



**Ravenna City Council
Utilities Committee Meeting Minutes
June 12, 2023**

The public meeting was held in Ravenna City Council Chambers.

Council present: Council President Andrew Kluge, Amy Michael, Rob Kairis, Paul Moskun, Cheryl Wood, Tim Calfee, Matt Harper

Also attending the meeting: Police Chief, Jeff Wallis; Fire Chief, Mark Chapple; Finance Director, Brian Huff; City Engineer, Bob Finney; Council Clerk, Chelsea Gregor; Cliff Soudil, Larry Silenius, Lou Dudek, Carmen Laudato

Utility Committee Meeting was called to order at 6:12 P.M. by Chairperson, Paul Moskun.

The first item was water bill inserts.

Main Street Ravenna Vice President, and Ward IV resident, Dirk Remley, addressed Council to speak about concerns that were raised with the Main Street Ravenna flyer that had gone out in the City's water bill. To avoid future confusion, he suggested developing policy language to clarify what is acceptable for flyer inserts and encouraged posting the information online for the public and organizations to be able to see. Mr. Remley explained that the flyer included the organization's mission, event list, volunteer opportunities and a request for donations, which he added had been done in the past without incident and is not the only form of fundraising that they do. He said that community organizations and the City work well together and can gain from helping each other when they support each other.

Ms. Wood stated that the Service Director was working on creating new guidelines for water bill inserts.

Mr. Kairis noted that Main Street Ravenna had utilized the water bill for a fundraising flyer in the past.

Ms. Wood explained that some residents had misread the flyer and assumed that it had been a request from the City since it was in the city water bill.

Mr. Remley stated that a publishing policy could help to mitigate any future confusion.

Ms. Michael stated that she felt the opportunity should be open to other non-profits and that the community is stronger together, adding that the City wants to be fair across the board. She said that the flyer was discussed on social media and that Main Street Ravenna didn't do anything wrong, but the issue was with how it was handled, adding that the website can be used to connect opportunities.

Mr. Remley stated that part of the accreditation process for Main Street Ravenna is to show support from the city.

Mr. Moskun stated that communication is the key to things.

- The item was for discussion only.

The second item was a contract with Karvo Companies for Meridian/Murry water project.

Mr. Moskun stated that the project is to replace the waterlines, services and valves in different sections of Murray Ave. from Woodland to Oak Manor, and to change the 4” inch lines to 8” inch lines on Meridian St. He said that grants have been awarded and that they can start the beginning of July but have to wait until the State says they can start. Mr. Finney stated that in the meantime the contractor can order the materials for the project and that he does not expect a pipe delay, adding that he is hoping the project will be completed by Thanksgiving.

- The item was moved forward.

The third item was the Wastewater Treatment Plant assessment.

Mr. Moskun stated that the County will be involved in the assessment and has stated that they will pay 34% of the base price of the assessment.

Mr. Finney stated that the City is under contract to provide studies for the County and that they are willing to pay 34% of their yearly flow, adding that he has nothing in writing yet, but would feel more comfortable with a written agreement. He explained that the County pays \$400,000 per year towards the 2004 wastewater plant improvement cost. Mr. Finney said that the base price for the assessment is \$160,000 and that there are menu items that can be added on if the City chooses to do so.

- The item was moved forward.

Management

There being no further business for discussion, the meeting adjourned at 6:32 P.M.

ATTEST:

Clerk of Council

**Paul Moskun, Chairperson
Utility Committee**