



**Ravenna City Council
Public Health and Safety Committee Meeting Minutes
January 18, 2022**

The public meeting was held in person in Council Chambers.

Council present: Council President Andrew Kluge, Amy Michael, Rob Kairis, Paul Moskun, Tim Calfee, Christina West, Cheryl Wood and Matt Harper.

Also attending the meeting: Mayor Frank Seman; Police Chief, Jeff Wallis; Interim Fire Chief, Mark Chapple; City Engineer, Bob Finney; Service Director, Kay Dubinsky; Finance Director, Brian Huff Council Clerk, Chelsea Gregor; Larry Silenius

The Public Health and Safety Committee Meeting was called to order at 5:59 P.M. by Chairperson, Amy Michael.

The first item was a \$1,000 donation from Swagelok to the Fire Department and the Police Department.

Ms. Michael stated that the item is an annual donation from Swagelok to the Fire and Police Departments at \$1,000 each. It is a generous donation and there is no match.

- The item was moved forward

The second item was an agreement between UH and the City for a medical training program.

Ms. Michael stated that the item is for an agreement for the Mayor to sign to allow paramedic students to ride along with the Fire Department to get field experience, adding that they sign a waiver to do so.

Mayor Seman stated that it is a good thing to be a part of.

- The item was moved forward

The third item was approval to apply for a SAFER Grant for the Fire Department.

Ms. Michael stated that with the growth of new business the City needs to be prepared.

Interim Chief Chapple stated that the Fire Department does more calls than any other city in the area, adding that other Fire Departments are poaching available firefighters. He said that there is a grant available to assist in the cost of adding 3 additional firefighters to the staff, one additional person per shift, and that a survey in 2009 had suggested the addition. Chief Chapple stated that the Fire Department runs approximately 9 calls per day and had 1710 hours in overtime the previous year. Council stated their support of the addition, and it was emphasized that a new City safety building is needed.

- The item was moved forward

The fourth item was Police Department staffing.

Chief Wallis explained that long-time police Administrative Assistant, Sandy Byerly, will be retiring. He stated that to trouble shoot issues and to run the department more efficiently he would like to add a dispatch coordinator, along with hiring a new administrative assistant. The Finance Director stated that there is a \$90,000 cost to the new dispatch coordinator position, but it is necessary to help with the organization of the dispatch center.

- The item was moved forward

Management Update

There being no further business for discussion, the meeting adjourned at 6:48 P.M.

ATTEST:

Clerk of Council

**Amy Michael, Chairperson
Public Health and Safety Committee**