



**Ravenna City Council  
Regular Meeting Minutes  
Monday October 3, 2022, at 6:00 pm**

**The Regular Council Meeting was held in person in Council Chambers.**

**The Regular Council Meeting was called to order at 6:00 P.M. October 3, 2022, by Council President, Andrew Kluge**

**Moment of Meditation & Silence**

President Kluge called a moment of meditation and silence.

**Pledge to Flag**

President Kluge then led those in attendance in the Pledge of Allegiance.

**Roll Call**

The following Council Members were present: Council President Andrew Kluge, Amy Michael, Paul Moskun, Matt Harper, Rob Kairis, Christina West, Cheryl Wood, and Tim Calfee.

Also in attendance: Mayor Frank Seman; Law Director, Frank Cimino; Police Chief, Jeff Wallis; Interim Fire Chief, Mark Chapple; Finance Director, Brian Huff; Kay Dubinsky, Service Director; Bob Finney, City Engineer; Council Clerk; Chelsea Gregor, Karyn Kravetz, Cliff Soudil, Larry Silenius, John McFarland, and Diane Smith

**Approval of the Minutes:**

- Motion to approve the September 6, 2022, Regular Council and the September 19, 2022, Special Council meeting minutes by Ms. West, 2<sup>nd</sup> by Mr. Moskun- **All Ayes**

**Communications-** Council received a request and brochure from a resident in their mailbox prior to the meeting regarding chickens on residential properties.

**Delegations from the Public-** Karyn Kravetz from the Mental Health and Recovery Board addressed Council to explain what they do and statistics regarding mental health. She stated that the job of the Board is to plan, fund and monitor the mental health and addiction treatment prevention services for the residents of Portage County. Ms. Kravetz explained that they operate primarily on levy dollars and about 75% of their budget comes from Portage County residents through tax levies. She stated that the Board does their best to cover the gaps to make sure residents are getting the care that they need when it comes to mental health and addiction treatment and prevention services. Ms. Kravetz explained that every three years a community health assessment is done, and it was found that 50% of youths felt sad and hopeless for at least two weeks within a 12-month period in 2022 which was up from 32% in 2019. She stated that the Board has started some initiatives with the Ravenna Police Department and Ravenna schools to create a trauma informed collaboration between school staff and first responders to ensure that children who are exposed to adverse events receive appropriate interventions. She explained that they also offer 90-minute suicide prevention trainings. Ms. Kravetz left informative information on local services and offered her accessibility if anyone had any questions to follow up and reach out.

Record Courier Reporter, Diane Smith, addressed Council on behalf of the Record Courier News Guild to inform Council of a Zoom date for a rally to discuss Gannett and how the company takeover of local newspapers has diminished the amount of journalists due to layoffs. She stated that the rally will be on Thursday at 7pm and she will share the link with Council members. Ms. Smith stated that there will be politicians, musicians and activists joining to discuss efforts to save local news.

**Report of Officials:**

- Motion to approve the Report of Officials by Ms. Wood, 2<sup>nd</sup> by Mr. Moskun- **All Ayes**

**Report of Committees: Committee meetings start at 6:00 PM 10/17/2022**

**Utilities:** Mr. Moskun stated that there is nothing at this time.

## **Ravenna City Council Meeting Minutes**

**October 3, 2022**

**Page Two (2).**

**Information Systems:** Ms. West stated that there is one item on the agenda and there will be a meeting.

**Planning:** Mr. Kairis stated that there are four items for consideration that evening, and there will be a meeting on the 17<sup>th</sup>.

**Committee of the Whole:** Mr. Kluge stated that the next Committee of the Whole meeting is Monday October 24, 2022, at 6:00 pm.

**Public Health & Safety:** Ms. Michael stated that there are a couple items on the agenda and there will be a meeting on the 17<sup>th</sup>.

**Streets & Sidewalks:** Mr. Harper stated that there are a couple items for consideration that evening and there will be a committee meeting.

**Personnel:** Mr. Calfee stated that there will not be a committee meeting.

**Community & Economic Development:** Ms. Wood stated that there are a couple items, and a meeting is to be determined.

**Cemetery:** Mr. Moskun stated that the trees will be coming in to be planted in November and the price will not exceed \$10,600. He said that some trees will need to be taken down because they are rotten and are a safety concern, adding that the budget is in good shape.

**Parks & Recreation:** Mr. Calfee stated that the Parks and Recreation Department is expanding their programing and have 32 kids signed up for tumbling and gymnastics, with 6 kids on the waiting list. The program will be conducted at Tower Lodge.

Mr. Calfee added that due to recent renovations to Tower Lodge, rental revenue has increased from \$7,500 to \$9,500 last year.

### **First Reading of Ordinances:**

**ORDINANCE NO. 2022-089** AN ORDINANCE AUTHORIZING THE MAYOR TO APPLY FOR THE 2023 OCJS STATE OF OHIO BODY-WORN CAMERA GRANT PROGRAM IN THE SUM OF \$17,587.50, AND ACCEPT THE GRANT IF AWARDED, AND DECLARING AN EMERGENCY.

Ms. Michael stated that the item is just like it reads in the ordinance title and there is no match required.

There being no further comments or questions.

- Motion to waive three separate readings by Ms. West, 2<sup>nd</sup> by Mr. Moskun- **All Ayes**
- Motion to adopt emergency clause by Ms. Michael, 2<sup>nd</sup> by Mr. Kairis- **All Ayes**
- Motion to pass Ordinance No. 2022-089 by Ms. Michael, 2<sup>nd</sup> Ms. West- **All Ayes**

Ordinance 2022-089 was adopted.

**ORDINANCE NO. 2022-091** AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A SERVICE MAINTENANCE AGREEMENT WITH STRYKER PRO CARE SERVICES FOR ANNUAL MAINTENANCE, AND DECLARING AN EMERGENCY.

Ms. Michael stated that the agreement has been discussed and it is important to get the needed authorization for the annual maintenance.

There being no further comments or questions.

- Motion to waive three separate readings by Mr. Calfee, 2<sup>nd</sup> by Ms. Wood- **All Ayes**
- Motion to adopt emergency clause by Mr. Calfee, 2<sup>nd</sup> by Mr. Harper- **All Ayes**
- Motion to pass Ordinance No. 2022-091 by Mr. Calfee, 2<sup>nd</sup> Ms. Wood- **All Ayes**

Ordinance 2022-091 was adopted.

**Ravenna City Council Meeting Agenda**  
**October 3, 2022**  
**Page Three (3).**

**ORDINANCE NO. 2022-092** AN ORDINANCE AUTHORIZING THE MAYOR TO SEND OUT REQUESTS FOR PROPOSALS (RFP) FOR THE 2022 STREET TREE PLANTING PROGRAM AND TO ENTER INTO A CONTRACT FOR AN AMOUNT NOT TO EXCEED \$15,000, AND DECLARING AN EMERGENCY.

Mr. Harper stated that the item is an annual program with the Shade Tree Commission. There will be approximately 40 trees planted and the deadline is December 15<sup>th</sup> to get them planted.

There being no further comments or questions.

- Motion to waive three separate readings by Mr. Harper, 2<sup>nd</sup> by Mr. Moskun- **All Ayes**
- Motion to adopt emergency clause by Ms. West, 2<sup>nd</sup> by Mr. Moskun- **All Ayes**
- Motion to pass Ordinance No. 2022-092 by Mr. Harper, 2<sup>nd</sup> Mr. Kairis- **All Ayes**

Ordinance 2022-092 was adopted.

**ORDINANCE NO. 2022-093** AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH RAVENNA TOWNSHIP, RAVENNA SCHOOL DISTRICT, VILLAGE OF MANTUA, PMHA AND MAPLEWOOD CAREER CENTER TO DEVELOP A SALT CONSORTIUM TO PURCHASE SALT, AND DECLARING AN EMERGENCY.

Mr. Harper stated that the item is an annual service that the City provides for other communities that cannot hold the amount of salt that the City can provide throughout the winter. He explained that the communities will be billed according to the salt purchased and will be billed in April at the end of winter. There being no further comments or questions.

- Motion to waive three separate readings by Mr. Kairis, 2<sup>nd</sup> by Ms. West- **All Ayes**
- Motion to adopt emergency clause by Ms. Michael, 2<sup>nd</sup> by Mr. Moskun- **All Ayes**
- Motion to pass Ordinance No. 2022-093 by Mr. Harper, 2<sup>nd</sup> Ms. Wood- **All Ayes**

Ordinance 2022-093 was adopted.

**ORDINANCE NO. 2022-094** AN ORDINANCE AUTHORIZING THE MAYOR TO SUBMIT AN APPLICATION FOR OHIO PUBLIC WORKS COMMISSION (OPWC) FUNDING FOR THE MERIDIAN AND MURRAY WATER LINE PROJECT, FURTHER AUTHORIZING THE MAYOR, IN THE EVENT THE APPLICATION IS APPROVED, TO EXECUTE CONTRACTS TO PARTICIPATE IN FUNDING OF THE CITY'S LOCAL SHARE FOR THE SUBJECT OPWC PROJECT, AND DECLARING AN EMERGENCY.

Mr. Moskun stated that the project will start as soon as they get the materials and said that the project will include replacing all the hydrants and water services to the curb boxes to each property.

There being no further comments or questions.

- Motion to waive three separate readings by Mr. Kairis, 2<sup>nd</sup> by Mr. Moskun- **All Ayes**
- Motion to adopt emergency clause by Ms. Michael, 2<sup>nd</sup> by Mr. Moskun- **All Ayes**
- Motion to pass Ordinance No. 2022-094 by Ms. Wood, 2<sup>nd</sup> Mr. Kairis- **All Ayes**

Ordinance 2022-094 was adopted.

**ORDINANCE NO. 2022-095** AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF THE CITY OF RAVENNA, OHIO; PART EIGHT – BUSINESS REGULATION AND TAXATION CODE; TITLE TWO – BUSINESS REGULATION; CHAPTER 860 – MEDICAL MARIJUANA OPERATIONS; BY REPEALING SECTION 860.08 – FEES, AND DECLARING AN EMERGENCY.

Mr. Kairis stated that fees were included when the ordinance was written in 2018 and since then the State has prohibited municipalities from charging additional fees based on taxes or other reasons. He said that after doing some research he agrees that repealing the section is the appropriate course of action.

- Motion to waive three separate readings by Mr. Calfee, 2<sup>nd</sup> by Ms. West- **All Ayes**
- Motion to adopt emergency clause by Mr. Calfee, 2<sup>nd</sup> by Ms. Wood- **All Ayes**
- Motion to pass Ordinance No. 2022-095 by Mr. Calfee, 2<sup>nd</sup> Ms. Michael- **All Ayes**

Ordinance 2022-095 was adopted.

**Ravenna City Council Meeting Minutes**  
**October 3, 2022**  
**Page Four (4).**

**ORDINANCE NO. 2022-096** AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF THE CITY OF RAVENNA, OHIO, PART FOUR – TRAFFIC CODE; TITLE TWO – ADMINISTRATION, ENFORCEMENT AND PENALTIES; CHAPTER 404 – ENFORCEMENT; IMPOUNDING, SECTION 404.07 IMPOUNDING OF VEHICLES; REDEMPTION, AND DECLARING AN EMERGENCY.

Mr. Kairis explained that a recent modification of the ATV ordinance allowed for the impoundment of ATV's and stated that in the codified ordinance section addressing impounding of vehicles, ATV violations needed to be added.

There being no further comments or questions.

- Motion to waive three separate readings by Mr. Calfee, 2<sup>nd</sup> by Ms. Wood- **All Ayes**
- Motion to adopt emergency clause by Mr. Calfee, 2<sup>nd</sup> by Ms. West- **All Ayes**
- Motion to pass Ordinance No. 2022-096 by Mr. Calfee, 2<sup>nd</sup> Ms. Michael- **All Ayes**

Ordinance 2022-096 was adopted.

**ORDINANCE NO. 2022-097** AN ORDINANCE TO APPROPRIATE \$6,800.00 FROM FUND 550 PARK CI TO REPLACE LIGHT FIXTURES AT THE RAVENNA ATHLETIC CENTER (RAC), AND DECLARING AN EMERGENCY.

Mr. Kairis stated that the light fixtures at the RAC are failing and need to be replaced.

There being no further comments or questions.

- Motion to waive three separate readings by Ms. Wood, 2<sup>nd</sup> by Mr. Moskun- **All Ayes**
- Motion to adopt emergency clause by Ms. Michael, 2<sup>nd</sup> by Mr. Kairis- **All Ayes**
- Motion to pass Ordinance No. 2022-097 by Ms. Michael, 2<sup>nd</sup> Ms. Wood- **All Ayes**

Ordinance 2022-097 was adopted.

**ORDINANCE NO. 2022-098** AN ORDINANCE TO APPROPRIATE \$8,000.00 FROM FUND 550 AND \$2,000 FROM FUND 553 TO REPLACE THE COMMERCIAL WATER HEATER AT THE CITY ANNEX BUILDING, AND DECLARING AN EMERGENCY.

Mr. Kairis stated that the current commercial water heater is old and leaking, and funds are being appropriated for a new water heater.

There being no further comments or questions.

- Motion to waive three separate readings by Mr. Harper, 2<sup>nd</sup> by Ms. Wood- **All Ayes**
- Motion to adopt emergency clause by Ms. Michael, 2<sup>nd</sup> by Mr. Kairis- **All Ayes**
- Motion to pass Ordinance No. 2022-098 by Mr. Harper, 2<sup>nd</sup> Ms. Wood- **All Ayes**

Ordinance 2022-098 was adopted.

**ORDINANCE NO. 2022-099** AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH PORTAGE COUNTY REGIONAL PLANNING COMMISSION TO PROVIDE FAIR HOUSING SERVICES TO THE CITY AS PART OF THE FY 2021 COMMUNITY DEVELOPMENT PROGRAM GRANT, AND DECLARING AN EMERGENCY.

Ms. Wood stated that the ordinance is a basic housekeeping agreement from the Portage County Regional Planning Commission to provide Fair Housing services to the City of Ravenna.

There being no further comments or questions.

- Motion to waive three separate readings by Ms. Michael, 2<sup>nd</sup> by Mr. Kairis- **All Ayes**
- Motion to adopt emergency clause by Ms. Michael, 2<sup>nd</sup> by Ms. Wood- **All Ayes**
- Motion to pass Ordinance No. 2022-099 by Mr. Harper, 2<sup>nd</sup> Ms. Wood- **All Ayes**

Ordinance 2022-099 was adopted.

**ORDINANCE NO. 2022-100** AN ORDINANCE AMENDING ORDINANCE NO. 2021-110 BY AMENDING EXHIBIT "A" TO ORDINANCE NO. 2021-110; SECTION X – ELECTED OFFICIALS, BY ADJUSTING SALARIES FOR THE ELECTED OFFICIALS FOR THE YEARS 2024 THROUGH 2029, AND DECLARING AN EMERGENCY.

**Ravenna City Council Meeting Minutes**  
**October 3, 2022**  
**Page Five (5).**

Mr. Calfee stated that the ordinance is to adjust the salaries for elected officials and said that it shows the salary numbers that Council eventually arrived at. There being no further comments or questions.

- Motion to waive three separate readings by Ms. Michael, 2<sup>nd</sup> by Mr. Harper- **All Ayes**
- Motion to adopt emergency clause by Mr. Harper, 2<sup>nd</sup> by Ms. Michael- Mr. Harper, Ms. Michael, Mr. Calfee, Ms. West, Mr. Moskun- **All Ayes**, Mr. Kairis, Ms. Wood- **No**
- Motion to pass Ordinance No. 2022-100 by Mr. Harper, 2<sup>nd</sup> Ms. Michael- **All Ayes**

Ordinance 2022-100 was adopted.

**ORDINANCE NO. 2022-101** AN ORDINANCE AMENDING ORDINANCE NO. 2021-110 BY AMENDING EXHIBIT "A" SECTION III – SERVICE DEPARTMENT, SUBSECTION (b1) BY ADDING TWO (2) FULL-TIME WATER DISTRIBUTION WORKERS, AND DECLARING AN EMERGENCY.

Mr. Kluge stated that there are two water distribution worker positions up for discussion and asked why the item is an emergency to fill.

Ms. Dubinsky stated that the City currently has to pull workers from the Street Department to help and said that the positions were removed to due to financial issues a few years ago. She explained that the workers can be housed under a chosen department, but as it currently states in the ordinance the workers would be placed under the Street Department.

Council discussed various placements for the water distribution workers that included Utility Billing, the Water Department and creating its own Water Distribution Department. The workers would require backflow and distribution licenses and Mr. Finney added that it has been difficult to find employees.

There being no further comments or questions.

- Motion to waive three separate readings by Mr. Calfee, 2<sup>nd</sup> by Mr. Harper- Mr. Calfee, Mr. Harper - **All Ayes**, Ms. West, Mr. Moskun, Ms. Wood, Ms. Michael, Mr. Kairis- **No**

Council kept the item on for second reading to have more time to clarify details regarding the position.

Ordinance 2022-101 was kept on the second reading.

**ORDINANCE NO. 2022-102** AN ORDINANCE AMENDING ORDINANCE NO. 2021-110 BY AMENDING EXHIBIT "A" SECTION II – FIRE DEPARTMENT, BY AMENDING THE FIRE CHIEF SALARY, AND DECLARING AN EMERGENCY.

Mr. Calfee stated that the ordinance is to increase the range of the Fire Chief salary to range 25 which would be equivalent to the Police Chief and was a recommendation from the Mayor and Human Resources.

Mr. Kairis questioned the emergency clause and stated that he thought the expectation was to go through three readings and then have the ordinance go into effect in January.

Ms. Michael asked why the ordinance is being held off on going into effect.

Mr. Calfee clarified to Ms. Michael that extensive discussion took place in executive session while she was absent at the Committee meeting and that Council felt the ordinance should be read three times before passing.

There being no further comments or questions.

- Motion to waive three separate readings by Ms. Michael, 2<sup>nd</sup> by Ms. Wood- Ms. Michael, Ms. Wood, Mr. Moskun, Mr. Harper- **All Ayes**, Mr. Calfee, Ms. West, Mr. Kairis- **No**

Ordinance 2022-102 was kept on for second reading.

**ORDINANCE NO. 2022-103** AN ORDINANCE ADJUSTING THE 2022 ESTIMATED REVENUES AND APPROPRIATIONS AS DETAILED IN SCHEDULE "A", AND DECLARING AN EMERGENCY.

Mr. Huff stated that the ordinance is an annual housekeeping item. He said that there were some adjustments with the Rayann Parkway grant and advancements from the General Fund. He added that there were some adjustments to the income tax revenue which were increased by 8%, the CHIP grant, and a reappropriation of \$40,000 from 2021 to 2022 for cameras in the Park Fund. There being no further comments or questions.

## **Ravenna City Council Meeting Minutes**

**October 3, 2022**

**Page Six (6).**

- Motion to pass Ordinance No. 2022-103 by Mr. Harper, 2<sup>nd</sup> Ms. Michael- **All Ayes**
- Motion to waive three separate readings by Mr. Harper, 2<sup>nd</sup> by Ms. Wood- **All Ayes**
- Motion to adopt emergency clause by Mr. Harper, 2<sup>nd</sup> by Ms. Wood- **All Ayes**

Due to a clerical error the motions to pass the ordinance were read out of order. Mr. Kluge addressed the Law Director and then stated that to ensure everything is done correctly he would like to withdraw the previous votes.

- Motion to withdraw the prior votes by Ms. West, 2<sup>nd</sup> Mr. Kairis- **All Ayes**

Mr. Kluge stated that he would like to start again from the top to make sure the motions are recorded correctly.

- Motion to waive three separate readings by Mr. Harper, 2<sup>nd</sup> by Ms. Wood- **All Ayes**
- Motion to adopt emergency clause by Mr. Calfee, 2<sup>nd</sup> by Ms. West- **All Ayes**
- Motion to pass Ordinance No. 2022-103 by Mr. Calfee, 2<sup>nd</sup> Ms. West- **All Ayes**

Ordinance 2022-103 was adopted.

**RESOLUTION NO. 2022-104** A RESOLUTION IN SUPPORT OF MAINTAINING THE EXISTING ALTERNATE FORMULA USED TO DISTRIBUTE LOCAL GOVERNMENT FUNDS AND LOCAL GOVERNMENT REVENUE ASSISTANCE FUNDS, AND DECLARING AN EMERGENCY.

Mr. Huff explained that the resolution is to support keeping the current formula which decides the percentage of local government funds being distributed to local municipalities. He said that the item will need a majority vote to pass in order to keep the formula the same for the next 10 years and stated that the City gets the second most amount of funds in the County next to Kent. There being no further comments or questions.

- Motion to pass Resolution No. 2022-104 by Ms. Wood, 2<sup>nd</sup> Mr. Moskun- **All Ayes**

Resolution 2022-104 was adopted.

**ORDINANCE NO. 2022-105** AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH QUALITY IP TO PROVIDE SECURITY AWARENESS TRAINING TO THE CITY OF RAVENNA EMPLOYEES AT THE RATE OF \$175 PER MONTH, AND DECLARING AN EMERGENCY.

Mr. Huff stated that the training will help add a layer of increased security when reading emails.

Mr. Kairis stated his concern for the length of the contract which was written as 24 months instead of 12 months.

Mr. Huff stated that he requested a 12-month contract and will contact Quality IP to get it fixed.

There being no further comments or questions.

Ordinance 2022-105 was left for second reading.

**ORDINANCE NO. 2022-106** AN ORDINANCE AUTHORIZING THE MAYOR TO APPLY FOR AN URBAN CANOPY RESTORATION GRANT UP TO \$20,000, AND DECLARING AN EMERGENCY.

Mr. Harper stated that a tracking sheet was submitted, and the Shade Tree Commission was notified of the opportunity a week ago. He said that it is a 50/50 grant match with \$10,000 being matched from the Shade Tree budget and emphasized the importance of investing in urban canopies. The grant deadline is October 14<sup>th</sup>. There being no further comments or questions.

- Motion to waive three separate readings by Mr. Calfee, 2<sup>nd</sup> by Mr. Moskun- **All Ayes**
- Motion to adopt emergency clause by Mr. Calfee, 2<sup>nd</sup> by Mr. Moskun- **All Ayes**
- Motion to pass Ordinance No. 2022-106 by Mr. Calfee, 2<sup>nd</sup> Ms. West- **All Ayes**

Ordinance 2022-106 was adopted.

**Ravenna City Council Meeting Minutes**  
**October 3, 2022**  
**Page Seven (7).**

**ORDINANCE NO. 2022-107** AN ORDINANCE AUTHORIZING THE MAYOR TO REQUEST THE EPA TO RELEASE FUNDS INTO ESCROW FOR THE PURCHASE OF THE EMERALD LAKE PROPERTY AND TO FORWARD THE NECESSARY DOCUMENTS IN SUPPORT OF THE DISBURSEMENT, AND DECLARING AN EMERGENCY.

Mr. Kairis stated that the item is to sign an endorsement letter to ask the EPA for the grant funds that were awarded to the City and said that the item is time sensitive.

There being no further comments or questions.

- Motion to waive three separate readings by Mr. Calfee, 2<sup>nd</sup> by Ms. West- **All Ayes**
- Motion to adopt emergency clause by Mr. Calfee, 2<sup>nd</sup> by Ms. West- **All Ayes**
- Motion to pass Ordinance No. 2022-107 by Mr. Calfee, 2<sup>nd</sup> Ms. Wood- **All Ayes**

Ordinance 2022-107 was adopted.

**Second Reading of Ordinances: None**

**Third Reading of Ordinances: None**

**Old Business- None**

**New Business- None**

**President of Council Remarks-** Mr. Kluge stated that there was a lot on the agenda and things are moving fast but Council needs to be a relay team working together and keeping their eyes looking forward. He expressed that Council should trust the administration and that everyone should be pulling in the same direction. Mr. Kluge stated that Council assumes responsibility of asking people for information, writing ordinances, and working with the Council Clerk and Committee Chairs. He noted that Council should keep their eye on the big picture and the Clerk is a good resource to help connect the dots on items.

**Council Member Remarks**

**Mr. Harper-** No Comment

**Ms. Michael-** No Comment

**Mr. Kairis-** Mr. Kairis stated it was a pleasure to meet with the high school civics class and to be conscious that they are the future voters in the community.

**Mr. Moskun –** Mr. Moskun noted that it is an asset to give the high school students information to help them make decisions moving forward.

**Mr. Calfee-** No Comment

**Ms. West-** Ms. West stated that the 2022 Best of the Best Awards list has come out and many Ravenna businesses either won or were finalists.

**Ms. Wood-** Ms. Wood agreed that there were excellent Ravenna businesses that were nominated for and voted into the Akron Beacon Journal 2022 Best of the Best.

She stated that it is sad that Ravenna is losing the labor and delivery department at University Hospital and that people will have to travel further now to give birth.

**Mayor's Remarks-** Mayor Seman stated that he met with Bill Benoit from University Hospital to discuss the removal of the labor and delivery department and that other municipality leaders are upset about the removal as well. He stated that the hospital had trouble keeping staffed and possible risks with deliveries contributed to the decision.

Mayor Seman stated that the hospital is a good partner in the community and the City owes them an answer to their request for financial assistance to purchase an ambulance.

Mayor Seman stated that on October 17<sup>th</sup> at 6pm the new Fire Chief will be sworn in.

Mayor Seman stated that Chris Craycroft from the Portage Parks District would like to address Council to discuss selling or donating part of Crystal Lake.

Mayor Seman stated there was a meeting at the historical society and that they were the recipients of a \$600,000 grant to renovate the Carter House on their property.

Mayor Seman stated that the Planning Commission has moved forward on sending the medical marijuana dispensary to a public hearing at the end of the month. He stated that the business coming to town would like to create a parking lot on the abutting property and it must be changed from R-4 to I-1 in order to do so.

**Ravenna City Council Meeting Minutes**  
**October 3, 2022**  
**Page Eight (8).**

The Law Director stated that he would like to go into executive session to discuss existing and pending legal affairs.

- Motion to go into Executive Session at 7:34 pm by Mr. Kairis, 2<sup>nd</sup> by Mr. Moskun - All Ayes

Council went into Executive Session to discuss existing and pending legal affairs.

- Motion to come out of Executive Session at 7:46 pm by Ms. West, 2<sup>nd</sup> by Ms. Wood- All Ayes
- Motion to adjourn at 7:47 pm by Ms. West, 2<sup>nd</sup> Ms. Wood- **All Ayes**

The next Regular Council Meeting is scheduled for Monday November 7, 2022, at 6:00 P.M.

**ATTEST:**

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Clerk of Council

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Council President