



**Ravenna City Council
Special Meeting Minutes
April 17, 2023**

The public meeting was held in person in Ravenna City Council Chambers.

The Special Meeting of Ravenna City Council was called to order by Council President, Andrew Kluge at 6:14 pm.

Council present: Council President Andrew Kluge, Amy Michael, Matt Harper, Christina West, Paul Moskun, Tim Calfee, and Rob Kairis.

Also in attendance: Mayor Frank Seman; Police Chief, Jeff Wallis; Fire Chief, Mark Chapple; City Engineer, Bob Finney; Service Director, Kay Dubinsky; Finance Director, Brian Huff; Council Clerk, Chelsea Gregor, Cliff Soudil, Larry Silenius, John McFarland, John Moore

- Motion to excuse Ms. Wood by Mr. Moskun, 2nd Ms. Michael- **All Ayes**

The Clerk read the Call for the Special Meeting stating that the purpose of the meeting is to discuss and/or act upon Ordinance 2023-049 to enter into a contract with Striker Sales Corp., Ordinance 2023-057 to sign a purchase agreement for an ambulance, Ordinance 2023-058 to purchase a new truck for the Fire Department, and Ordinance 2023-059 to enter into a contract for the annual paving program.

ORDINANCE NO. 2023-049 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A SERVICE MAINTENANCE AGREEMENT WITH STRYKER PRO CARE SERVICES FOR ANNUAL MAINTENANCE, AND DECLARING AN EMERGENCY.

Ms. Michael explained that the item is for a Lucas device that the Fire Department received and that a contract is needed to supply maintenance to the device. She said that the contract will overlap with a previous contract and that they will end at the same time.

Chief Chapple explained that the Fire Department has received additional Lifepak and Lucas devices through a donation and grant award, and that a maintenance agreement is needed. He said that once the pre-existing contract and the additional contract end, they will be combined into a single contract. There being no further comments or questions.

- Motion to waive three separate readings by Ms. Michael, 2nd by Ms. West- **All Ayes**
- Motion to adopt emergency clause by Mr. Harper, 2nd by Ms. Michael- **All Ayes**
- Motion to pass Ordinance No. 2023-049 by Ms. West, 2nd Mr. Kairis- **All Ayes**

Ordinance 2023-049 was adopted.

ORDINANCE NO. 2023-057 AN ORDINANCE TO AUTHORIZE THE MAYOR TO SIGN A PURCHASE AGREEMENT BETWEEN THE CITY OF RAVENNA AND PFUND SUPERIOR SALES FOR THE PURCHASE OF A NEW AMBULANCE FOR THE FIRE DEPARTMENT AND TO APPROPRIATE \$302,177.00 FROM FUND 553, AND DECLARING AN EMERGENCY.

Ms. Michael explained that the item has been discussed and that Chief Chapple stated that the ambulance needs to be ordered in advance because the supply and demand has the expected delivery date to be in 2025. There being no further comments or questions.

- Motion to waive three separate readings by Mr. Kairis, 2nd by Ms. Michael- **All Ayes**
- Motion to adopt emergency clause by Ms. West, 2nd by Mr. Moskun- **All Ayes**
- Motion to pass Ordinance No. 2023-057 by Mr. Harper, 2nd Mr. Kairis- **All Ayes**

Ordinance 2023-057 was adopted.

ORDINANCE NO. 2023-058 AN ORDINANCE AUTHORIZING THE PURCHASE OF A NEW TRUCK FOR THE FIRE DEPARTMENT AND TO APPROPRIATE AN ADDITIONAL \$10,000.00 FROM FUND 553 TO OUTFIT THE VEHICLE, AND DECLARING AN EMERGENCY.

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Ms. Michael explained that the item will be to purchase a new truck for the Fire Department with an additional \$10,000 to outfit the vehicle. She stated that the current truck will be donated to the Street Department to utilize. There being no further comments or questions.

- Motion to waive three separate readings by Mr. Calfee, 2nd by Mr. Kairis- **All Ayes**
- Motion to adopt emergency clause by Mr. Calfee, 2nd by Ms. West- **All Ayes**
- Motion to pass Ordinance No. 2023-058 by Mr. Calfee, 2nd Mr. Moskun- **All Ayes**

Ordinance 2023-058 was adopted.

ORDINANCE NO. 2023-059 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH KARVO COMPANIES FOR THE 2023 ASPHALT PAVING PROJECT, AND DECLARING AN EMERGENCY.

Mr. Harper stated that the best bidder for the project has been chosen and a contract is ready to go. There being no further comments or questions.

- Motion to waive three separate readings by Mr. Calfee, 2nd by Ms. West- **All Ayes**
- Motion to adopt emergency clause by Mr. Calfee, 2nd by Mr. Moskun- **All Ayes**
- Motion to pass Ordinance No. 2023-059 by Mr. Calfee, 2nd Ms. Michael- **All Ayes**

Ordinance 2023-059 was adopted.

- Motion to adjourn at 6:23 pm by Ms. West, 2nd Mr. Moskun- **All Ayes**

ATTEST:

Clerk of Council

Council President