

**DESIGN REVIEW COMMISSION
MINUTES
AUGUST 11, 2022
10:00 A.M.
RAVENNA CITY HALL COUNCIL CHAMBERS**

Rick Hawksley called the meeting to order at 10:05 a.m.

ROLL CALL via Zoom: Rick Hawksley – present
Angie Reedy – present
Patrick Madonio – present
Eric Hummel – present
Diana Kane – present
Cliff Soudil – present
Ted Manfrass – present

Larry Silenius (resident)

Approval of July 14, 2022, minutes: Patrick Madonio moved to accept the minutes. Diana Kane seconded. All in favor. Rick Hawksley abstained due to not being at the meeting.

Eric Hummel made a statement saying that it was unfortunate that the Portage County Commissioners did not include the Ravenna or Portage County talent in the design or the reconstruction of this Ravenna one prestigious icon.

NEW BUSINESS:

Riddle Block #9 (Restoration of storefronts on Main Street & N. Chestnut):

- Melissa Shelton – owner of the building was present along Lauren Burge, the architect for the project.
- Lauren:
 - Restoration of storefronts, except the windows.
 - Historic tax credit project along with Paul Bruhn, which means it has state and federal oversight.
 - Drawings have been reviewed by the Ohio Historic Preservation office and the National Parks Service.
 - Meets the Secretary of the Interior’s standards.
 - Primary part of the work is to restore the storefronts along Chestnut Street, were covered over by board & batten siding. When the board & batten was moved, the storefronts were pretty much intact and everything was there. Repairing broken glass, preparing for paint, replacing some missing trim and that’s the extent of it.

- Main Street side – The only thing that’s really going to be done is some existing vitrolite that’s broken, so they’ll be replacing the broken pieces, so there’s not a design change there.
- Signboard above the storefront that is deteriorating, probably from the 1980’s. Removing that and look into the conditions of the transoms above the storefronts there and make repairs per the drawings that were submitted. If they’re there, they will be repaired. If not, they’re going to put in an opaque panel with a glass-like finish and use that sort of as a transom.
- Eric Hummel inquired about an exterior elevator and if there was going to be any changes to the site at all.
- Lauren said that there will not be an elevator installed and that there isn’t a site change per se, but there is a tiny bit of courtyard space inside the building that’s u-shaped. There’s a tiny 1-story addition on the back of it, maybe from the early 20’s which they’d have to do some structural work on that, so there will be some repairs to the paving back there.

Patrick made motion to approve the application as submitted. Ted Manfrass seconded the motion. All in favor.

OLD BUSINESS:

Discussion of guidelines:

- Rick stated that he’s not sure if it’s something that even needs discussed.

Consultant:

- Bob Finney – Went to Council, they approved it and it’s moving forward. Wasn’t passed as an emergency, so will be up to him to put out RFQ’s.
- Mayor Seman said that they have received a list from Kent for us to use in regard to consultants for the RFP.

Motion:

- Cliff Soudil – put on the agenda for next month’s meeting for the Design Review’s Rules & Procedures. Get them straightened around, adjust them and get them into the Mayor’s office per the law of 1434.03(e). It was not necessary to not have a quorum. There was a quorum at 10 a.m. last week. Patrick seconded the motion. All in favor.

Public comment:

- Mayor Seman – As far as the quorum, the plan was to get this to 7 instead of 8 and he thinks the only reason it hasn’t been done is because it’s tied up with the guidelines.
- Julie Ring will make sure that the bit with the quorum is in writing, again, from Mr. Cimino, the Law Director for the City of Ravenna.

Cliff made the motion to adjourn. Patrick seconded. No one opposed.

Meeting was adjourned at 10:17 a.m. Prepared by Julie Ring