



**RAVENNA CITY COUNCIL
COMMITTEE OF THE WHOLE MEETING MINUTES
April 17, 2023, at 6:00pm**

The public meeting was held in person in Council Chambers.

The Committee of the Whole Meeting was called to order at 6:00 P.M. by Council President, Andrew Kluge.

Council present: Council President Andrew Kluge, Amy Michael, Rob Kairis, Tim Calfee, Christina West, Paul Moskun and Matt Harper.

Also in attendance: Mayor Frank Seman; Police Chief, Jeff Wallis; Fire Chief, Mark Chapple; Kay Dubinsky; City Engineer, Bob Finney; Finance Director, Brian Huff; Council Clerk, Chelsea Gregor; John Moore, Larry Silenius, Cliff Soudil, John McFarland

- Motion to excuse Ms. Wood by Mr. Harper, 2nd by Ms. Michael- **All Ayes**

The first item on the agenda was to approve the Committee of the Whole meeting minutes from March 20, 2023

- Motion to approve the March 20, 2023, Committee of the Whole minutes by Mr. Kairis, 2nd by Ms. West- **All Ayes**

The second item was an ordinance to accept the BWC grant award in the sum of \$1,429.70. Ms. Michael explained that the grant funds are left over from a previous grant award and that the sum is the remainder available.

- All Council present responded in favor to move the item forward for legislation.

The third item was an ordinance to accept the BWC grant award in the sum of \$16,773.50. Ms. Michael stated that the item is to accept the grant award. Chief Chapple stated that it is a three to one match.

- All Council present responded in favor to move the item forward for legislation.

The fourth item was an ordinance to accept a \$100.00 donation from Portage County Department of Probation.

Ms. Michael stated that the item was a \$100.00 donation for the Police Department K-9 Fund.

- All Council present responded in favor to move the item forward for legislation.

The fifth item was an ordinance to accept a \$200.00 donation from Edward C. Seigerst. Ms. Michael stated that the item was a kind donation from a resident and that it is appreciated.

- All Council present responded in favor to move the item forward for legislation.

Committee of the Whole Meeting Minutes

April 17, 2023

Page Two (2).

The sixth item was an ordinance to amend codified ordinance Section 686.03 (h).

Mr. Kairis stated that the item is to add eight more items to the Nuisance Abatement section to help the Property Maintenance Department keep residential properties in line.

- All Council present responded in favor to move the item forward for legislation.

The seventh item was an ordinance authorizing the Mayor to enter into a purchase agreement for an ambulance.

Ms. Michael stated that the item was discussed with Chief Chapple at the previous meeting and that the information regarding the ambulance purchase is in the Council packet.

- All Council present responded in favor to move the item forward for legislation.

The eighth item was an ordinance authorizing the Mayor the purchase of a new truck and appropriating \$10,000.

Ms. Michael stated that the City will be keeping the old Fire Department pickup truck and that it will be repurposed within the Street Department. She said that the cost of the new pickup truck is approximately \$56,000, with \$10,000 being appropriated to outfit the vehicle as needed and that a new truck is overdue.

- All Council present responded in favor to move the item forward for legislation.

The ninth item was an ordinance authorizing the Mayor to enter into a contract with Karvo Companies.

Mr. Harper stated that Karvo Companies is the best, low bidder for the annual paving project and that approximately 9 lane miles will be paved.

- All Council present responded in favor to move the item forward for legislation.

Mr. Harper inquired about the status of Main St. paving.

Mr. Finney stated that it will be delayed until 2024 but that there will be a contract for concrete work to be done in 2023, which will include curbs and ADA requirements on the sidewalks.

The tenth item was an ordinance authorizing the Mayor to advertise for bids for Police Garage/Cemetery paving.

Mr. Harper stated that the item is to advertise for bids for both projects and that he is hopeful that the bids come back within budget.

- All Council present responded in favor to move the item forward for legislation.

The eleventh item was an ordinance authoring the Mayor to enter into a gas aggregation agreement.

Mr. Moskun stated that the suggestion is to go into a one-year contract, versus a two- or three-year contract due to the lower price with a one-year contract.

Ms. Dubinsky stated that the current rate is \$3.98 per mcf for a one-year contract, but that the prices change daily.

Committee of the Whole Meeting Minutes

April 17, 2023

Page Three (3).

- All Council present responded in favor to move the item forward for legislation.

The twelfth item was an ordinance approving the 2022 Codified Ordinance updates.

Mr. Kairis stated that the item is to accept the updates to the codified ordinances within the last year and that it is a housekeeping item.

- All Council present responded in favor to move the item forward for legislation.

The thirteenth item was an ordinance approving the 2023 Tax Incentive Review Council (TIRC) minutes.

Mr. Huff stated that there are two Community Reinvestment Areas (CRA) within the city, Ravenna 7 Movies and 228 S. Sycamore St., and that they need to be approved by the CRA Housing Council.

- All Council present responded in favor to move the item forward for legislation.

The fourteenth item was an ordinance approving the creation of a new Opioid Fund #240.

Mr. Huff stated that the creation of a new fund for the purpose of receiving opioid litigation funds is being required by the State Auditors Office and that he had forwarded a bulletin from the State with additional information.

- All Council present responded in favor to move the item forward for legislation.
- Motion to adjourn at 6:14 pm by Ms. Michael, 2nd Ms. West- **All Ayes**

There being no further business before Council, the meeting adjourned at 6:14 pm

ATTEST:

Clerk of Council

Council President