077 AN ORDINANCE AUTHORIZING THE CERTIFICATION OF DELINQUENT NUISANCE MOWING, NUISANCE GARBAGE REMOVAL, RENTAL INSPECTIONS, PROPERTY MAINTENANCE, AND WATER AND SEWER COLLECTION BILLS TO THE COUNTY AUDITOR IN ORDER TO ALLOW FOR THE PLACEMENT OF THE CERTIFIED AMOUNT ON THE REAL PROPERTY TAX LIST AND DUPLICATE AGAINST THE PROPERTY SERVED BY THE MOWING, GARBAGE REMOVAL, RENTAL INSPECTIONS, PROPERTY MAINTENANCE AND/OR WATER AND SEWER CONNECTION COLLECTION SERVICES, AND DECLARING AN EMERGENCY.

Mr. Moskun stated that any money received from the water and sewer collection will go back to those funds, and everything else will be put into the General Fund.

There being no further comments or questions.

- Motion to waive three separate readings by Ms. Wood, 2nd by Mr. Moskun- **All Ayes**
- Motion to adopt emergency clause by Ms. Michael, 2nd by Mr. Kairis- **All Ayes**
- Motion to pass Ordinance No. 2022-077 by Mr. Harper, 2nd Ms. Michael- **All Ayes**

Ordinance 2022-077 was adopted.

ORDINANCE NO. 2022-078 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGENCY DISCLOSURE STATEMENT WITH NEAL K. HESS AS AGENT AND CONSERVATION REALTY GROUP, LLC AS THE REAL ESTATE BROKERAGE FIRM REPRESENTING THE SELLER, R.R. WELLINGTON, INC. FOR THE PURCHASE OF APPROXIMATELY 110- ACRES BEING A PORTION OF PORTAGE COUNTY PERMANENT PARCEL # 31-305-30-00-030-010, AND DECLARING AN EMERGENCY.

Mr. Kairis stated that Council received an updated closing statement but there are still some unanswered questions regarding the closing costs. He said that Council is voting on two connected ordinances that evening and the first is to enter into a disclosure statement identifying Neil Hess as the single broker for the transaction, adding that he represents the seller and not the City, but that he did help write the grant for the property for the City.

Ms. Wood explained that the disclosure statement is very common, but her concern was with the closing disclosure that was attached. She stated that it has figures that do not add up and that there is a \$13,000 discrepancy that needs to be explained.

The closing statement includes monetary figures, as does the agreement for the next ordinance. Mayor Seman stated that he is concerned that the agreement states that there is a 10 day window to receive the funds.

Mr. Kairis stated that it says that the City must pay a \$5,000 deposit but will need to check with the Law Director to verify, adding that the ordinance will remain on first reading and Council could have a Special meeting next week to pass it.

Mr. Kluge stated that he would like to get Judy Watkins, the Law Director and Neil Hess to the next meeting to clarify and answer questions. There being no further comments or questions.

Ordinance 2022-077 was moved on to second reading.

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ORDINANCE NO. 2022-079 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH EVERFLOW EASTERN PARTNERS, L.P. TO PREMATURELY PLUG AND ABANDON THE MARTELL ENTERPRISES #2 OIL AND GAS WELL, API # 3413323245, CURRENTLY LOCATED ON THE PROPERTY KNOWN AS EMERALD LAKE, PERMANENT PARCEL # 31-305-30-00-030-010, AND DECLARING AN EMERGENCY.

Mr. Kairis stated that the item is to vacate the lease for mineral rights for the well on the property that would be prematurely plugged. The ordinance is bundled in with the previous ordinance and will be moved to second reading to get further clarification on the agreement.

There being no further comments or questions.

Ordinance 2022-079 was moved on to second reading

Second Reading of Ordinances:

ORDINANCE NO. 2022-074 AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF THE CITY OF RAVENNA, OHIO, PART FOUR – TRAFFIC CODE; TITLE SIX – OPERATION AND VEHICLES; CHAPTER 446 – SNOWMOBILES, OFF-HIGHWAY MOTORCYCLES AND ALL-PURPOSE VEHICLES, SECTION 446.03 CODE APPLICATION; PROHIBITED OPERATION, AND DECLARING AN EMERGENCY.

Ms. Michael stated that she spoke with the Law Director and Sections (c) and (d) have been up updated.

Mr. Kairis noted that “250 feet” was not changed to the “200 feet” and “Residential Business Zone” was not removed as previously stated it should be.

Council acknowledged that there was some confusion regarding the letting and numbering of sections.

Mr. Kluge stated that there will be a Special Council meeting coming up and the edits can be made, and the ordinance can be presented again for consideration.

The Law Director will be contacted to gain clarification on the revisions.

There being no further comments or questions.

Ordinance 2022-074 was moved on to third reading.

Third Reading of Ordinances:

ORDINANCE NO. 2022-061 AN ORDINANCE AUTHORIZING THE MAYOR TO ADVERTISE FOR REQUESTS FOR QUALIFICATIONS (RFQ) FOR A DESIGN REVIEW CONSULTANT, ACCORDING TO LAW.

Mr. Kairis stated that the item has been a long time in the making and it has been discussed in detail. He said that the process is for getting a list of qualifications from interested consultants.

Mr. Kairis emphasized that the City is not obligated to commit to hiring anyone one just by sending out the RFQ’s. The City is requesting to have potential consultants provide examples of previous work and references.

There being no further comments or questions.

- Motion to pass Ordinance No. 2022-061 by Mr. Harper, 2nd Ms. Michael- **All Ayes**

Ordinance 2022-061 was adopted.

Third Reading of Ordinances: None

Old Business- None

New Business- None

President of Council Remarks- Mr. Kluge stated that he is excited for Octane Nights on Wednesday and that the city will be on display. He said that he wanted to make a point that whatever Council is doing, it is as if Council is speaking as one voice. He emphasized that it is not Councilmembers singled out when it comes to a decision, but it is considered as City Council as a whole took action. Mr. Kluge stated that he wanted to make sure Council, as well as administration and the different departments, were thinking the same way whenever there is an event or a contract, that the City is pulling in the same direction.

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Mr. Kluge added that he is excited for the new Parks and Rec. project and the paving projects around town.

Council Member Remarks

Mr. Harper- No Comment

Ms. Michael- No Comment

Mr. Kairis- No Comment

Mr. Moskun- Mr. Moskun stated that he is excited for Octane Nights.

Ms. Wood- No Comment

Mayor's Remarks- Mayor Seman stated that the next Ravenna Rocks Concert Series will be held Saturday September 3rd.

He said that the car show coming up is expected to be big and he is worried about high temperatures.

There will be paving on Riddle, S. Chestnut and the municipal parking lot.

There was a meeting with the County Commissioners who did approve a general plan to pave the county parking.

- Motion to adjourn at 6:51 pm by Ms. Michael, 2nd Mr. Moskun- **All Ayes**

The next Regular Council Meeting is scheduled for Tuesday September 6, 2022, at 6:00 P.M.

ATTEST:

Clerk of Council

Council President