**DESIGN REVIEW COMMISSION**

**MINUTES**

**AUGUST 10, 2023**

**10:00 A.M.**

**RAVENNA CITY HALL COUNCIL CHAMBERS**

Ted Manfrass called the meeting to order at 10:00 a.m.

**ROLL CALL:** Ted Manfrass – present

Angie Reedy – present

Patrick Madonio – present

Eric Hummel – present

Diana Kane – present

Cliff Soudil – present

Lou Dudek - present

Bob Finney (Chairman)

Larry Silenius (resident)

**Approval of July 20, 2023, minutes:** Ms. Reedy made the motion to accept the minutes. Ms. Kane seconded the motion. All Ayes.

**NEW BUSINESS:**

**742 E. Main (siding replacement/repair): Michael Fisher, homeowner**

* Wants to replace portions of siding on garage due to some damage over the years.
* Would like to match the siding on the garage with the house.
* Siding double-5
* Putting new gutters & downspouts and would like to put some shutters to match the house and it all looks uniform.
* Everything will match with what he is trying to do.

Mr. Madonio made motion to accept as submitted. Mr. Hummel seconded. All Ayes.

Votes: Mr. Manfrass – Yes

Ms. Reedy – Yes

Mr. Madonio – Yes

Mr. Hummel – Yes

Ms. Kane - Yes

Mr. Soudil – Yes

Mr. Dudek – Yes

**Puff City (signage): Mohsen Saleh**

* Mr. Manfrass spoke with Mr. Finney – several problems that are there now.
* Only allowed one (1) window sign per window and they have 2 separate signs; Smoke Shop & Open.
* The permanent sign is allowed to be 1 ½ sq. ft. per foot of width plus 25. It’s 18 foot wide.
* Temporary signs can only be 25% of the size of the permanent sign, which can only be 13 sq. ft., but their sign is 40 sq. ft. and can only be up for 4 weeks.
* Mr. Finney talked to Mr. Saleh and he wants to do a sign similar to the Print & Sign board.

Mr. Dudek questioned whether they should table the application.

Mayor Seman stated that things need to be resolved before approval of the sign.

Mr. Dudek made a motion to table the application for further information. Mr. Madonio seconded the motion. All Ayes.

Vote: Mr. Manfrass - Yes

Ms. Reedy – Yes

Mr. Madonio – Yes

Mr. Hummel – Yes

Ms. Kane - Yes

Mr. Dudek – Yes

Mr. Soudil - Yes

**Old Business:**

Consultant – Mr. Soudil stated that he does not want to handle them at this time. Maybe next month.

**Public comment:**

No public comment.

Mr. Madonio made motion to adjourn the meeting. Mr. Hummel seconded the motion.

The meeting was adjourned at 10:37 a.m.

Prepared by Julie Ring