



**Ravenna City Council  
Planning Committee Meeting Minutes  
March 14, 2022**

**The public meeting was held in person in Ravenna City Council Chambers.**

Council present: Council President Andrew Kluge, Amy Michael, Rob Kairis, Paul Moskun, Cheryl Wood, Tim Calfee, Christina West, and Matt Harper.

Also attending the meeting: Mayor Frank Seman; Finance Director, Brian Huff; Service Director, Kay Dubinsky; City Engineer, Bob Finney; Council Clerk, Chelsea Gregor, Amy Adams, Jim and DeAnne Wade, Cliff Soudil, Larry Silenius, John McFarland, and Diane Smith

**Planning Committee Meeting was called to order at 7:02 P.M. by Chairperson, Rob Kairis**

**The first item was the Community Action Council agreement.**

Mr. Kairis stated that the item is an annual agreement for minor children and adults with disabilities to get lunch during the summer months at no cost to the participants or the City.

- The item was moved forward

**The second item was a purchase agreement with the Port Authority.**

Mr. Kairis stated that the item is a purchase agreement to purchase the old high school property at a cost of \$315,000, plus closing costs. He said that the purchase agreement is not to exceed \$325,000.

- The item was moved forward

**The third item was a discussion regarding signs.**

Mr. Kairis stated that there have been disagreeable signs displayed around the city but said that they are covered by the first amendment. He explained that Council had discussed amending the size and placement of signs but due to reading related court cases and rulings, he feels it is a losing battle to try to prohibit the signs.

- The item was for discussion only

**The fourth item was a discussion regarding a Design Review Commission (DRC) consultant.**

Mr. Kairis stated that he would like to get input from the Design Review Commission on what they would like for a Request for Qualifications (RFQ). He said that the DRC will be meeting at 10:00 am the second Thursday of the month and that he will be attending with a draft of an RFQ to present to the Commission.

- The item was for discussion only

**Management Update**

**There being no further business for discussion, the meeting adjourned at 7:42 P.M.**

**ATTEST:**

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**Clerk of Council**

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**Rob Kairis, Chairperson  
Planning Committee**