



**Ravenna City Council
Planning Committee Meeting Minutes
May 16, 2022**

The public meeting was held in person in City Council Chambers.

Council present: Council President Andrew Kluge, Amy Michael, Rob Kairis, Tim Calfee, Paul Moskun, Christina West, Cheryl Wood and Matt Harper.

Also in attendance: Mayor Frank Seman; Police Chief, Jeff Wallis; Interim Fire Chief, Mark Chapple; Finance Director, Brian Huff; Service Director, Kay Dubinsky, Council Clerk, Chelsea Gregor, John McFarland, Larry Silenius, Cliff Soudil and Diane Smith

Planning Committee Meeting was called to order at 7:16 P.M. by Chairperson, Rob Kairis

The first item was trash can placement.

Ms. Michael stated that trash cans that sit in front of houses after trash pick-up do not look good for the community.

Mr. Kairis read the codified ordinance section referring to placement of trash receptacles and stated that it is not specific.

Mr. Kluge questioned how that could be enforced and what is a realistic solution.

Council discussed the aesthetic impact of visible trash cans and what could be put in place to deter the visibility.

Mr. Kairis stated that he will investigate what other municipalities have in place.

- The item was for discussion only

The second item was a Design Review Consultant.

Mr. Kairis stated that he would like to move forward with an updated RFQ (request for qualifications) for a Design Review Consultant. He stated that over all there are no RFQ changes.

The current Design Review Commission guidelines are 35 years old, and it has been acknowledged that it could use some guidance from an outside source.

Mayor Seman expressed his concern for a potential cost of \$30,000 and would like “not to exceed” verbiage.

There was discussion comparing a RFQ versus a RFP and Mr. Kairis stated he will look into it.

Mr. Soudil asked where the funds would come from, and Mr. Huff stated most likely from the General Fund.

Mr. Silenius encouraged Council members to read the minutes from the Design Review Commission meeting to gain clarification on the subject.

- The item was for discussion only

The third item was approval of a donation of bleachers.

Mr. Kairis stated that there is a donation of bleachers from the Trumbull County Correctional Facility. The donation is estimated to be a value of \$450 and would need to be picked up.

- The item was moved forward

The fourth item was approval of a donation of a park bench,

Mr. Kairis stated that the Lions Club would like to donate a park bench for Chestnut Hills Park. The bench will be designated to the Raven Packs with a plaque.

- The item was moved forward

Management Update

There being no further business for discussion, the meeting adjourned at 7:53 P.M.

ATTEST:

Clerk of Council

**Rob Kairis, Chairperson
Planning Committee**