



**Ravenna City Council  
Planning Committee Meeting Minutes  
January 18, 2022**

**The public meeting was held in person in City Council Chambers.**

Council present: Council President Andrew Kluge, Amy Michael, Rob Kairis, Paul Moskun, Cheryl Wood, Tim Calfee, Christina West, and Matt Harper.

Also attending the meeting: Mayor Frank Seman; Police, Interim Fire Chief, Mark Chapple; Finance Director, Brian Huff; Service Director, Kay Dubinsky; City Engineer, Bob Finney; Council Clerk, Chelsea Gregor, and Larry Silenius

**Planning Committee Meeting was called to order at 7:14 P.M. by Chairperson, Rob Kairis**

**The first item was a RFQ for Design Review Commission Consultant.**

Mr. Kairis stated that there is a request for qualifications for the Design Review Commission in the works. He does not have much information so the item will stay in committee, and he will get more information for the next meeting.

- The item was for discussion only

**The second item was Council meeting times.**

Mr. Kairis stated that the topic of changing the Council meeting times was broached. He said that the suggested time is 6:00pm and that all the Council meetings could be changed to start at the same time.

- The item was for discussion only

**Management Update**

Mayor Seman stated that there is a Juneteenth parade planned for Saturday June 18<sup>th</sup>, 2022. Mr. Calfee stated that Juneteenth has been recognized as a federal holiday and that he needs to discuss it in Personnel Committee.

**There being no further business for discussion, the meeting adjourned at 7:32 P.M.**

**ATTEST:**

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**Clerk of Council**

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**Rob Kairis, Chairperson  
Planning Committee**