



**RAVENNA CITY COUNCIL  
COMMITTEE OF THE WHOLE MEETING MINUTES  
January 23, 2023 at 6:00pm**

**The public meeting was held in person in Council Chambers.**

**The Committee of the Whole Meeting was called to order at 6:00 P.M. by Council President, Andrew Kluge.**

Council present: Council President Andrew Kluge, Rob Kairis, Tim Calfee, Christina West, Cheryl Wood, Paul Moskun and Matt Harper.

Also in attendance: Mayor Frank Seman; City Engineer, Bob Finney; Service Director, Kay Dubinsky; Finance Director, Brian Huff; Economic Development Director, Dennis West; Council Clerk, Chelsea Gregor; Larry Silenius, Cliff Soudil, John McFarland

**The first item on the agenda was to approve the Committee of the Whole meeting minutes from December 19, 2022.**

- Motion to approve the December 19, 2022, Committee of the Whole minutes by Mr. Wood, 2<sup>nd</sup> by Mr. Moskun- **All Ayes**

**The second item was an ordinance authorizing the Mayor to sign the JCPTC contract between LG Chem and the City.**

Ms. Wood stated that the item was explained the week prior and that it is for a Job Creation Payroll Tax Credit for LG Chem.

- All Council present responded in favor to move the item forward for legislation.

**The third item was an ordinance ratifying the Mayor's signature of the JCPTC agreement.**

Ms. Wood stated that the ordinance is needed to ratify the previous ordinance which allows the Mayor to sign the Job Creation Payroll Tax Credit Agreement.

- All Council present responded in favor to move the item forward for legislation.

**The fourth item was an ordinance to create a moratorium on storage facilities within the city until further review.**

Mr. West addressed Council to request a moratorium on storage facilities within the city limits. He stated that there have been inquiries to place various types of storage facilities within the city and that such use takes up economic development possibilities for commercial businesses that will bring in jobs. Mr. West explained that Streetsboro recently passed a moratorium regarding their own concern of business establishments. He proposed passing a short-term moratorium to review C-2 and I-1 zoning to amend as deemed desirable.

Mr. Calfee asked if a property owner within the permitted zones would be able to erect a storage facility and Mr. West stated that they would not if a temporary moratorium was put in place.

Mr. Finney stated that the moratorium would be across the board and that a new project would be required to come across the Planning Committee.

Mr. Kairis stated his concern about the City regulating types of businesses.

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Mr. Finney stated that City Council is considered the stewards of the City of Ravenna and therefore a moratorium and examination of zoning codes is fitting.

Ms. Wood emphasized that it would be a temporary moratorium and that considerations from a comprehensive plan and land use plan could be taken into account.

Mr. Kairis stated that he would like to get more information on the topic.

Mr. West explained that he would like to get commercial businesses to utilize the available property within the city limits for economic development growth.

- All Council present responded in favor to move the item forward for legislation.

**The fifth item was an ordinance authorizing the Mayor to apply for the SAFER grant for the Fire Department.**

Mr. Kluge stated that there was nothing new to add and that the grant is for 3 new firefighters.

- All Council present responded in favor to move the item forward for legislation.

**The sixth item was an ordinance to authorize the Mayor to apply for the Assistance to Firefighters grant.**

Mr. Kluge stated that the grant is to help pay for 2 cots and 2 cot loading systems for the two ambulances.

- All Council present responded in favor to move the item forward for legislation.

**The seventh item was an ordinance to authorize the Mayor to apply for the Firehouse Subs grant for the Fire Department.**

Mr. Kluge stated that there is no match required for the grant. There were no additional comments.

- All Council present responded in favor to move the item forward for legislation.

**The eighth item was an ordinance to accept a \$1,000 donation from Julie Piccone Beach for the Fire Department.**

Mr. Kluge stated that there is nothing to add and thanked Julie Piccone Beach for the donation.

- All Council present responded in favor to move the item forward for legislation.

**The ninth item was an ordinance authorizing the Mayor to advertise for bids for the 2023 annual striping program.**

Mr. Finney stated that the item had already been addressed with the previously passed annual paving program and that the item is not relevant anymore.

- The item was not discussed

**The tenth item was an ordinance to formally accept Rayann Parkway as a city street.**

Mr. Harper stated that the item is as it says and asked Mr. Finney if there will be a ribbon cutting. Mr. Finney stated that Ray and Ann Harner have requested to be present when the sign is erected and that a day will be picked when the weather gets warmer to do a ribbon cutting.

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- All Council present responded in favor to move the item forward for legislation.

**The eleventh item was an ordinance to authorize the Mayor to enter into a one- year license with Pegasus software.**

Mr. Harper stated that Pegasus software will help the Engineering Department with reporting and streamlining information.

- All Council present responded in favor to move the item forward for legislation.

**The twelfth item was an ordinance authorizing the Mayor to pursue aerial easements along Main Street.**

Mr. Harper stated that there are 24 property owners that the City would like to gain an easement from in order to move power poles to widen Main Street to make it safer.

- All Council present responded in favor to move the item forward for legislation.

**The thirteenth item was a resolution in support of closing Day St. at the railroad tracks and creating a cul-de-sac.**

Mr. Harper stated the item is just an update and that the City is still trying to put together an informational meeting with the railroad and the residents that would be affected by the closure to allow them to voice their concerns, adding that there is no action on the item.

- All Council present responded in favor to move the item forward for legislation.

**The fourteenth item was an ordinance authorizing the Mayor to apply for the Step Outside Grant through ODNR.**

Mr. Kairis stated that the item is a no match grant and that it will be utilized for the archery program in the Parks and Recreation Department.

- All Council present responded in favor to move the item forward for legislation.

**The fifteenth item was an ordinance authorizing the Mayor to enter into a contract with Quality Control Inspection (QCI).**

Mr. Kairis stated that it is a housekeeping item to secure inspection services as needed.

- All Council present responded in favor to move the item forward for legislation.

**The sixteenth item was an ordinance to amend codified ordinance Section 1478 to include carbon monoxide detectors.**

Mr. Kairis explained there has been an update to the fire code that requires carbon monoxide detectors in rental units and the Building Department would like to add it to the rental inspection code. He said that the City will give landlords notice of the code change and will have a time period to comply.

- All Council present responded in favor to move the item forward for legislation.

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**The seventeenth item was an ordinance to amend the payroll ordinance to increase the inspection rate.**

Mr. Calfee stated that the item is to increase the inspection rate for three different inspectors from \$30 to \$35 per inspection.

- All Council present responded in favor to move the item forward for legislation.

Mr. Kluge stated that he would like to insert another agenda item regarding negotiated compensation as described in codified ordinance section 260.13, and to amend the section at the next Council meeting.

**The eighteenth item was an executive session.**

Mr. Kluge stated that the executive session will be saved for the February Council meeting.

- Motion to adjourn at 6:34 pm by Ms. Wood, 2<sup>nd</sup> Mr. Kairis- **All Ayes**

**There being no further business before Council, the meeting adjourned at 6:34 pm**

**ATTEST:**

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**Clerk of Council**

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**Council President**