



**Ravenna City Council
Planning Committee Meeting Minutes
January 17, 2023**

The public meeting was held in person in City Council Chambers.

Council present: Council President Andrew Kluge, Rob Kairis, Paul Moskun, Cheryl Wood, Tim Calfee, Christina West, and Matt Harper.

Also attending the meeting: Mayor Frank Seman; Police Chief, Jeff Wallis; Fire Chief, Mark Chapple; Finance Director, Brian Huff; Service Director, Kay Dubinsky; Economic Development Director, Dennis West; Council Clerk, Chelsea Gregor; Cliff Soudil, Larry Silenius, John MacFarland, Richard Miller, Todd Peetz

Planning Committee Meeting was called to order at 8:00 P.M. by Chairperson, Rob Kairis

The first item was an ODNR Grant.

Mr. Kairis stated that the item is for a \$500 grant for the archery program that is scheduled in April. He said that the grant will help cover the cost of replacing targets. There is no match required but \$170 will be paid out towards the event from the Parks and Recreation Department. Mr. Kairis stated that the archery program is full for the month of February.

- The item was moved forward

The second item was an annual QCI contract.

Mr. Kairis stated that the next item is a contract that is put on the shelf and used as needed for inspections and is only in place if the City needs it. He does not believe that it was utilized in 2022 but stated that it has been used in the past.

- The item was moved forward

The third item was CO2 detectors in the rental code.

Mr. Finney stated that the new fire code requires carbon monoxide detectors in residential rental housing and the item is asking to change the rental code for rentals. He said that it is not required for residential housing that has only electricity. Mr. Finney explained that the process will take a full cycle of inspections to come into compliance stating the City will inspect and then mandate if the property owner does not comply. He said language will be ready for the meeting.

- The item was moved forward

Management Update

There being no further business for discussion, the meeting adjourned at 8:06 P.M.

ATTEST:

Clerk of Council

**Rob Kairis, Chairperson
Planning Committee**