



RAVENNA CITY COUNCIL

Telephone: 330-297-2155 • Fax: 330-297-2164
210 Park Way, Ravenna, OH 44266

R. Andrew Kluge, President
Amy Michael, At Large
Christina West, At Large
Cheryl Wood, At Large

Paul Moskun, Ward I
Rob Kairis, Ward II
Matt Harper, III
Tim Calfee, Ward IV

RAVENNA CITY COUNCIL MEETING **Monday, December 4, 2023 at 6:00 P.M.**

The meeting will be held in person in the Ravenna City Council Chambers.

Call to Order

Moment of Meditation & Silence

Pledge to Flag

Roll Call

Approval of the Minutes:

- Regular City Council Meeting of November 6, 2023
- City Council Public Hearing of November 27, 2023
- Special City Council Meeting of November 27, 2023

Communications: A letter from the Portage County Board of Elections.

Delegations from the Public: Chamber of Commerce Executive Director, Ryann Cline
Denna Tannert- Community Resource Guide Update

Report of Officials:

Report of Committees:

Committee meetings start at 6:00 PM 12/11/2023

- Utilities – Paul Moskun
- Information Systems – Christina West
- Planning – Robert Kairis
- Committee of the Whole - President Kluge
(Monday 12/18/2023 at 6:00 PM)
- Public Health & Safety – Amy Michael
- Streets & Sidewalks – Matt Harper
- Personnel – Tim Calfee
- Community & Economic Development – Cheryl Wood
- Cemetery – Matt Harper/Paul Moskun
- Parks & Recreation – Tim Calfee

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First Reading of Ordinances:

ORDINANCE NO. 2023-127 AN ORDINANCE AUTHORIZING THE MAYOR TO ACCEPT THE STATE OF OHIO, DIVISION OF EMS GRANT AWARD IN THE SUM OF \$1,200.00, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2023-128 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH CIVICPLUS FOR EMERGENCY NOTIFICATION SERVICES AND APPROPRIATING \$6,005.00, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2023-129 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH MARLBORO TOWNSHIP FOR DISPATCHING SERVICES TO BE PERFORMED FOR THE CALENDAR YEARS 2024, 2025 AND 2026, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2023-130 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH THE PORTAGE COUNTY PUBLIC DEFENDER TO DEFEND INDIGENT DEFENDANTS CHARGED WITH CRIMES IN THE CITY OF RAVENNA FOR THE YEAR 2024, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2023-131 AN ORDINANCE APPROVING A CONTRIBUTION OF \$30,000.00 TO MAIN STREET RAVENNA FOR DOWNTOWN REVITALIZATION EFFORTS FOR 2024, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2023-132 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN ENTERPRISE ZONE AGREEMENT FOR MCSM, LLC, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2023-133 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO THE ECONOMIC DEVELOPMENT REVOLVING LOAN FUND ADMINISTRATION AGREEMENT WITH THE STATE OF OHIO, OHIO DEPARTMENT OF DEVELOPMENT, OFFICE OF COMMUNITY INFRASTRUCTURE AS REQUIRED BY THE STATE OF OHIO, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2023-134 AN ORDINANCE AUTHORIZING THE MAYOR TO SIGN AN EXTENTION TO THE 2021 COMMUNITY HOUSING IMPACT AND PRESERVATION PROGRAM (CHIP), AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2023-135 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH HEATHER RICHKOWSKI TO PERFORM HUMAN RESOURCE SERVICES, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2023-136 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH RAVENNA TOWNSHIP TRUSTEES AND DENNIS WEST TO PERFORM ECONOMIC DEVELOPMENT SERVICES, AND DECLARING AN EMERGENCY.

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ORDINANCE NO. 2023-137 AN ORDINANCE AMENDING ORDINANCE NO. 2022-125 BY AMENDING EXHIBIT "A" SECTION III – SERVICE DEPARTMENT; SUBSECTION (B)(3) THE WATER DEPARTMENT, BY AMENDING STAFFING LEVELS TO ADD AN ADDITIONAL WATER PLANT OPERATOR, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2023-138 AN ORDINANCE ESTABLISHING THE MINIMUM EDUCATIONAL AND EXPERIENCE QUALIFICATIONS FOR THE FINANCE DIRECTOR FOR THE CITY OF RAVENNA, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2023-139 AN ORDINANCE FIXING THE NUMBER OF EMPLOYEES OF THE CITY OF RAVENNA; ESTABLISHING A CLASSIFICATION PLAN; A SALARY SCHEDULE; BEGINNING JANUARY 1, 2024 IN ACCORDANCE WITH EXHIBIT "A" ATTACHED HERETO; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2023-140 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO THE NECESSARY CONTRACTS WITH MEDICAL MUTUAL OF OHIO FOR HOSPITALIZATION COVERAGE FOR THE PERIOD 01/01/2024 THROUGH 12/31/2024, AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2023-141 TEMPORARY APPROPRIATION ORDINANCE (OHIO REVISED CODE SECTION 5705.38) AN ORDINANCE MAKING TEMPORARY APPROPRIATIONS BY FUND AND BY DEPARTMENTS WITHIN FUNDS, AND PERSONAL SERVICES (PAYROLL) WITHIN DEPARTMENTS FOR THE FISCAL YEAR ENDING 12/31/2024, AS SET FORTH IN ATTACHED EXHIBIT "A", AND DECLARING AN EMERGENCY.

ORDINANCE NO. 2023-142 AN ORDINANCE ACCEPTING THE DISTRIBUTION OF INCOME TAXES COLLECTED FOR THE PERIOD OF JANUARY 1, 2024 THROUGH DECEMBER 31, 2024 AS OUTLINED IN EXHIBIT "A", AND DECLARING AN EMERGENCY.

Second Reading of Ordinances:

ORDINANCE NO. 2023-123 AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF THE CITY OF RAVENNA, PART TWO – ADMINISTRATION CODE; TITLE TWO – GENERAL PROVISIONS; CHAPTER 214 – PURCHASING AND CONTRACTS; SECTION 214.01 – POLICY FOR PURCHASES OVER \$2,000, BY AMENDING THE AMOUNT FOR SETTLEMENT OF SMALL CLAIMS, AND DECLARING AN EMERGENCY.

Third Reading of Ordinances:

ORDINANCE NO. 2023-111 AN ORDINANCE AUTHORIZING THE MAYOR TO SIGN AN EASEMENT TO ALLOW FIRST ENERGY TO RUN ELECTRICAL SERVICES TO LG CHEM AMERICA , AND DECLARING AN EMERGENCY.

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ORDINANCE NO. 2023-112 AN ORDINANCE AMENDING ORDINANCE NO. 2022-125 BY AMENDING EXHIBIT "A" OF ORDINANCE NO. 2022-125 SECTION V: MAYOR'S DEPARTMENT; SUBSECTION (a) AND SECTION XVIII- SALARY EMPLOYEES-OVERTIME EXEMPT BY ADDING A NEW POSITION, DIRECTOR OF INFORMATION SERVICES, AND DECLARING AN EMERGENCY.

Old Business

New Business

President of Council Remarks

Council Member Remarks

Mayor's Remarks

Adjourn to Tuesday, January 2, 2024

NOTE: Any other business other than that specifically described herein may be considered by Council.

NOTE: All public meetings are recorded and subject to open records laws with the exception of Executive Session.

Original Post: 12/01/2023