



**Ravenna City Council
Planning Committee Meeting Minutes
March 13, 2023**

The public meeting was held in person in City Council Chambers.

Council present: Council President Andrew Kluge, Rob Kairis, Paul Moskun, Tim Calfee, Christina West, and Matt Harper.

Also attending the meeting: Mayor Frank Seman; Police Chief, Jeff Wallis; Finance Director, Brian Huff; Service Director, Kay Dubinsky; City Engineer, Bob Finney; Council Clerk, Chelsea Gregor; Cliff Soudil, Larry Silenius, John MacFarland and Diane Smith

Planning Committee Meeting was called to order at 7:34 P.M. by Chairperson, Rob Kairis

The first item was the CAC Summer Food Program Agreement.

Mr. Kairis stated that there are no changes to the agreement from previous years and said that it is an annual program that provides free meals to students under the age of 18 and for adults with disabilities.

- The item was moved forward.

The second item was the Ravenna School District Levy resolution.

Mr. Kairis stated that the item is to support the proposed 6.9 mil operational school levy which will help with the rising costs that have affected the schools. The levy will be on the May ballot.

- The item was moved forward.

The third item was a Developmental Disabilities Awareness Month resolution.

Mr. Kairis stated that the item was a request by Ms. West to acknowledge March as being Developmental Disabilities Awareness Month. There will be a Developmental Disability pride rally on March 24th at the courthouse lawn.

- The item was moved forward.

The fourth item was tree lawn parking, property maintenance and other enforcement.

Mr. Kairis stated the Mr. Kluge added the item for discussion to look and see if the penalties are relevant to the violation, or if some penalties need to be looked at and amended.

Mr. Finney stated that tree lawn and front yard parking violations are being enforced with parking tickets according to section 452.13.

Mr. Kluge explained that he wants to make sure the penalty is not an egregious amount.

Mr. Kairis stated that the item discussion is to make sure the dots are connected to the appropriate penalty for the violation.

Mr. Kluge stated that the conversation is to address the enforcement and penalties and if hiring someone would be necessary.

- The item was left on for further discussion.

The fifth item was a city comprehensive plan.

Mr. Kluge stated that he spoke with Ms. Wood who was absent, and she said that she would like to move forward with the item.

Mr. Kairis stated that Todd Peetz provided a presentation on a proposal of a comprehensive plan for the city and that work on the comprehensive plan can begin in June. He said that the plan proposal and cost is in the Council packet and that there is nothing to do except move forward with approving the plan.

Ms. Michael stated that Ms. Laudato from the Planning Commission stated that she found value in moving forward with a comprehensive plan and that it would prove beneficial from a Planning Commission standpoint.

Mr. Kairis stated that it will be a strategic plan to help show how the city should zone and build for the future.

Ms. Michael stated that Aurora recently passed a moratorium on tobacco shops, as an example.

Mr. Kairis explained that the plan will help to be a puzzle piece and can provide a blanket for the City to understand what the city is comprised of and how to navigate the future.

Mayor Seman stated that the plan is a roadmap for the city to follow.

- The item was moved forward.

Mr. Kairis addressed the CLG grant application.

Mr. Finney stated that together with comments from the grant advisor, he is requesting four letters of support from Rep. Gail Pavliga, Todd Peetz, Rick Hawksley, and Main Street Ravenna to send in with the grant application.

Management Update

There being no further business for discussion, the meeting adjourned at 7:52 P.M.

ATTEST:

Clerk of Council

**Rob Kairis, Chairperson
Planning Committee**