

**DESIGN REVIEW COMMISSION
MINUTES
JULY 14, 2022
10:00 A.M.
RAVENNA CITY HALL COUNCIL CHAMBERS**

Mayor Frank Seman called the meeting to order at 10:35 a.m.

ROLL CALL via Zoom: Cliff Soudil – present
Ted Manfrass – present
Patrick Madonio – present
Rick Hawksley – absent
Angie Reedy – present
Diana Kane – present
Eric Hummel – absent

Larry Silenius (resident)

Approval of June 9, 2022, minutes: Diana Kane moved to approve the minutes. Cliff Soudil seconded the motion. All in favor. Patrick Madonio abstained due to his absence to the meeting.

NEW BUSINESS:

Popped! (signage – presented by Gwen):

- Window clings – popcorn kernels are only outlines in white, but see-through with logo on one pane.
- They may not have the kernels on the left-side of the windows (on the west side of shop), depending on the cost.
- Ted Manfrass – If you take the whole window area and door as the storefront and not each individual window or door, then it would be within the 20% threshold. If you just take it window by window and then also the door, it's well above the 20%. The code says, "On a window" and not "window wall".
- The new version of the signage that she brought to the meeting fit within the 20% maximum.

Cliff made motion to approve as long as the signage is the 20%, or by the rules, and pending Bob Finney looking at it. Patrick seconded the motion. All in favor.

Riddle Block #1 (Andy Clemmens with American Structure Point – Roof renovation and HVAC replacement):

- County only selected the slate mansard roof and the flat membrane roof, as well as the HVAC units on the top of the roof.
- Visible issues from the street would be the gutters, downspouts and slate mansard's and some of the trim.

- Use the red color that's on the north side of the building for the downspouts.
- Synthetic slate instead of the natural slate to replace parts of the roof.
- May be able to reuse some of the material that's salvageable. They will reuse, clean and repaint.
- If anything has to be done, it will be custom fabricated to replace any of the ornamental work.
- Flashing would be of tin, copper or aluminum – Intent to match what looks the best, which is the copper, but they may need to use other material and paint it.
- Slate would possibly be used, depending on cost. If it's too expensive, then would like to go with a synthetic slate.
- Match flashing expectancy to the roof expectancy.
- They will move forward with red roofing and red slate with red flashing.
- Stone parapet that they'll go over with a red aluminum coating.
- Adding insulation under roofing because there isn't any there now.
- There will not be new duct work at this time; just connecting to what's there now.
- They will begin doing the design development beginning in August.
- Replacing roof hatches also with the replacement of the roof.
- Will try to replicate the mansard or paint it.
- They will match what's already there.
- Cliff stated that they can use the synthetic as long as they stick with the chamfers and things to make it look right.
- Ted Manfrass said that that was okay as long as there's nothing in the national guidelines that doesn't allow it.
- Ted stated that the only thing in question is the gray façade, whether you run the downspouts as red and then change the color to grey or you run the red downspout down the bank through the gray.

Cliff moved to accept what was presented today for the Riddle Block #1. Ted seconded. All in favor.

Malia's Secret Stuff (signage):

- There are to be no phone numbers up on the sign board/wall sign above the shop, but it is okay on the window.
- Sign is under the 20%.

Cliff moved to accept as presented. Patrick Madonio abstained as it is his building. Ted seconded the motion. All in favor with the exception of Patrick.

OLD BUSINESS:

Discussion of guidelines:

- Mayor Seman is going to talk to Council about approving the change of the members going from eight (8), down to seven (7).
- They are going to start taking approvals for proposals for a consultant.
- Cliff stated that they can't even address it at this point and that everybody should be here from the Commission.

Public comment:

No public comment.

Cliff made the motion to adjourn. Patrick seconded. No one opposed.

Meeting was adjourned at 11:17 a.m. Prepared by Julie Ring