



**Ravenna City Council**  
**Streets & Sidewalks Committee Meeting Minutes**  
**May 16, 2022**

**The public meeting was held in Council Chambers.**

Council present: Council President Andrew Kluge, Amy Michael, Rob Kairis, Tim Calfee, Paul Moskun, Christina West, Cheryl Wood and Matt Harper.

Also in attendance: Mayor Frank Seman; Police Chief, Jeff Wallis; Interim Fire Chief, Mark Chapple; Finance Director, Brian Huff; Service Director, Kay Dubinsky, Council Clerk, Chelsea Gregor, John McFarland, Larry Silenius, Cliff Soudil and Diane Smith

**The Streets & Sidewalks Committee Meeting was called to order at 6:25 P.M. by Chairperson, Matt Harper.**

**The first item was approval of a contract for Rayann Parkway.**

Mr. Harper stated that United Earth Works, LLC was the winning bid to construct Rayann Parkway. A Special Council meeting is being requested to authorize the Mayor to sign the contract immediately following the next Committee of the Whole meeting.

- The item was moved forward

**The second item was nuisance complaints.**

Mr. Harper stated that there is a complaint form on the City's website where the Administrative Assistant receives them. Residents can fill out forms and then the appropriate department can be notified.

For nuisance complaints with the Building and Property Maintenance Departments there are three warnings and then a \$150 fine will be given. Ms. Dubinsky stated that there is new software to help keep track and flag issues. Residents will have 30 days to fix the issue or else they will be fined.

- The item was for discussion

**The third item was devil strip parking.**

Mayor Seman stated that he received an email about a complaint regarding devil strip parking. He stated that there is a new property maintenance employee that is enforcing ordinances in relation to tree lawn parking, adding that some properties have been grandfathered into parking on the tree lawn due to the lay out of their property and lack of available driveway parking.

Mr. Kairis stated that residents should be provided an opportunity to apply for a parking permit which they may not be aware of.

Mr. Finney stated that he has denied every person who has applied for a permit because they have the ability to widen their driveway to accommodate their vehicle.

Mr. Harper suggested a warning letter and the ability for residents to apply for a permit.

Mr. Kluge stated that a solution needs to come from the administration.

Mr. Kairis stated that widening a driveway could be a financial burden on some people and wondered if there is a program to help with costs.

Mr. Harper stated that the item will stay as is and will be looked into.

- The item was for discussion

### **Management Update**

Mr. Moskun suggested a way for the Street Department to help clean downtown by using leaf blowers to blow any trash into the street and then have the street sweeper come by. Ms.

Dubinsky stated that the Billy Goat is the sidewalk sweeper and that the issue of sidewalk trash can be relayed to the Street Department.

**There being no further business for discussion, the meeting adjourned at 7:03 P.M.**

**ATTEST:**

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**Clerk of Council**

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**Matt Harper, Chairperson  
Streets & Sidewalks Committee**