



# RAVENNA CITY COUNCIL

Telephone: 330-297-2155 • Fax: 330-297-2164  
210 Park Way, Ravenna, OH 44266

Rob Kairis, President  
Amy Michael, At Large  
Christina West, At Large  
Cheryl Wood, At Large

Paul Moskun, Ward I  
Tyler Marovich, Ward II  
Matt Harper, III  
Tim Calfee, Ward IV

## RAVENNA CITY COUNCIL MEETING Monday, December 2, 2024 at 6:00 P.M.

The meeting will be held in person in the Ravenna City Council Chambers.

### Call to Order

### Moment of Meditation & Silence

### Pledge to Flag

### Roll Call

**Delegations from the Public:** Ravenna School Superintendent, Ben Ribelin  
Friends of Ravenna Schools

### Approval of the Agenda:

### Consent Agenda:

**Communications:** A request from the Ohio Ethics Commission for an updated list of city elected officials. The November 5<sup>th</sup> election ballot results from the Board of Elections approving Sunday liquor sales for White House Tavern.

### Approval of the Minutes:

- Regular City Council Meeting of November 2, 2024
- Special City Council Meeting of November 12, 2024
- Public Hearing of November 18, 2024
- Special City Council Meeting of November 18, 2024

### Report of Officials:

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**Ordinances:**

**ORDINANCE NO. 2024-141** AN ORDINANCE ACCEPTING A DONATION TO THE RAVENNA FIRE DEPARTMENT IN THE SUM OF \$1,000.00 FROM THE SWAGELOK COMPANY, RECORDING ESTIMATED REVENUES IN THE SUM OF \$1,000.00 AND APPROPRIATING THE SUM OF \$1,000.00, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2024-142** AN ORDINANCE ACCEPTING A DONATION TO THE RAVENNA POLICE DEPARTMENT IN THE SUM OF \$1,000.00 FROM THE SWAGELOK COMPANY; RECORDING ESTIMATED REVENUES IN THE SUM OF \$1,000.00 AND APPROPRIATING THE SUM OF \$1,000.00, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2024-143** AN ORDINANCE AUTHORIZING THE MAYOR TO APPLY FOR THE 2024 FEMA ASSISTANCE TO FIREFIGHTERS GRANT, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2024-144** AN ORDINANCE AUTHORIZING THE MAYOR TO APPLY FOR THE 2025 FIRE DEPARTMENT EQUIPMENT GRANT THROUGH THE OHIO DEPARTMENT OF COMMERCE, DIVISION OF THE STATE FIRE MARSHAL, AND ACCEPTING THE GRANT UP TO \$15,000 IF AWARDED, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2024-147** AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH THE PORTAGE COUNTY PUBLIC DEFENDER TO DEFEND INDIGENT DEFENDANTS CHARGED WITH CRIMES IN THE CITY OF RAVENNA FOR THE YEAR 2025, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2024-149** AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF THE CITY OF RAVENNA, PART EIGHT- BOARDS, COMMISSION AND AUTHORITIES; TITLE TWO – ADMINISTRATION CODE; CHAPTER 282 – SHADE TREE COMMISSION; SECTION 282.05 OPERATION; SECRETARY, BY REMOVING SECRETARY COMPENSATION LANGUAGE, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2024-150** AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF THE CITY OF RAVENNA, PART TWELVE- PLANNING AND ZONING CODE; TITLE TWO – PLANNING; CHAPTER 1220 – PLANNING AND ZONING COMMISSION; SECTION 1220.02 CHAIRPERSON; RECORDING SECRETARY; QUORUM, BY REMOVING SECRETARY COMPENSATION LANGUAGE, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2024-151** AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF THE CITY OF RAVENNA, TITLE SIX – ZONING; CHAPTER 1264 – BOARD OF ZONING APPEALS; SECTION 1264.02 MEMBERSHIP; CHAIRPERSON; RECORDING SECRETARY, BY REMOVING SECRETARY

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COMPENSATION LANGUAGE, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2024-152** AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF THE CITY OF RAVENNA, PART FOURTEEN- BUILDING AND HOUSING CODE; TITLE SIX – MISCELLANEOUS BUILDING REGULATIONS; CHAPTER 1434 – DESIGN REVIEW DISTRICT, SECTION 1434.03- RAVENNA DESIGN REVIEW COMMISSION, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2024-153** AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF THE CITY OF RAVENNA, PART TWO – ADMINISTRATION CODE; TITLE TWO – GENERAL PROVISIONS; CHAPTER 214 – PURCHASING AND CONTRACTS; BY ADDING “ GRANT POLICY” TO CHAPTER 214 AND ADDING SECTION 214.05 – GRANT POLICY, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2024-154** AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF THE CITY OF RAVENNA, PART TWO- ADMINISTRATION CODE; TITLE FOUR – LEGISLATION; CHAPTER 220 – COUNCIL; SECTION 220.03 STANDING COMMITTEES, BY REPLACING FINANCE COMMITTEE WITH COMMITTEE OF THE WHOLE, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2024-155** AN ORDINANCE AMENDING THE CODIFIED ORDINANCES OF THE CITY OF RAVENNA, PART EIGHT- BUSINESS REGULATION AND TAXATION CODE; TITLE FOUR – TAXATION; CHAPTER 880 – EARNED INCOME TAX, BY REPEALING SECTION 880.19 PLAN FOR USE OF TAX FUNDS, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2024-156** AN ORDINANCE APPROPRIATING THE SUM OF \$38,198.88 FROM VARIOUS FUNDING SOURCES TO PAY SPYGLASS GROUP, LLC FOR THE PHONE SYSTEM CONTINGENCY AUDIT PERFORMED IN 2024, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2024-157** AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO THE NECESSARY CONTRACTS WITH MEDICAL MUTUAL OF OHIO FOR HOSPITALIZATION COVERAGE FOR THE PERIOD 01/01/2025 THROUGH 12/31/2025, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2024-158** AN ORDINANCE AUTHORIZING THE FINANCE DIRECTOR, UPON THE ISSUANCE OF A CERTIFICATE OF AVAILABILITY OF FUNDS, TO PAY CERTAIN PURCHASE ORDERS MADE THAT EXCEED \$3,000.00, AND DECLARING AN EMERGENCY.

**Invited City Officials:**

**Report of Committees:**

**Committee meetings start at 6:00 PM 12/16/2024**

- Utilities – Paul Moskun
- Information Systems – Tyler Marovich

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- Planning – Christina West
- Committee of the Whole - President Kairis**  
(Monday 12/23/2024 at 6:00 PM)
- Public Health & Safety – Amy Michael
- Streets & Sidewalks – Matt Harper
- Personnel – Tim Calfee
- Community & Economic Development – Cheryl Wood
- Cemetery – Paul Moskun/Christina West
- Parks & Recreation – Tyler Marovich

**First Reading of Ordinances:**

**ORDINANCE NO. 2024-145** AN ORDINANCE CREATING A NEW CHAPTER OF THE CODIFIED ORDINANCES OF THE CITY OF RAVENNA, PART TEN – STREETS, UTILITY AND PUBLIC SERVICES CODE; TITLE TWO- UTILITIES; BY ADDING CHAPTER 1026 PROHIBIT CAMPING UPON PUBLIC PROPERTY; SECTION 1026.01 – CAMPING PROHIBITED; SECTION 1026.02 DEFINITIONS; SECTION 1026.99 PENALTY, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2024-146** AN ORDINANCE CREATING A NEW SECTION OF THE CODIFIED ORDINANCES OF THE CITY OF RAVENNA, PART EIGHT – BUSINESS REGULATION AND TAXATION CODE; TITLE TWO- BUSINESS REGULATION; BY ADDING CHAPTER 864 MASSAGE ESTABLISHMENTS; SECTION 864.01 – DEFINITIONS; SECTION 864.02 LICENSE AND REGISTRATION REQUIRED; SECTION 864.03 REQUIREMENTS FOR MASSAGE ESTABLISHMENT; SECTION 864.04 INSPECTIONS; SECTION 864.99 PENALTY, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2024-148** AN ORDINANCE APPROVING A CONTRIBUTION OF \$30,000.00 TO MAIN STREET RAVENNA FOR DOWNTOWN REVITALIZATION EFFORTS FOR 2025, AND DECLARING AN EMERGENCY.

**Second Reading of Ordinances:**

**ORDINANCE NO. 2024-126** AN ORDINANCE DECLARING THE INTENT TO AMEND THE JEDD CONTRACT DATED SEPTEMBER 25, 2023, BY AMENDING CERTAIN SECTIONS IN THE CONTRACT, ADDING ADDITIONAL PARCELS AND BUSINESSES, AND REDEFINING THE BOUNDARIES OF THE JEDD, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2024-132** AN ORDINANCE AUTHORIZING THE MAYOR TO SIGN AN EASEMENT TO ALLOW PORTAGE METROPOLITAN HOUSING AUTHORITY (PMHA) TO PLACE A GENERATOR BEHIND RAVENNA CITY HALL, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2024-133** AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO AN AGGREGATION RENEWAL AGREEMENT WITH ENERGY HARBOR (FORMERLY FIRST ENERGY SOLUTIONS) TO SUPPLY ELECTRICITY TO RAVENNA CITY RESIDENTS FOR THE PERIOD FROM JUNE 2025 THRU MAY 2026, AND DECLARING AN EMERGENCY.

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**ORDINANCE NO. 2024-136** AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER INTO A LEASE AGREEMENT WITH GUIDO’S PIZZA FOR THE RENTAL OF THEIR NEW PATIO EXTENSION ADJACENT TO THE 218 W. MAIN ST. CIVIC SPACE PROPERTY, AND DECLARING AN EMERGENCY.

**ORDINANCE NO. 2024-138** AN ORDINANCE FIXING THE NUMBER OF EMPLOYEES OF THE CITY OF RAVENNA; ESTABLISHING A CLASSIFICATION PLAN; A SALARY SCHEDULE; BEGINNING JANUARY 1, 2025 IN ACCORDANCE WITH EXHIBIT “A” ATTACHED HERETO; REPEALING ALL ORDINANCES IN CONFLICT HEREWITH, AND DECLARING AN EMERGENCY.

**Third Reading of Ordinances:**

**ORDINANCE NO. 2024-122** AN ORDINANCE ACCEPTING REAL PROPERTY LOCATED AT 218 WEST MAIN STREET, RAVENNA, OHIO FROM NEIGHBORHOOD DEVELOPMENT SERVICES, AND DECLARING AN EMERGENCY.

**Old Business**

**New Business**

**President of Council Remarks**

**Council Member Remarks**

**Mayor's Remarks**

**Adjourn to Monday, January 6, 2024**

**NOTE: Any other business other than that specifically described herein may be considered by Council.**

**NOTE: All public meetings are recorded and subject to open records laws with the exception of Executive Session.**

**Original Post: 11/27/2024**