



**Ravenna City Council  
Utilities Committee Meeting Minutes  
October 17, 2022**

**The public meeting was held in Ravenna City Council Chambers.**

Council present: Council President Andrew Kluge, Amy Michael, Rob Kairis, Paul Moskun, Cheryl Wood, Tim Calfee, Christina West, and Matt Harper.

Also attending the meeting: Mayor Frank Seman; Finance Director, Brian Huff; Service Director, Kay Dubinsky; City Engineer, Bob Finney; Council Clerk, Chelsea Gregor, Arasin Hughes, Larry Silenius, Cliff Soudil, John McFarland and Diane Smith

**Utility Committee Meeting was called to order at 6:13 P.M. by Chairperson, Paul Moskun.**

**The first item was Seabury sanitary sewer agreement.**

Mr. Moskun stated that the item is a 100% grant for the design and construction of the Seabury sanitary sewer connection.

Mr. Finney explained that in 2014 the County gave the City the service area of Seabury which is located in Ravenna Township. He said that Portage County Water Resources (PCWR) and the EPA came up with a solution, but it was costly to the residents. Mr. Finney explained that eventually the neighborhood was cited and in turn a grant was found to cover the entire cost of the project that would tie the residents into the city's sanitary lines. PCWR has agreed to do the project and would like to enter into an agreement with the Mayor so that they can advertise for the project. Mr. Finney stated that the EPA has requested that the city not go to the press about the project and explained that the EPA and Mayor will address the matter at a later date.

- The item was moved forward

**The second item was a water tank consultant.**

Mr. Finney explained that the GE tank is too large, and it is currently empty. He stated that the 3-million-gallon tank is unacceptable and that a ½ million tank is what would fit the city's needs. Mr. Finney stated that he would like to hire a consultant to look at 5-6 locations throughout the city and to discuss tank designs. He said that he would also like to get costs for new and renovated tanks, and to see if the GE tank is able to be converted to a smaller capacity tank, adding that the tank was last painted in 2014 and the coating is good for 25 years.

- The item was moved forward

**The third item was OPWC scoring.**

Mr. Finney explained the City's OPWC scoring over the years and stated that it is in line with other communities that are successful in receiving funding. He stated that OPWC favors shovel

ready projects and stated that his department designs projects in house and puts them on the shelf for future use.

- The item was discussion only

**The fourth item was 2023 chemical bids for water/wastewater treatment plants.**

Mr. Moskun stated that the chemical bids are a housekeeping item for the water and wastewater treatment plants. He explained that the chemicals are mandated by the EPA and a list of chemicals can be provided.

- The item was moved forward

**There being no further business for discussion, the meeting adjourned at 6:28 P.M.**

**ATTEST:**

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**Clerk of Council**

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**Paul Moskun, Chairperson  
Utility Committee**