



**Ravenna City Council
Utilities Committee Meeting Minutes
March 14, 2022**

The public meeting was held in Ravenna City Council Chambers.

Council present: Council President Andrew Kluge, Amy Michael, Rob Kairis, Paul Moskun, Cheryl Wood, Tim Calfee, Christina West, and Matt Harper.

Also attending the meeting: Mayor Frank Seman; Finance Director, Brian Huff; Service Director, Kay Dubinsky; City Engineer, Bob Finney; Council Clerk, Chelsea Gregor, Amy Adams, Jim and DeAnne Wade, Cliff Soudil, Larry Silenius, John McFarland and Diane Smith

Utility Committee Meeting was called to order at 6:32 P.M. by Chairperson, Paul Moskun.

The first item was the sludge hauling contract.

Mr. Moskun stated that there is a 2-year renewal contract with Agri-Sludge for the removal of sludge from the wastewater plant. He said that there has been an increase due to fuel costs and landfill charges.

- The item was moved forward

The second item was a contract with Cloud Permit.

Mr. Finney stated he has narrowed down his search for new Building Department software from Cloud Permit. He explained that it is the best fit for his department's needs which will provide the necessary rental and zoning permits, and will help track and manage complaints, violations and other details of the department. Mr. Finney stated that the contract will be for 5 years at \$13,500 per year, adding that the funds are already in the budget for the purchase.

Mr. Kairis addressed the \$50,000 bid threshold and it was stated that the Law Director would have to be contacted to ensure the bid threshold does not apply to the contract.

- The item was moved forward

Management Update

Mr. Moskun stated the city trash cans in front of Guido's have been getting full, but the restaurant employees have been emptying them, adding that he thinks that it should be the city's responsibility to empty the overflow.

Ms. Dubinsky stated that the Street Department does not have the resources to empty the trash cans on a weekly basis.

Ms. Michael agreed that she feels it is the city's problem to find a solution to the trash overflow.

Chuck Dowdy is addressing electric outlets and covers that need to be fixed on Main Street.

There being no further business for discussion, the meeting adjourned at 7:02 P.M.

ATTEST:

Clerk of Council

**Paul Moskun, Chairperson
Utility Committee**