



**Ravenna City Council
Special Meeting Minutes
December 30, 2022 at 9:00am**

The public meeting was held in person in Ravenna City Council Chambers.

The Special Meeting of Ravenna City Council was called to order by Council President, Andrew Kluge at 9:05am.

Council present: Council President Andrew Kluge, Amy Michael, Matt Harper, Christina West, Paul Moskun, Cheryl Wood, Tim Calfee, and Rob Kairis.

Also in attendance: Mayor Frank Seman; Law Director, Frank Cimino; Police Chief, Jeff Wallis; Fire Chief, Mark Chapple; Finance Director, Brian Huff; Council Clerk, Chelsea Gregor, Tami Lawrence, Sara Valenti and Jessika Harris

The Clerk read the Call for the Special Meeting stating that the purpose of the meeting is to discuss and/or act upon Ordinance 2022-124 to enter into fire dispatch contracts, Ordinance 2022-125 updating the annual payroll ordinance, Ordinance 2022-126 authorizing the Mayor to enter into contracts with Medical Mutual, Ordinance 2022-127 making temporary appropriations for 2023, Ordinance 2022-128 accepting the distribution of income taxes for 2022, Ordinance 2022-129 adjusting the 2022 estimated revenues and appropriations.

ORDINANCE NO. 2022-124 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH CHARLESTOWN TOWNSHIP, DEERFIELD TOWNSHIP, EDINBURG TOWNSHIP, PALMYRA TOWNSHIP, PARIS TOWNSHIP, ROOTSTOWN TOWNSHIP AND WINDHAM VOLUNTEER FIRE DEPARTMENT JOINT FIRE DISTRICT, FOR DISPATCHING SERVICES TO BE PERFORMED FOR THE VARIOUS TOWNSHIPS FOR THE CALENDAR YEARS 2023, 2024 AND 2025, AND DECLARING AN EMERGENCY.

Ms. Michael stated that the item has been discussed at length and the ordinance is to allow the Mayor to enter into the contracts. There was no additional information from Chief Wallis. There being no further comments or questions.

- Motion to waive three separate readings by Ms. Michael, 2nd by Mr. Harper- **All Ayes**
- Motion to adopt emergency clause by Ms. Wood, 2nd by Ms. West- **All Ayes**
- Motion to pass Ordinance No. 2022-124 by Mr. Harper, 2nd Mr. Kairis- **All Ayes**

Ordinance 2022-124 was adopted.

Mr. Kluge stated that he would like to skip Ordinance 2022-125 and read it at the end.

ORDINANCE NO. 2022-126 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO THE NECESSARY CONTRACTS WITH MEDICAL MUTUAL OF OHIO FOR HOSPITALIZATION COVERAGE FOR THE PERIOD 01/01/2023 THROUGH 12/31/2023, AND DECLARING AN EMERGENCY.

Mr. Huff stated that that item is a housekeeping ordinance. He explained that a wellness program has been added to the plan and that the cost of coverage has gone up approximately 4%.

There being no further comments or questions.

- Motion to waive three separate readings by Mr. Calfee, 2nd by Mr. Moskun- **All Ayes**
- Motion to adopt emergency clause by Mr. Calfee, 2nd by Mr. Kairis- **All Ayes**
- Motion to pass Ordinance No. 2022-126 by Mr. Calfee, 2nd Ms. West- **All Ayes**

Ordinance 2022-126 was adopted.

ORDINANCE NO. 2022-127 TEMPORARY APPROPRIATION ORDINANCE (OHIO REVISED CODE SECTION 5705.38) AN ORDINANCE MAKING TEMPORARY APPROPRIATIONS BY FUND AND BY DEPARTMENTS WITHIN FUNDS, AND PERSONAL SERVICES (PAYROLL) WITHIN DEPARTMENTS FOR THE FISCAL YEAR ENDING 12/31/2023, AS SET FORTH IN ATTACHED EXHIBIT "A", AND DECLARING AN EMERGENCY.

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Mr. Huff stated that the item is an annual housekeeping item that Council approved in July of 2022 and final adjustments will take place between February and March of 2023.

There being no further comments or questions.

- Motion to waive three separate readings by Mr. Harper, 2nd by Ms. West- **All Ayes**
- Motion to adopt emergency clause by Ms. West, 2nd by Ms. Michael- **All Ayes**
- Motion to pass Ordinance No. 2022-127 by Mr. Harper, 2nd Mr. Kairis- **All Ayes**

Ordinance 2022-127 was adopted.

ORDINANCE NO. 2022-128 AN ORDINANCE ACCEPTING THE DISTRIBUTION OF INCOME TAXES COLLECTED FOR THE PERIOD OF JANUARY 1, 2023 THROUGH DECEMBER 31, 2023 AS OUTLINED IN EXHIBIT "A", AND DECLARING AN EMERGENCY.

Mr. Huff stated that there had been some small changes in 2022, but that everything in 2023 is going to be kept the same as it had been for 2022.

There being no further comments or questions.

- Motion to waive three separate readings by Ms. Wood, 2nd by Ms. West- **All Ayes**
- Motion to adopt emergency clause by Ms. Michael, 2nd by Ms. Wood- **All Ayes**
- Motion to pass Ordinance No. 2022-128 by Mr. Harper, 2nd Ms. Wood- **All Ayes**

Ordinance 2022-128 was adopted.

ORDINANCE NO. 2022-129 AN ORDINANCE ADJUSTING THE 2022 ESTIMATED REVENUES AND APPROPRIATIONS AS DETAILED IN SCHEDULE "A", AND DECLARING AN EMERGENCY.

Mr. Huff stated that the item is a housekeeping ordinance to cleanup appropriations and revenues so that the City can file their certificate with the County auditors. He said that the item is to make sure that expenditures are under the appropriations.

There being no further comments or questions.

- Motion to waive three separate readings by Mr. Calfee, 2nd by Ms. West- **All Ayes**
- Motion to adopt emergency clause by Mr. Calfee, 2nd by Ms. West- **All Ayes**
- Motion to pass Ordinance No. 2022-129 by Mr. Kairis, 2nd Mr. Moskun- **All Ayes**

Ordinance 2022-129 was adopted.

ORDINANCE NO. 2022-125 AN ORDINANCE FIXING THE NUMBER OF EMPLOYEES OF THE CITY OF RAVENNA; ESTABLISHING A CLASSIFICATION PLAN; A SALARY SCHEDULE; FOR THE PERIOD JANUARY 1, 2023 THROUGH DECEMBER 31, 2023 IN ACCORDANCE WITH EXHIBIT "A" ATTACHED HERETO; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH, AND DECLARING AN EMERGENCY.

Mr. Kluge stated that the item that is being sponsored by the Finance Director and asked if someone could make a motion to go into executive session to discuss the compensation of a public employee.

Ms. Michael motioned, and Mr. Moskun made a second. Mr. Calfee interjected before a roll call could be made to request to include a discussion regarding union negotiations during the executive session.

Mr. Calfee made a motion to go into executive session to consider the employment and compensation of a public employee and to discuss union negotiations.

- Motion to go into Executive Session at 9:14 am by Mr. Calfee, 2nd by Mr. Moskun
- All Ayes

Council went into executive session to consider the employment and compensation of a public employee and to discuss negotiations.

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- Motion to come out of Executive Session at 10:19 am by Mr. Calfee, 2nd by Ms. West- All Ayes

Mr. Kluge stated that Ordinance 2022-125 will stay on for a second reading.
There being no further comments or questions.

- Motion to adjourn at 10:20 am by Ms. West, 2nd Ms. Michael- **All Ayes**

ATTEST:

Clerk of Council

Council President