



**Ravenna City Council  
Special Meeting Minutes  
July 24, 2023**

**The public meeting was held in person in Ravenna City Council Chambers.**

The Special Meeting of Ravenna City Council was called to order by Council President, Andrew Kluge at 6:40 pm.

Council present: Council President Andrew Kluge, Amy Michael, Christina West, Paul Moskun, Cheryl Wood, Matt Harper, Tim Calfee and Rob Kairis.

Also in attendance: Mayor Frank Seman; City Engineer, Bob Finney; Service Director, Kay Dubinsky; Finance Director, Brian Huff; Council Clerk, Chelsea Gregor, Cliff Soudil, Larry Silenius, Ralph Morehead, Sherri Kotouc

The Clerk read the Call for the Special Meeting stating that the purpose of the meeting is to discuss and/or act upon Ordinance 2023-040 to enter into an agreement with CT Consultants for a Wastewater Treatment Plant assessment, Ordinance 2023-089 to enter into a contract with Ohio Paving & Construction Co., Inc., and Ordinance 2023-090 to enter into a contract with Karvo Companies.

**ORDINANCE NO. 2023-040 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH C. T. CONSULTANTS, INC., FOR A WASTEWATER TREATMENT PLANT ASSESSMENT, AND DECLARING AN EMERGENCY.**

Mr. Finney stated that CT Consultants sent the draft of the assessment contract for the Law Director to review. He said that the City was provided a menu of assessment items to choose from and but it was decided to stick with the base assessment. Mr. Finney stated that the County has approved to pay for 34% of the \$160,000 base cost and that the City can move forward with additional items at a later date. He stated that he does not expect anything to change with the contract and that the City has an existing contract with the County to pay for a portion of the wastewater treatment plant.

There being no further comments or questions.

- Motion to waive three separate readings by Ms. Wood, 2<sup>nd</sup> by Mr. Moskun- **All Ayes**
- Motion to adopt emergency clause by Ms. Wood, 2<sup>nd</sup> by Mr. Moskun- **All Ayes**
- Motion to pass Ordinance No. 2023-040 by Mr. Harper, 2<sup>nd</sup> Ms. Wood- **All Ayes**

Ordinance 2023-040 was adopted.

**ORDINANCE NO. 2023-089 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH OHIO PAVING & CONSTRUCTION CO., INC. FOR THE RESURFACING OF THE POLICE GARAGE PARKING LOT AND FOR ASPHALT REPAIRS IN MAPLE GROVE CEMETERY, AND DECLARING AN EMERGENCY.**

Mr. Harper stated that the item is straightforward and there were no further comments or questions.

- Motion to waive three separate readings by Ms. West, 2<sup>nd</sup> by Mr. Moskun- **All Ayes**
- Motion to adopt emergency clause by Ms. Michael, 2<sup>nd</sup> by Ms. Wood- **All Ayes**
- Motion to pass Ordinance No. 2023-089 by Mr. Harper, 2<sup>nd</sup> Ms. Wood- **All Ayes**

Ordinance 2023-089 was adopted.

**ORDINANCE NO. 2023-090 AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH KARVO COMPANIES FOR THE RESURFACING OF N. CHESTNUT ST. AND S. PROSPECT ST., AND DECLARING AN EMERGENCY.**

There being no further comments or questions.

- Motion to waive three separate readings by Ms. Michael, 2<sup>nd</sup> by Ms. Wood- **All Ayes**
- Motion to adopt emergency clause by Ms. West, 2<sup>nd</sup> by Mr. Kairis- **All Ayes**
- Motion to pass Ordinance No. 2023-090 by Ms. Michael, 2<sup>nd</sup> Mr. Moskun- **All Ayes**

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Ordinance 2023-090 was adopted.

- Motion to adjourn at 6:49 pm by Ms. Wood, 2<sup>nd</sup> Ms. Michael- **All Ayes**

**ATTEST:**

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**Clerk of Council**

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**Council President**